

FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

Web: www.filtontowncouncil.gov.uk E-mail: lesley.reuben@filtontowncouncil.gov.uk

Tel: 01454 866 698

21st March 2019

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **Tuesday 26th March 2019** at **7.30p.m. in the Doug Daniels Pavilion, Elm Park, Filton BS34 7PS**

Yours sincerely,

L.A.Reuben,
Town Clerk.

Public and press are welcome to attend council meetings. Fire regulations restrict the capacity of persons using the meeting room to a maximum of 50 (This being inclusive of Councillors, staff and members of the public) The Chair reserves the right to ask any member of the public causing a disturbance to leave the meeting.

AGENDA

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. Submissions from the Public (max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders*
5. To approve the minutes of the meeting held 26th February 2019 – *(pages 1-2)*
6. Matters of report arising from the minutes not otherwise included on the Agenda
7. Filton Beat Team (page 3)
8. South Gloucestershire Reports:
 - i) Cllr R Hutchinson (tabled)
 - ii) Cllr A Monk – *(page 4-5)*
 - iii) Cllr I Scott – *(page 6)*
9. Submission from members;
10. Reports from Committees, Working Groups and the Town Clerk:
 - i) Jennings Garden – to agree a mandate for authorisation to proceed *(pages 7-11)*
 - ii) Draft Minutes Finance Committee held 12th March 2019 for information only *(pages 12-13)*
 - iii) Draft Minutes of Planning Committee held 19th March 2019 *(pages 14-15)*
 - iv) YTL Update
 - v) Community Centre Update
 - vi) May Meeting Dates
11. Other Reports/Consultations:
 - i) Filton Community Plan
 - ii) Payments for Information *(pages 16-17)*

PRESENT: Cllrs: D Collins (Chair), K Briffett, A Kenyon, I Scott, D Layade
J Tucker, A Monk, A Doyle

ALSO PRESENT: Lesley Reuben (Town Clerk), Carla Westcott (Administrator)

APOLOGIES: Cllrs: B Mead, A Tink

NOT IN ATTENDANCE: Cllrs: E Seymour, M Chaudhry

1753. APOLOGIES FOR ABSENCE: Apologies were noted.

1754. EVACUATION PROCEDURE: The Chair highlighted the emergency exits for the council and the public.

The Chair brought forward item 10i (To Elect a new Vice Chair)

1755. TO ELECT NEW VICE CHAIR: Cllr A Doyle was nominated, seconded and voted in 7 for and 1 abstention.

1756. DECLARATIONS OF INTEREST: None noted.

1757. YTL UPDATE: YTL have offered a tour for Filton Town Councillors and once planning is formalised they will attend a Filton Town Council Meeting with a presentation for the public. Filton Town Council Office to arrange convenient time for Councillors.

ACTION: Filton Town Council Office

1758. SUBMISSIONS FROM PUBLIC:

i) A member of the public had noted an error in the minutes from Filton Town Council meeting 29th January: Typing error to be rectified, agenda item no 8 not minuted correctly.

ii) A member of the public queried why Filton has higher Council Tax rate: It was explained that FTC is also responsible for extra services other areas are not.

iii) Several Residents are concerned over litter and general appearance of Filton: Litter picks are being arranged for the area agreed to go ahead Sunday 24th March and concerns over ruined grass verges where people are driving over them. Public advised to keep reporting the issue to South Gloucestershire. If persistent then to give details to the South Gloucestershire Councillors and they will follow the complaints up.

iv) Concerns over businesses running from residential premises: If residents are concerned then they can give details to the South Gloucestershire Councillors and they will follow up with the relevant departments.

v) Issues were raised regarding Northville Family Practice appointments and flu vaccination accessibility: Contact to be made through Community Plan. Filton Town Council Office to contact Northville Family Practice for an explanation for the poor service residents have reported.

ACTION: Filton Town Council Office

vi) The Community Plan hasn't been publicised very well meaning some residents had missed opportunity to go to meetings: Filton Town Council

i) Draft Finance Minutes: Draft Minutes of Finance Committee held 12th February 2019 – Noted.

ii) Draft Planning Minutes: Draft Minutes of Planning Committee held 19th February 2019 – Noted.

iii) Spring Clean 2019

- Will go ahead 24th March 2019. More equipment needed.

ACTION: Filton Town Council Office

iv) Play Streets Scheme: - Filton Town Council to invite them to attend Filton Town Council AGM.

ACTION: Filton Town Council Office

vi) Leisure Centre Open Day: The Town Clerk gave an update on very successful Filton Leisure centre open day. Over 600 people came to use the facilities. It was to be noted that the Filton Town Councillors commend the hard work from all the staff

vii) Meeting Dates April & May 2019: Clarification of Purdah period was discussed and it was decided as Purdah starts 27th March 2019 the last Filton Town Council meeting would be March 26th 2016 and there would be no scheduled Council meetings in April 2019.

1765. OTHER REPORTS/CONSULTATIONS:

i) Consultation Spreadsheet – Noted

ii) Filton Community Plan – New dates need to be arranged and publicised

iii) Payments for Information - Noted

The Chair closed the meeting at 8.51pm

PC 3937 Sean WHITE
CN213 Beat, Filton.
North East area (Avon & Somerset constabulary)

✉ sean.white@avonandsomerset.police.uk

☎ **+44 101**

📍 Avon & Somerset constabulary, Patchway police station, Patchway, BRISTOL

Sorry for our non-attendance, but our shifts do not accommodate the meeting so apologies for that. We are looking at future dates and intend to come to a few of the summer/autumn meetings in person.

Things remain generally good in the Filton area so below are a few crime bullet points to raise.

- Shop theft at Abbeywood retail especially Asda and Matalan. (On going patrol and banning letters sent to detained suspects)
- Thefts of bicycle's at Abbeywood retail area as well as other areas away from Filton.
- Youth's gathering on Filton Avenue around McColl's and Blenheim Drive park. (Working with the Filton college to reduce the gatherings but they are not actually causing any offences.)
- Disorder especially on weekends at the Plough PH.. (Licence meeting held and licensee on a 9 point action plan with consequences)

In addition to this, we are currently delivering knife crime talks to schools and also leaflets to parents on child seat safety. We touched on Rogue traders in the last report and also in the last addition of the Filton Voice. Please remain cautious when having driveway or garden works done on your property, and never give personal detail or bank details over the phone. A contact number for the trading standards officer at South Gloucestershire council has been given to Filton Council members.

Thank You.

PC 3937 Sean WHITE
CN213 Beat, Filton.

This will be the last report of the current term.

In the most recent period the controlling Conservative Group have moved South Glos from an open & transparent committee system where a member of the public would attend a meeting and see councillors vote. Now we are in a cabinet system, information isn't openly shared with councillors or the public.

As I have reported on 2 separate occasions when quizzing the members of the cabinet in budget scrutiny meetings (which we had to fight for) and cabinet meetings on details of the budget the answer we receive is the detail is still be worked up.

The budget approved by Council in February presents a very gloomy picture. In order to balance the books short term, South Gloucestershire will have to dip into its reserves in the next two financial years up to March 2021 – £3 million next year and £11 million after that. Obviously these reserves can only be spent once.

After that the council is facing a major black hole. Last year the Conservative Administration agreed 'transformation and savings programme' to cut £36 million out of the budget over coming years. The detailed programme plans for these savings are undeveloped in many cases, especially in the most sensitive areas of social care. Labour councillors refused to vote for a budget containing so many unknowns.

Work I have been involved in the last year.

As I mentioned above I have extensively challenged on the budgets in addition. I am a very active participant of the Authority. I am the Labour representative on the Corporate Parenting Board which has responsibility for all children in care. This post requires a great deal of commitment, visiting young people in secure units for reviews. More positively working with the children in care council to hear the voice of the young person and use that information to shape policy and procedure to offer a normal life to people who find themselves in this position through no fault of their own.

In addition I am the Labour representative on the board of Integra, this is a arm's length company set up by South Glos delivering services that are not required by law, but in essence are required such as Community Meals, School Meals, Educational Support Services, Music Lessons and other functions such as IT Support for Schools and GDPR compliance.

I am the Labour lead for Corporate Resources.

As a member of Scrutiny, I have worked on the School standards task & finish (T&F) group. The Labour Group may not yet be in control in South Gloucestershire but it has still played a role in developing policy through the scrutiny commission and its task & finish groups. Labour councillors proposed and chaired a task & finish group to look at school standards in South Gloucestershire. It interviewed senior South Gloucestershire officers, representatives of the South Gloucestershire Education Commission, the CEOs of the Multi Academy Trusts that function in South Gloucestershire and a representative of the Regional Schools Commissioner. The task & finish group produced a comprehensive report and made fifteen recommendations, the majority of which were accepted by

the Tory cabinet. The report can be found on the council's website as part of the 3rd December 2018 Cabinet paperwork. It is a useful guide to some of the issues affecting school standards in South Gloucestershire and what practical steps can be taken to make things better.

Casework

Like all Councillors I am involved in case work.

I have recently assisted the mother of a child who was struggling to attend school and was advised to home educate her child. Working with the Mum, we have successfully managed to secure an EHCP (Educational Health Care Plan). This means the school will have in place the support for that the student requires for them to attend school.

As a consequence of this. The young person is now regularly attending school, where previously they were not attending as they were falling behind and completely struggled and was overwhelmed.



Cllr Ian Scott Filton Town Council Report March 2019

Working with Filton Residents –Some Key Highlights

FILTON CLINIC

I campaigned with Filton Residents to oppose the closure of Filton Clinic. NHS representatives recognised the need to take a step back on the decision to close Filton clinic and I chaired South Gloucestershire Council's Public Health and Health Scrutiny committee when NHS confirmed that **FILTON CLINIC WILL STAY OPEN**. In light of the budget pressure faced by the NHS we need to be ready to campaign to continue to protect it.

NUTFIELD GROVE

I campaigned with Filton residents in Nutfield Grove to introduce parking restrictions to improve road safety.

GIVING FILTON PUPILS PRIORITY!

I supported a Filton parent at a school appeal because Filton pupils were losing out on school places to pupils from Bristol because our schools are so close to the Bristol boundary.

I made the following public forum statement to South Gloucestershire Council. 'Can Council Officers investigate the feasibility of enabling Filton primary schools to have their own areas of prime responsibility so that we can define a boundary within South Gloucestershire for the allocation of school places'.

Following consultation, this has been agreed and will give Filton pupils priority at Charborough Road, Shield Road and Filton Hill School.

FILTON FLYER 555 bus service

I campaigned with Filton residents for improved bus services and following a residents' petition the Filton Flyer 555 bus service was introduced but unfortunately due to insufficient passenger numbers the service was financially unsustainable. To provide continuity of service, Four Towns Community Transport have operated a dial a ride service to provide transport from the Conygre area to the top of Filton Hill, Sainsburys and ASDA and will continue to deliver a service to residents with an access needs in the local area, including transport to NHS medical centres. Hopefully the development of Filton Airfield will make running a bus service along Filton Avenue (North Side) more viable in the future.

Grants to Support Filton residents

I have made the following grants.

FACE -- Friday Youth Club £3,000 **Filton Rangers to attend international event** £155.00 **3rd Filton Brownies** PGL Adventure Weekend £300 **Filton Twinning Association** Visit to Filton £300 **Filton Petanque Club** Accessibility and Information project £ 425 **FACE - Diner** refurbishment £500 **Filton Ladies** Assistance with Running Costs £100 **Filton Town Council**, Replacement/repair of disabled access roundabout £500 **Southern Brooks** Filton Community Plan £500 **Filton Town Council** to improve the Council's toilets £1,500 **Aerospace heritage museum** and learning centre smartboard £1,500

Cllr Ian Scott report to Filton Town Council – For more information email: ian.scott@southglos.gov.uk

Town Clerk report to Filton Town Council 26th March 2019.

Jenning's Garden Project – Land behind the bulldog.

The consultation period has now ended and I can confirm that FTC have received 26 responses in support of the project and have not received any against.

Following the consultation process it is now important to agree on a mandate for authorisation to proceed.

I would recommend a signed document outlining clear guidelines and the areas of responsibility in respect of risk assessments, insurance, etc.

The project is cost neutral to FTC. I would suggest that the group set up their own bank account for the purpose of receiving grants.

Once all this is in place the group can begin engaging with the community and welcome those that looking to join in and assist and it is important that this must be inventive and inclusive of all ages, race, gender etc.

Progress should be reported back to council on a regular basis.

Lesley Reuben
Town Clerk & RFO

Notice of Public Consultation

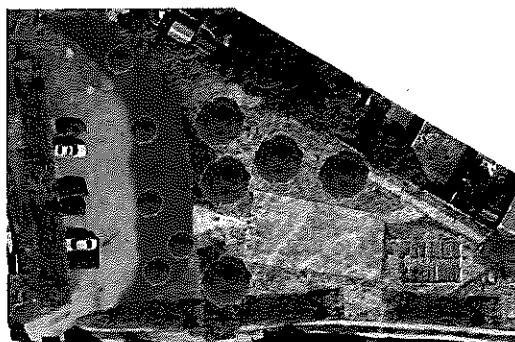
Notice effective from 15th February 2019 to 14th March 2019

What is the consultation about?

A plot of land behind Northville Road, Filton Avenue and Fifth Avenue is held in trust by Filton Town Council for use as a children's play area. Over recent decades it has not been maintained and is gated due to security issues. Since 2011 several residents have been maintaining the centre of the grass for use as a playing field and made other improvements for nature interest. This group is now formally constituted and is seeking formal permission from Filton Town Council to maintain the land on their behalf. This is so that it can be improved for use as a children's play and nature conservation area. Local schools and youth groups will be engaged. An added benefit will be that increased usage will lessen security concerns, potentially enabling greater public access in the future.



Site plan showing location of proposed community garden



What is being proposed?

Filton Town Council intends to formally hand over maintenance of the land to the Northville Community Garden group, to make the following improvements:

- Planting nature hedges, fruit trees, shrubs and veg plots
- Grass as play area with living goals and other play features
- Wild flowers, bee houses and mini-ponds
- Tarmac area reduced by driftwood and bark play zone

Filton Town Council will continue to assist with grass cutting and remove waste if any fly tipping occurs.

How will people access the Northville Community Garden?

The land will remain securely gated. Anyone wishing to be involved should contact the Northville Community Garden group. Local schools and youth groups may also be involved. Wider access will be available for events such as a garden party planned for July 2019.

How can I comment?

Please contact Filton Town Council with any comments by telephone, letter or email:

Council Offices: Elm Park, Filton
South Gloucestershire, BS34 7PS.
Tel. 01454 866698
Email: office@filtontowncouncil.gov.uk



How can I get involved?

Please send positive comments supporting this proposal to Filton Town Council. You can also follow us on Facebook, just search for Northville Community Garden

If you want to help out gardening, or support the project in any other way, contact the Northville Community Garden Chairman: Jody Muelaner

jody@muelaner.com

07743 845124

NORTHVILLE COMMUNITY GARDEN

CONSTITUTION DOCUMENT.

2018

1. Name and objectives of the association

Name: Northville Community Garden Committee

Objectives: To create and maintain a garden to be used as a children's play area and for the enjoyment of the local community

Local Children

•

Schools & youth groups

•

The elderly

•

The disabled

•

Volunteers

•

2. Powers

The powers of the association are:

2.1 To hold regular meetings to progress its aims

2.2 To organise and manage events and exhibitions

2.3 To apply for and raise funds to be used for furthering its aims

2.4 To employ paid staff and follow any legal requirements

2.5 To deposit or invest funds in any lawful manner

2.6 To take out insurances to protect the income and property of the Association and members of the Committee where required

2.7 To enter into contracts to provide services to or on behalf of other bodies

2.08 To co-operate with other bodies

2.09 To support, administer or set up other charities

2.10 To do anything else within the law which promotes or helps to promote the Objectives.

3. Membership

3.1 Membership will be open to persons living in the area who are interested in promoting the Objectives of the Association and have been approved by the Committee

3.2 The Committee may terminate the membership of any individual whose continued membership would in the reasonable view of the Committee be harmful to the Association

3.3 Every member will be entitled to one vote at an AGM or General meeting

3.4 A Committee member may resign by giving written notice to the Committee

3.5 The Committee may terminate the membership of any individual if they do not attend at least 50% of all meetings in the year (from 1 AGM to the next)

4. The Committee

4.1 The Committee will be appointed with the agreement of (alternatively: elected by) the membership at its Annual General Meeting

4.2 The Committee will consist of at least 4 and no more than 12 individuals.

4.3 The quorum for the Committee will be 3

4.4 The Committee will have the authority to co-opt up to 2 additional Committee members

4.5 If the termination of individual(s) membership results in the numbers falling below the minimum then this will result in an emergency meeting to decide on the future of the Committee

4.6 At least 4 Committee meetings will be held each year.

4.7 The first members of the committee are the signatories of this Constitution

4.8 Subject to Clause 4.6, committee members are entitled to hold posts for 1 yr

4.9 Future Committee members will be appointed by resolution of the Committee

4.10 Records of meetings shall be taken as written minutes by the secretary including AGM and any special meetings and shall be submitted to Filton Town Council and members in reasonable advance of next meeting.

4.11 Any works / changes to the structure of the garden will require approval from Filton Town Council

5. Income

The committee through the Finance officer (who is not on Filton town council) will keep a record, and have control of, all income and expenditure and will ensure that these accounts will be verified annually at the AGM. Filton Town Council shall have the right to examine all accounts and bank statements

6. Ownership and Responsibility

6.1 Anything that the association adds to the area designated as Filton Community Garden would come under the ownership of the committee

6.2 Filton Community Garden lay no claim to the land which the garden is sited on and this remains under the control and ownership of Filton Town Council

7. Changes to the Constitution

The constitution may be amended by a resolution passed by not less than two thirds majority of the members present and voting at a general meeting. Members must be given at least two weeks' notice of the meeting. The notice of the general meeting must include notice of the resolution setting out the terms of the amendment proposed.

8. Dissolution

The organisation can be dissolved at a general meeting with at least two thirds of the members in attendance in agreement to dissolve. After making provision for all outstanding liabilities of the Association, the Committee may transfer all the remaining property and funds to an organisation with the same or similar Objectives.

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 12th March 2019 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - I Scott (Chair), K. Briffett, D Collins, A. Kenyon, D Layade, J Tucker, A Tink, A Monk

ALSO PRESENT: N Gould (Council Support Officer) S Fessey (Leisure Centre Manager)

APOLOGIES: Cllrs: - B. Mead, M Chaudhry, A Doyle

NON ATTENDANCE: - E Seymour

1453. APOLOGIES FOR ABSENCE: Cllrs apologies were noted.

1454. DECLARATION OF INTEREST: There were none.

1455. MINUTES: The minutes of the meeting held Tuesday 12th February were approved as an accurate record.

1456. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: There were none.

1457. PUBLIC QUESTIONS: There were none received.

1458. INTERNAL AUDIT REPORT: After a short discussion surrounding the increase of prices it was agreed that a full schedule of payments would be submitted to the new Council to review, it was also agreed to check the Financial Regulations to make sure the Clerk has delegated authority to implement price increases.

1459. INCOME AND EXPENDITURE REPORTS: Questions were raised about the following budget codes; it was agreed to report back to the next meeting:

- 1001-101 (Rent Received) what has been coded under this budget?
- 4104 – 104 (Bar Sundries) what is coded here?

Cllr Monk asked if the Leisure Centre manager would look to increase the price of retail stock, it was noted that the Leisure Team were looking to restructure the reception area to increase retail stock.

1460. BALANCE SHEET: The document was noted. The Town Clerk directed councillors to look at the Deferred Grants unapplied, it was previously suggested that this money could be spent on the refurbishment of the recreational toilets. After a short discussion it was proposed and seconded to allow the Deferred Grants Unapplied budget to be spent on the refurbishment of the recreational toilets, this was **Agreed:** Unanimously.

1461. FINANCE COMMITTEE FUTURE STRUCTURE: It was noted that "A *Committee of the whole council cannot by definition be a committee of the parent body*". The Town Clerk advised that moving forward the council could agree to hold two council meetings a month where one is specifically for Finance and General Purposes. The alternate option would be to have a Finance Sub Committee, who report back into Full Council. It was agreed to allow the new council to amend the structure at the first meeting in May.

1462. MANAGERS REPORTS:

i) Leisure Centre Manager Report: The Leisure Centre Manager talked through his price comparison document, it was noted that Filton Sports and Leisure Centre was very competitive with its prices and in some cases could increase prices to fall in line with other centres. Concerns were raised from a Councillor about glasses being carried onto pool side from the Bar, the Leisure Centre Manager agreed to investigate this.

ii) Maintenance Managers Report: The report was noted.

1463. COMMUNITY PLAN UPDATE: Councillors were advised that the next Health and Wellbeing meeting was being held on Thursday 14th March at 10am in the Party Room, Filton Sports and Leisure Centre. The contents of the meeting would be mainly around the events leading to Filton Community Festival.

The Chair closed the meeting at 7.50 pm

Present: Cllrs: K Briffett (Chair), D Collins, J Tucker, M Chaudhry
Also Present: N Gould (Town Council Support Officer) C Westcott (Administrator)
Apologies: N/A
Non Attendees: Cllr E Seymour

527. **APPOLOGIES FOR ABSENCE:** There were none.
 528. **DECLARATIONS OF INTEREST:** There were none.
 529. **MINUTES OF MEETING 12th February 2019:** The minutes were noted.
 530. **MATTERS ARISING:** There were none.

Cllr M Chaudhry arrived 6.35pm

531. FEEDBACK:14th February – 13th March 2019

PT18/6402/PDR - 28 Nutfield Grove, Filton, South Gloucestershire, Bristol, South Gloucestershire, BS34 7LJ- Erection of rear conservatory - **Approve with Conditions**

PT18/6018/F - 32 Stanley Avenue, Filton, Bristol, South Gloucestershire, BS34 7NQ – Demolition of existing garage. Erection of two storey side extension to form 1no attached dwelling, access and associated works. – **Refusal**

PT18/6028/RVC - Land Adjacent Conygre House, Conygre Road, Filton, South Gloucestershire – Variation of condition 2 attached to planning permission PT18/2072/F to substitute plans for drawings 15C and 707D to permit the installation of photo voltaic panels on the south west and south east facing roof slopes. – **Approve with Conditions**

PT18/6718/PND – Prior notice of the intention to demolish the former school, training centre and offices.- **No Objection**

PT18/6613/F – 36 Gayner Road, Filton, Bristol, South Gloucestershire, BS7 0SW.- Erection of single storey rear extension and two storey side extension to form additional living accommodation.- **Approve with Contions**

PT18/5239/CLP – 53 Shellard Road, Filton, Bristol, South Gloucestershire, BS34 7LX – Installation of rear dormer to facilitate a loft conversion. – **Approve with Conditions**

P19/0793/F – 168 Station Road, Filton, Bristol, South Gloucestershire, BS34 7JW – Extension of two storey side extension to form 1no. flat with associated works (re submission of PT18/3577/F) - **Refusal**

532. PLANNING APPLICATIONS – see schedule below;

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3723	P19/1085/F	Unit 2b Abbey Wood Retail Park, Station Road, Filton, South Gloucestershire- Change of use from retail (Class A1) to retail unit (Class A1) or gymnasium (Class D2) as defined in the Town and Country Planning (Use Classes) 1987 (as amended). Alterations to existing shop front and installation of mezzanine floor.	12.3.19	Expired
F.3724	P19/1529/F	11B Ventnor Road, Filton, Bristol, S Glos, BS34 7HF – Erection of 1no	14.3.19	Expired

		bungalow with access, parking and associated works.		
F.3725	P19/1650/F	Building 180 Rolls Royce Site, Gloucester Road North, South Gloucestershire – Extensions and alterations to building 184 comprising an extension of existing wax cell, erection of new pumphouse and substation building (retrospective), and the installation of pedestrian door and roller shutter opening.	14.3.19	Expired
F.3726	P19/1685/ADV	Unit 1 Filton Park, Gloucester Road North, South Gloucestershire - Display of 4no. internally illuminated fascia signs, 4no. non-illuminated fascia signs and 1no. totem sign.	14.3.19	Expired
F.3727	P19/1596/RVC	National Blood Centre Filton, 500-600 North Bristol Park, Northway, Filton, South Gloucestershire - Variation of condition 5 attached to planning permission PT16/6900/F to substitute drawings for new plans.	14.3.18	Expired
F.3728	P19/1861/F	55 Warren Road, Filton, Bristol, Filton, South Gloucestershire, BS34 7EN – Erection of a single storey front, side and rear extension to form additional living accommodation.	20.3.18	No Objection, Subject to adequate parking
F.3729	P19/2309/F	21 Broncksea Road, Filton, Bristol, South Gloucestershire, BS7 0SE - Erection of single storey side and rear extension to form additional living accommodation. Installation of rear raised decking. (Amendment to previously approved scheme PT18/4409/F)	2.4.19	No Objection, Subject to adequate parking
F.3730	P19/2593/F	81 Northville Road, Filton, Bristol, south Gloucestershire, BS7 0RJ - Erection of single storey rear extension to form additional living accommodation.	8.4.19	No Objection, Subject to adequate parking
F.3731	P19/2600/F	38 Braemar Crescent, Filton, Bristol, South Gloucestershire, BS7 0TD - Installation of 3no. dormer windows to the principle elevation to facilitate the enlargement of the living accommodation.	9.4.19	Objection, Over intensive, no parking provision put in place, not in keeping with neighbouring properties

There being no further business, Chair closed the meeting at 7:10pm

At : 13:51

BANK ACCOUNT-GENERAL

List of Payments made between 01/02/2019 and 28/02/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2019	Water2Business - DDR	DD01	1,515.19		2006-LC Water Charges
04/02/2019	Virgin Mobile - DD	DD02	18.18		2030-Mobile phones
04/02/2019	HMRC Game Machine	DD	70.20		HMRC Game Machine
05/02/2019	Service charge	10	10.00		Service charge
05/02/2019	Commission charge	CHRG	124.95		Commission charge
05/02/2019	Fee delta card-purchase	CHRG	0.10		Fee delta card-purchase
07/02/2019	Brenntag UK Ltd	4764	668.36		2032-Pool Chemicals
07/02/2019	Box Steam Brewery Limited	4765	170.40		INV057883/2045/Box Steam Brewe
07/02/2019	Bristol & Avon Stocktakers	4766	100.00		2044-Stocktaking 25.1.19`
07/02/2019	Capital Cleaning (Kent) Ltd	4767	171.62		2057-Cleaning Materials
07/02/2019	Tolchards Ltd	4768	974.62		TPIA3942/2046/Tolchards Ltd
07/02/2019	DCK Accounting Solutions Ltd	4769	873.58		2026-Budgets 19/20
07/02/2019	Fortyfour Creative	4770	105.00		2034-A5 Flyers
07/02/2019	Hydro-Actif Ltd	4771	204.00		Purchase Ledger Payment
07/02/2019	Initial Washroom Hygiene	4772	180.71		2037-Cleaning materials
07/02/2019	J P Lennard Ltd	4773	51.42		2035-Pool test tubes
07/02/2019	JTS Snack Foods	4774	194.73		16073611/2043/JTS Snack Foods
07/02/2019	Office Watercoolers SW Ltd	4775	44.82		2038-Office beverages POU
07/02/2019	Nikki Pitkin	4776	100.00		2039-Aquafit classes
07/02/2019	Pure Plastics Ltd	4777	309.31		2053-PVC for pool
07/02/2019	John Scanlan	4778	120.00		2040-Swim fit flasses
07/02/2019	South Gloucestershire Council	4779	2,791.86		2029-Payroll Charges Apr-Dec18
07/02/2019	Travis Perkins Trading Co Ltd	4780	178.88		2054-Insulation/fence panel
07/02/2019	Virgin Media Payments Ltd	4781	59.99		2028-Virgin broadband
07/02/2019	WCS Group The H2O Experts	4782	242.50		2033-Water monitoring Jan 19
07/02/2019	Zurich Municipal	4783	2,076.74		2056-Insurance Inspection cont
07/02/2019	Foxstead Ltd - DDR	DD03	330.24		Purchase Ledger Payment
11/02/2019	Zen Internet Ltd - DD	DD04	25.52		2027-Zen broadband
14/02/2019	Foxstead Ltd - DDR	DD05	1,062.89		Purchase Ledger Payment
15/02/2019	FIS Payments (UK) Ltd - DDR	DD06	550.66		2073/Card processing charge
20/02/2019	BANK ACCOUNT-IMPREST	TFR	70,000.00		
20/02/2019	Total Gas & Power Limited - DD	DD07	1,109.67		2079/Elec 01.01.19-31.01.19
20/02/2019	Total Gas & Power Limited - DD	DD08	4,137.28		2066/Elec 01.01.19-31.01.19
21/02/2019	South Gloucestershire Council	Std Ord	5,012.00		Leisure Centre Rates
22/02/2019	Avonvale Electrics Ltd	4784	30.24		2078/Misc repair item
22/02/2019	Bristol & Avon Stocktakers	4785	200.00		2091/Stocktaking 13.07.18
22/02/2019	Capital Cleaning (Kent) Ltd	4786	137.84		2080/Cleaning materials
22/02/2019	Tolchards Ltd	4787	1,615.20		2065/Bar stock purchase
22/02/2019	Cash	4788	123.60		2097/Petty cash Feb 2019
22/02/2019	DCK Accounting Solutions Ltd	4789	923.52		2084/Contract accounting
22/02/2019	Filton Voice Ltd	4790	300.00		2086/Filton voice in advance
22/02/2019	Gazprom Marketing & Trading Re	4791	4,920.34		2071/Gas 31.12.18-31.01.19
22/02/2019	JTS Snack Foods	4792	117.86		2094/Bar stock
22/02/2019	Cape Meridian Ltd	4793	117.00		2085/Alarm callout
22/02/2019	Open Spaces Society	4794	45.00		2075/Open space sub Sept 18-19
22/02/2019	RLSS UK Enterprises Ltd	4795	37.00		2072/NPLQ Renewal candidate pk
22/02/2019	South Gloucestershire Council	4796	884.00		2089/Occupational health serv

At : 13:51

BANK ACCOUNT-GENERAL

List of Payments made between 01/02/2019 and 28/02/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/02/2019	Swim England Awards	4797	686.40		2096/Pool stock for resale
22/02/2019	Viridor Waste Management Ltd	4798	554.76		2076/Waste Collection Jan 19
22/02/2019	Water2Business - DDR	4799	47.13		2020-Allot water charges
22/02/2019	DL I.T. Solutions Ltd	DD09	180.00		2082/Monthly IT maintenance
22/02/2019	CryoService Ltd - DD	DD10	192.50		1993/Monthly rental charge
28/02/2019	Foxstead Ltd - DDR	DD11	1,198.32		Purchase Ledger Payment
Total Payments			<u>105,896.13</u>		