



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

Web: www.filtontowncouncil.gov.uk E-mail: lesley.reuben@filtontowncouncil.gov.uk

Tel: 01454 866 698

6 December 2018

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **Tuesday 11th December 2018 at 7.30pm at the Doug Daniels Pavilion, Elm Park, Filton**

Yours sincerely,

L.A.Reuben,
Town Clerk.

Public and press are welcome to attend council meetings. Fire regulations restrict the capacity of persons using the meeting room to a maximum of 50 (This being inclusive of Councillors, staff and members of the public) The Chair reserves the right to ask any member of the public causing a disturbance to leave the meeting.

A G E N D A

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. Presentation from Jody Muelaner – Proposal for Land Behind the Bulldog.
5. Submissions from the Public (max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders*
6. To approve the minutes of the meeting held 27th November 2018 – *(pages 1-2)*
7. Matters of report arising from the minutes not otherwise included on the Agenda
8. Filton Beat Team
9. South Gloucestershire Reports:
 - i) Cllr R Hutchinson *(on table)*
 - ii) Cllr A Monk – *no report received*
 - iii) Cllr I Scott – *(page 3)*
10. Submission from members;
Motion from Cllr A Monk, Seconded by Cllr A Doyle “FTC instructs the clerk to discuss with the community garden and establish if they would be interested in taking on the top tennis court as an extension of their project”
11. Reports from Committees, Working Groups and the Town Clerk:
 - i) Draft Minutes of Planning Committee held 20th November 2018 *(pages 4-5)*
12. Other Reports/Consultations:
 - i) Consultation spreadsheet – No consultations relevant to Filton this month.
 - ii) Filton Community Plan
13. Payments for information (November) – *(pages 6-7)*

PRESENT: Cllrs: D Collins (Chair), K Briffett, M Chaudhry, A Doyle, A Kenyon, D Layade A Monk, J Tucker, A Tink,

ALSO PRESENT: Lesley Reuben (Town Clerk), Tasha Gould (Town Council Support Officer)

APOLOGIES: Cllrs: B Mead, I Scott

NOT IN ATTENDANCE: Cllrs: R Taylor, E Seymour

1715. APOLOGIES FOR ABSENCE: Apologies were noted.

1716. EVACUATION PROCEDURE: The Chair highlighted the emergency exits for the council and the public.

1717. DECLARATIONS OF INTEREST: None noted.

1718. SUBMISSIONS FROM PUBLIC:

i) **Member Award Funding:** It was noted that a mistake had been made in the previous minutes, the access path to the Community Garden is the responsibility of the Town Council, it was questioned whether the Town Council were obtaining quotes for the work. It was **Agreed:** the Town Council Office would look into this.

Action: Town Council Office

1719. FILTON BEAT TEAM: Shaun White and Roly Lock updated Councillors and residents on Nov stats, it was noted that there had been a few more bike and van thefts. The police have also been focusing their attention of speeding in and around Dunkeld Avenue. It was asked if the police could do speed checked on Northville Road and Conygre Road by the Spar shop. The beat team updated Councillors on the new area boundaries, it was noted that a section of Stoke Gifford had now been included in the Filton Beat team boundary, councillors recognised that this could have an effect on the service provided, it was proposed, seconded and **Agreed:** unanimously to send a letter to Sue Mountstevens (Avon and Somerset Police and Crime Commissioner), to query why the council have not been informed about the boundary change and get reassurance that this change will not result in a loss of service by beat team 213.

Action: Town Clerk

It was agreed to pay £300.00 out of the chairs budget towards bike marking kits for the police, the event would be held at Elm Park in the New year.

1720. PRESENTATION OF BUDGET AND PRECEPT REQUIREMENT 19/20: Derek Kemp (Accounting Solutions) presented the preliminary budgets for 2019/2020, There was projected to be a £3700.00 deficit on the 2018/19 figures, The current budgets as they stand would mean a 7.47% increase on council tax, it was noted that the budgets would be revisited in month 9 when more accurate figures were available. The Town Clerk confirmed that £12,500 had been included to cover youth provision for FACE, this amount equated to 1.8% of the council tax increase. Derek was asked how much money would need to be found to do a 0% increase; the council would need to find £60,000.

South Gloucestershire Council have passed a lot of services down to the parish council, it was noted that to continue these services there would need to be some kind of increase on the council tax.

It was agreed to report back to the council meeting in January when figures had been recalculated.

1721. TO APPROVE MINUTES OF THE MEETING HELD 30th OCTOBER: Were approved as an accurate record after noting that Councillor Tink was in attendance.

1722. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA: None noted.

1723. SOUTH GLOUCESTERSHIRE REPORTS:

- i) **Cllr R Hutchinson** – The report was noted, The council thanked Roger for his continuous hard work and wished him well in his retirement.
- i) **Cllr A Monk**: - The report was noted.

1724. SUBMISSIONS FROM MEMBERS: None received.

1725 REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

- i) Draft Minutes of Finance Committee held 13th November 2018– The minutes were noted, a short update was given on the Land behind the Bulldog project, it was noted that a presentation would be brought to the next Full Council meeting to fully update councillors on what the project is about.
- ii) Draft Minutes of Planning Committee held 20th November 2018 – Noted.
- iii) Draft Meeting Dates 2019: The meeting dates for 2019 were approved nem com.

1726. OTHER REPORTS/CONSULTATIONS:

- i) Consultation Spreadsheet – No consultations this month.
- ii) Filton Community Plan – It was noted that the next community plan meeting would be held in January 2019.

1727. PAYMENTS FOR INFORMATION – Noted.

The Chair closed the meeting at 9.10pm



Cllr Ian Scott Filton Town Council Report December 2018

South Gloucestershire Council has just held a public consultation about proposals for setting the South Gloucestershire Council Schools Special Educational Needs and Disabilities (SEND) budget for 2019/20

No option was satisfactory.

The Tory Government continues to cut the money invested in our children's education, particularly in South Glos. The Institute for Fiscal Studies, an independent body, states that per pupil funding has fallen by 8% since 2010. This has had a devastating effect on school morale and school buildings, it has severely affected vital pastoral services and reduced the breadth and depth of the curriculum.

Option1, moving money from the pot which funds education for every student and putting it into the pot which funds education for students with the most complex SEND, is the least bad of the options presented. However, we are under no illusion that this action will have anything other than a negative impact on students and staff who are already under appalling stress and working in increasingly unacceptable conditions. The local situation was highlighted in a six-part tv series, which goes behind the scenes at three South Gloucestershire schools – Mangotsfield, Castle, and Marlwood – and paints a worrying picture of how budget cuts are impacting education – from poor maintenance of buildings and equipment to pay cuts and reductions in pastoral care staff.

Filton Roundabout!

On 30 May 2018 I emailed the Conservative South Gloucestershire Council Cabinet Member for Transport on 2 transport issues relating to Filton Roundabout following the Filton Town Council Annual Assembly.

1. that yellow boxes and the traffic light system on Filton roundabout were causing danger as cars queued on the roundabout.
2. that Concorde Lodge residents stated they wanted a pedestrian crossing across Filton roundabout.

I am still awaiting a response to these points. I sent a further chase up on the 31st Oct as follows I have not received any updates on the previous issues regarding Concorde Lodge and the roundabout next to it.

At last night's Filton Town Council meeting members of the public raised the poor state of the roads Filton Avenue (north side) Conygre Grove and Boverton Road and want to know when they are scheduled to be resurfaced? and cc in Lesley and Tasha.

Again I have not received a response from the Conservative South Gloucestershire Council Cabinet Member for Transport although Cllr Hutchinson did managed to get a response from an officer on Boverton Road.

Cllr Ian Scott report to Filton Town Council – For more information email: ian.scott@southglos.gov.uk

Minutes of the **PLANNING COMMITTEE** held Tuesday 4th December 2018 in the Small Meeting Room, Elm Park Filton.

Present: Cllrs: K Briffett (Chair), D Collins, E Seymour, J Tucker, M Chaudhry
Also Present: N Gould (Town Council Support Officer), C Westcott (Administartor)
Apologies: N/A
Non Attendees: N/A

- 515. APOLOGIES FOR ABSENCE:** There were none.
- 516. DECLARATIONS OF INTEREST:** There were none.
- 517. MINUTES OF MEETING 20TH NOVEMBER 2018:** The minutes were noted.
- 518. MATTERS ARISING:** Queries regarding new sort it centre – Action Office Concerns of Filton Enterprise. – Action office to contact Rolls Royce and Village Hotel for more information
- 519. FEEDBACK:14th November – 30th November**

54 Crophorne Road, Filton, Bristol, South Glos, BS7 0PT – Continued use as self-contained bungalow -*Approve with Conditions*

The Old Airfield, Gloucester Road North, Filton, South Gloucestershire, BS34 7QD – Change use of site and buildings from car park (suis generis) to Aggregate Recycling Facility and Operations Centre with new weighbridge (suis generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) and erection of a portacabin office. (Retrospective)- *Approve with conditions*

113 Conygre Grove, Filton, Bristol, South Gloucestershrie, BS34 7DW – Erection of single store rear and side extension and installation of rear dormer to facilitate loft conversion to form additional living accommodation. Erection of detached garage and creation of new access. *Approve with conditions*

Rolls-Royce, Filton, Gloucester Road North, Little Stoke, Filton, South Gloucestershire. - Erection of switch room and associated works. *Approve with conditions*

85 Gloucester Road North, Filton, Bristol, South Gloucestershire, BS34 7PT – Demolition of existing garage. Erection of 1no. dwelling with associated works.- *Approve with conditions.*

23 Bridgeman Grove, Filton, Bristol, South Gloucestershire, BS34 7HP – Erection of a two storey side and a single storey rear extension to form addiotional living accommodation. *Approve with conditions*

520. PLANNING APPLICATIONS – see schedule below;

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3700	PT18/5130/F	7 Mackie Avenue, Filton, Bristol, South Glos, BS34 7NE- Erection of single storey and two storey rear extension to form additional living accommodation (resubmission of PT18/2002/F)	12.12.18	OBJECTION – concerns over parking, not in keeping with other properties and design is over intensive.
F.3701	PT18/5239/CLP	53 Shellard Road, Filton, Bristol, South Glos, BS34 7LX – Installation	19.12.18	OBJECTION- size of dormer, is it a roof extension!

		of rear dormer to facilitate a loft conversion.		does the shape need planning permission? Parking needs? Filton Town Council would like to see the previous rights for developing.
F.3702	PK18/5235/F	Building 193 Rolls Royce Site, Gloucester Road North, Filton, South Glos.- Erection of a building to house coolant farm.	21.12.18	<u>NO</u> <u>OBJECTION</u>
F.3703	PT18/5487.F	814 Filton Avenue, Filton, Bristol, South Gloucestershire, BS34 7HA- Widening of vehicular access	25.12.18	<u>NO</u> <u>OBJECTION</u>

There being no further business, Chair closed the meeting at 7:25pm

At : 16:48

BANK ACCOUNT-GENERAL

List of Payments made between 01/11/2018 and 30/11/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2018	Water2Business - DDR	DDR	1,406.48		1705/Water Sept 18
01/11/2018	Foxstead Ltd - DDR	DDR1	1,517.46		1728/Bar stock
02/11/2018	Alfamax Catering Services Ltd	4632	366.00		1670/Glasswasher ServAgreement
02/11/2018	Mortimer Road Allotment	4633	2,545.00		1738/Grant 18-19
02/11/2018	Avon Data Care	4634	134.40		1714/Till rolls + credit card
02/11/2018	WCS ENVIRONMENTAL SERVICE	4635	1,213.49		1706/Monthly monitoring visit
02/11/2018	Capital Cleaning (Kent) Ltd	4636	523.20		1751/Cleaning materials
02/11/2018	Tolchards Ltd	4637	895.27		1735/Bar stock
02/11/2018	Complete Weed Control (North W	4638	308.40		1762/Apply weed chemical
02/11/2018	FACE	4639	40.00		1746/First aid course
02/11/2018	Filton Voice Ltd	4640	300.00		1747/Filton voice Nov
02/11/2018	Gazprom Marketing & Trading Re	4641	2,612.74		1741/Gas Sept 2018
02/11/2018	Gladiator Ltd	4642	360.00		1719/Banner advert
02/11/2018	Glasdon UK Ltd	4643	1,248.89		1761/Bins for parks
02/11/2018	The Great Western Brewing Comp	4644	157.20		1708/Bar stock
02/11/2018	Robert Haddow	4645	120.00		1717/NPLQ Re-assessment
02/11/2018	Hydro-Actif	4646	204.00		1770/Shallow- training
02/11/2018	Institute of Swimming	4647	35.00		1716/Course voucher
02/11/2018	J P Lennard Ltd	4648	855.43		1707/Pool stock
02/11/2018	JTS Snack Foods	4649	343.62		1709/Bar stock
02/11/2018	Langoon Building Services	4650	330.00		1739/Repair vandalised wall
02/11/2018	Online leisure systems Ltd	4651	1,198.80		1715/Leisure module support
02/11/2018	Lister Wilder	4652	388.99		1769/Bar stock
02/11/2018	Loomis UK Ltd	4653	466.73		1743/C.I.T contrt Mntly Servic
02/11/2018	Metro Rod Limited	4654	115.20		Purchase Ledger Payment
02/11/2018	Monsoon marketing ltd	4655	644.57		1725/Ratepayers arms Uniform
02/11/2018	Office Watercoolers SW Ltd	4656	44.82		1771/Monthly POU sanitisation
02/11/2018	Nikki Pitkin	4657	120.00		1775/Aquafit class
02/11/2018	RLSS UK Enterprises Ltd	4658	50.00		1772/TA update
02/11/2018	Tailor Made Office Supplies Lt	4659	107.98		1750/Stationery items
02/11/2018	Ernest Till (South West) & co	4660	422.40		1756/Air handling unit inspect
02/11/2018	Travis Perkins Trading Co Ltd	4661	196.69		1760/Bar maintenance
02/11/2018	Volunteer Centre	4662	250.00		1737/Volunteer centre 18-19
02/11/2018	Whitehall Printing Co (Avon) L	4663	375.00		1774/Dolphin swim-Booklets
02/11/2018	Virgin Mobile - DD	DDR2	21.18		1749/Telephon charge
08/11/2018	Four Towns Play Association	4664	4,280.00		1777/Grant 2018-19
08/11/2018	Brenntag UK Ltd	4665	336.84		1788/Pool chemicals
08/11/2018	Avonvale Electrics Ltd	4666	60.65		1787/Misc Maintenance items
08/11/2018	DCK Accounting Solutions Ltd	4667	432.90		1778/VAT Partial calculation
08/11/2018	Henry Howard Finance Plc	4668	924.53		Purchase Ledger Payment
08/11/2018	J P Lennard Ltd	4669	230.87		1797/Pool stock
08/11/2018	Monsoon marketing ltd	4670	558.14		1793/Protective clothing
08/11/2018	RLSS UK Enterprises Ltd	4671	54.00		1790/NPLQ Candidate pack
08/11/2018	ST JOHN AMBULANCE SUPPLIES	4672	57.82		1791/Safety items
08/11/2018	Swim England Awards	4673	438.24		1789/Pool stock
08/11/2018	Viridor Waste Management Ltd	4674	584.76		1785/Refuse collection
08/11/2018	Water2Business - DDR	4675	50.15		1784/Water 07.04.18-24.10.18

At : 16:48

BANK ACCOUNT-GENERAL

List of Payments made between 01/11/2018 and 30/11/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/11/2018	Whats on group limited	4676	180.00		1794/Advert - whats on bristol
08/11/2018	Whitehall Printing Co (Avon) L	4677	478.80		1792/Free swim vouchers
08/11/2018	Foxstead Ltd - DDR	DDR3	1,238.44		1764/Bar stock
12/11/2018	Zen Internet Ltd - DD	DDR4	25.52		1880-Broadband
15/11/2018	Foxstead Ltd - DDR	DDR5	1,422.28		1763/Bar stock
16/11/2018	FIS Payments (UK) Ltd - DDR	DDR6	433.32		1825-PCI Non compliance fee
20/11/2018	BANK ACCOUNT-IMPREST	Tfr	70,000.00		
21/11/2018	Total Gas & Power Limited - DD	DDR7	1,117.54		1798/Elec October 2018
21/11/2018	Total Gas & Power Limited - DD	DDR8	3,876.40		1796/Elec October 2018
22/11/2018	Capital Cleaning (Kent) Ltd	4678	8.34		1821-janitorial materials
22/11/2018	Tolchards Ltd	4679	788.73		1840-purchases wet stock
22/11/2018	Co-Channel Electrics Ltd	4680	360.00		1815-Icom ICF2000
22/11/2018	Cromhall Media Ltd	4681	54.00		1822-My Filton text advert
22/11/2018	DCK Accounting Solutions Ltd	4682	934.92		1817-Accounts Sep 18
22/11/2018	FACE	4683	80.00		1818-1st Aid Training
22/11/2018	Filton Voice Ltd	4684	300.00		1824-Newsletter
22/11/2018	Gazprom Marketing & Trading Re	4685	3,185.54		1828-S/Pool gas
22/11/2018	The Great Western Brewing Comp	4686	78.60		1855-Purchase wet stock
22/11/2018	Initial Washroom Hygiene	4687	361.42		1849-Janitorial supplies
22/11/2018	J P Lennard Ltd	4688	416.52		1830-Stationery
22/11/2018	JTS Snack Foods	4689	341.79		1850-Purchase dry stock
22/11/2018	Liteshow Technical Services Lt	4690	90.00		1831-NPLQ Assesment
22/11/2018	Cape Meridian Ltd	4691	182.00		1832-Key holding Sep18-Mar19
22/11/2018	RLSS UK Enterprises Ltd	4692	122.45		1835-Staff uniforms
22/11/2018	South Gloucestershire Council	4693	320.00		1836-Premises licence
22/11/2018	Tailor Made Office Supplies Lt	4694	57.81		1837-Stationery
22/11/2018	Ernest Till (South West) & co	4695	486.00		1839-Repair changing rm shower
22/11/2018	Travis Perkins Trading Co Ltd	4696	132.88		1844-equipment/tools
22/11/2018	Foxstead Ltd - DDR	DDR9	1,018.50		1811-Purchases wet stock
23/11/2018	DL I.T. Solutions Ltd	DDR10	180.00		1823-IT maintenance
23/11/2018	Butcombe Brewery - DD	DDR11	246.44		1726/Bar stock
30/11/2018	Airquee Limited	4697	282.35		1885-Inflatables inspection
30/11/2018	Brenntag UK Ltd	4698	334.18		1881-Pool chemicals
30/11/2018	A.M.P Window Cleaning Services	4699	45.00		1859-Window cleaning 30.11.18
30/11/2018	Bristol & Avon Stocktakers	4700	100.00		1860-Stocktaking 22.11.18

Total Payments	<u>117,207.61</u>
-----------------------	-------------------