

# FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS  
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Town Clerk : Lesley Reuben  
Tel: 01454 866698

Finance & General Purposes Committee – All Town Council Members  
8<sup>th</sup> November 2018

Dear Member

A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held on **Tuesday 13<sup>th</sup> November 2018 at 7p.m.** in the **Doug Daniels Pavilion, Elm Park, Filton BS34 7PS**

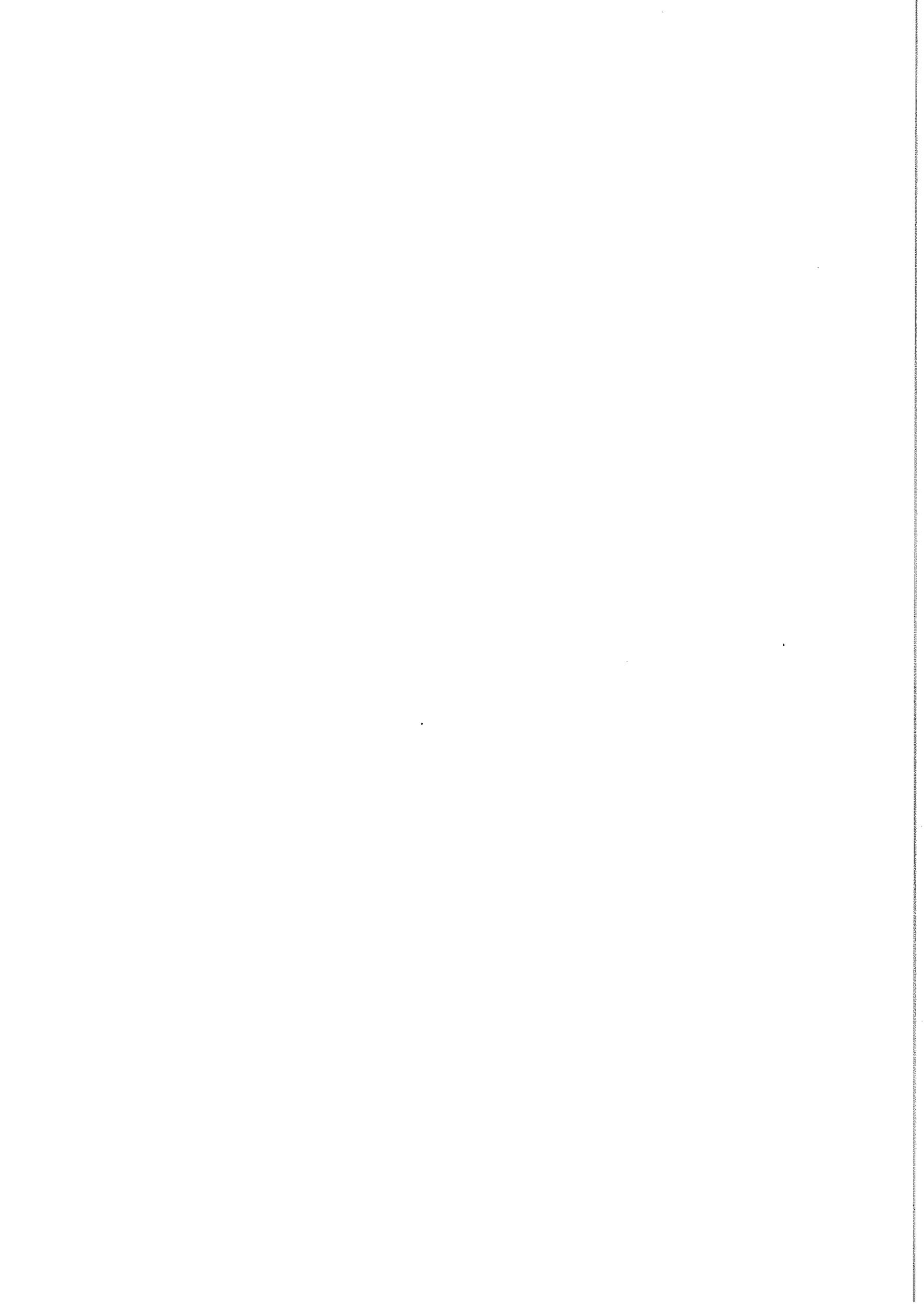
Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben'.

L.A.Reuben  
Town Clerk.

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the meeting held 9<sup>th</sup> October 2018 (*page 1-2*)
4. Matters of report arising from the minutes not otherwise covered by the Agenda (*page*)
5. Public Questions – none received
6. Income and Expenditure Reports (*pages 3-11*)
7. Balance Sheet – for information (*pages 12-13*)
8. Community Plan update
9. Capital Projects 2019 – *Date for meeting*



Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 09<sup>th</sup> October 2018 in the **Doug Daniels Pavilion, Elm Park, Filton**

**Present: Cllrs:** - I Scott (Chair), K. Briffett, D. Collins, M Chaudhry, A. Doyle, A. Kenyon, E. Seymour, A Monk,

**ALSO PRESENT:** L. Reuben (Town Council), N. Gould (Town Council Support Officer - Minutes)

**APOLOGIES: Cllrs:** - B. Mead, D Layade, R Taylor

**NON ATTENDANCE:** - A Tink

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**1410. APOLOGIES FOR ABSENCE:** Councillor Mead, Layade and Taylors apologies were noted.

**1411. DECLARATION OF INTEREST:** There were none.

**1412. MINUTES:** The minutes of the meeting held Tuesday 11<sup>th</sup> September 2018 were approved as an accurate record.

**1413. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** *Arising from minute 1407 – Filton Festival* – The Town Council support officer talked through the Festival expenditure code, it was noted that the reason the expenditure was so over, was due to two coding errors, this will be amended by the accountants and will show correctly on next month's I&E reports.

**1414. PUBLIC QUESTIONS:** There were none.

**1415. INCOME AND EXPENDITURE REPORTS:**

- 4115-101 (Licences) – Why is this budget so overspent?
- 1054-101 (Soft play Income) – Do parties get coded to soft play income? Ask the Leisure Centre Manager if he is confident the soft play will hit its income target by the end of the financial year.
- 4040-901 (Equipment and Small Tools) – Why is there no budget?
- The Councillors asked if the office could provide an explanation each month as to any codes that were over their percentage average for the month, it was also requested that an explanation be given regarding the income over expenditure on the summary pages.

**Action: Town Council Office**

**1416. BALANCE SHEET:** The document was noted.

**1417. FACE – Recommendation from full council to discuss in more detail the 12.5K needed to support Friday evening sessions** – Councillors talked through the financial implications before unanimously agreeing to; Instruct the Clerk to build the £12,500 into next year's budgets, once this has been done allow councillors to see draft budget papers to assess how this will affect council tax increases.

It was proposed, seconded and agreed to allocate any left over money in the S137 grants budget to FACE for the youth provision.

**1418. COMMUNITY PLAN:** It was noted that a date probably needed to be set to have the document completed. After a short discussion about how to get councillors and residents more involved it was Agreed: to write to all councillors to see who wants to be involved in the community plan and call a councillor meeting from there, an action from the councillor meeting will be to call a public meeting. It was agreed to keep the community plan on the Full Council agenda.

**1419. CAPITAL PROJECTS:** It was proposed, seconded and Agreed: nem com to reinstate the capital projects working group, Cllrs; A Monk, A Doyle, A Kenyon and D Collins volunteered to sit on the working group.

**1420. AUDIT REPORT:** The report was noted, Councillors asked the Town Clerk to report back with an answer as to why the notice was filled out incorrectly this year.

**1421. GRANT APPLICATIONS:**

- **Volunteer Centre** – The Volunteer centre were asking for a grant of £250.00 to assist with the costs of the running of the centres, including rent, wifi, web hosting, and phone charges to enable them to remain a front facing service of Filton. It was proposed, seconded and Agreed: unanimously to fully support this grant and award the Volunteer centre £250.00.
- **Mortimer Road Allotment Association** – The Allotment association were looking for a grant of £2545.00 to improve fencing, provide dummy cctv cameras and a signage to deter intruders following several break ins. The councillors discussed whether the council could get a better price for the equipment, it was also noted that the council would need to establish who owns the fencing that needs replacing, after further discussions it was proposed, seconded and unanimously Agreed: to support the grant upto £2500, after the clerk has investigated who owns the fencing.

***Action: Town Clerk***

As per the previous proposal it was agreed to award the remaining £1700 left in the grants section 137 budget to FACE.

**The Chair closed the meeting at 8.30pm**

Month No : 6

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Leisure Centre - General							
4001	SALARIES & WAGES	48,670	275,568	519,604	244,036		244,036	53.0 %
4003	COST OF TRAINING COURSES	0	345	1,000	655		655	34.5 %
4006	PROTECTIVE CLOTHING	0	565	1,000	435		435	56.5 %
4008	TRAINING	98	118	1,000	882		882	11.8 %
4011	RATES	5,012	30,074	51,450	21,376		21,376	58.5 %
4012	WATER RATES	152	666	2,500	1,834		1,834	26.6 %
4014	ELECTRICITY	0	487	3,000	2,513		2,513	16.2 %
4015	GAS	164	1,022	8,500	7,478		7,478	12.0 %
4016	JANITORIAL	387	1,973	4,200	2,227		2,227	47.0 %
4017	HEALTH & SAFETY	52	360	1,000	640		640	36.0 %
4018	REFUSE DISPOSAL	1,090	3,390	7,000	3,610		3,610	48.4 %
4021	TELEPHONE & FAX	65	318	1,200	882		882	26.5 %
4023	STATIONERY/PRINTING	0	864	1,200	336		336	72.0 %
4025	INSURANCE	0	10,972	12,600	1,628		1,628	87.1 %
4030	RECRUITMENT ADVTG	0	397	800	403		403	49.6 %
4032	PUBLICITY	0	865	3,500	2,635		2,635	24.7 %
4035	SECURITY COSTS	389	2,475	7,200	4,725		4,725	34.4 %
4036	PROPERTY MAINTCE	2,447	6,688	10,000	3,312		3,312	66.9 %
4038	MAINTENANCE CTRCTS	71	3,358	12,247	8,889		8,889	27.4 %
4039	MISC EXPS, XMAS DECORATIONS	0	100	0	-100		-100	0.0 %
4040	EQUIPMENT & SMALL TOOLS	193	1,909	2,000	91		91	95.5 %
4042	EQUIPMENT MAINTCE	308	326	0	-326		-326	0.0 %
4046	CLEANING CONTRACT	173	497	0	-497		-497	0.0 %
4051	BANK CHARGES	347	2,607	4,500	1,893		1,893	57.9 %
4052	BANK INTEREST	0	-3	0	3		3	0.0 %
4056	LEGAL FEES	0	77	0	-77		-77	0.0 %
4069	Irrecoverable VAT	8,965	8,965	10,000	1,035		1,035	89.7 %
4115	LICENCES	0	117	250	133		133	46.8 %
	Leisure Centre - General :- Expenditure	<b>68,583</b>	<b>355,099</b>	<b>665,751</b>	<b>310,652</b>	<b>0</b>	<b>310,652</b>	<b>53.3 %</b>
4103	PURCHASES FOR RESALE	0	106	0	-106		-106	0.0 %
	Leisure Centre - General :- Direct Expenditure	<b>0</b>	<b>106</b>	<b>0</b>	<b>-106</b>	<b>0</b>	<b>-106</b>	
1001	RENT RECEIVED	0	3,167	1,583	1,584			200.0 %
1010	Pavillion Hire	492	3,076	3,000	76			102.5 %
1011	HALL BLOCK BOOKINGS	432	1,395	4,500	-3,105			31.0 %
1013	EQUIPMENT HIRE INCOME	3	15	100	-85			15.0 %
1054	Softplay Income	1,225	5,626	24,000	-18,374			23.4 %
1080	MISCELLANEOUS INCOME	437	1,774	1,500	274			118.3 %
	Leisure Centre - General :- Income	<b>2,589</b>	<b>15,053</b>	<b>34,683</b>	<b>-19,630</b>			<b>43.4 %</b>
	<b>Net Expenditure over Income</b>	<b>65,994</b>	<b>340,152</b>	<b>631,068</b>	<b>290,916</b>			

Month No : 6

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>102</u> <u>Leisure Centre - Swimming Pool</u>							
4001 SALARIES & WAGES	0	25	0	-25		-25	0.0 %
4008 TRAINING	75	729	3,000	2,271		2,271	24.3 %
4010 OTHER STAFF COSTS	0	15	0	-15		-15	0.0 %
4012 WATER RATES	1,108	5,690	12,000	6,310		6,310	47.4 %
4014 ELECTRICITY	969	13,702	25,000	11,298		11,298	54.8 %
4015 GAS	0	8,578	36,500	27,922		27,922	23.5 %
4017 HEALTH & SAFETY	0	183	1,000	817		817	18.3 %
4020 SUNDRY OFFICE & IT COSTS	0	2,835	0	-2,835		-2,835	0.0 %
4024 SUBSCRIPTIONS	0	0	150	150		150	0.0 %
4036 PROPERTY MAINTCE	1,571	3,441	1,000	-2,441		-2,441	344.1 %
4038 MAINTENANCE CTRCTS	0	0	1,000	1,000		1,000	0.0 %
4040 EQUIPMENT & SMALL TOOLS	576	1,904	1,500	-404		-404	126.9 %
4041 EQUIPMENT HIRE	0	0	500	500		500	0.0 %
4042 EQUIPMENT MAINTCE	456	658	12,000	11,342		11,342	5.5 %
4120 POOL CHEMICALS	794	3,496	4,500	1,004		1,004	77.7 %
4125 POOL PURCHASES NOT FOR	0	751	2,500	1,749		1,749	30.0 %
Leisure Centre - Swimming Pool :- Expenditure	<b>5,549</b>	<b>42,007</b>	<b>100,650</b>	<b>58,643</b>	<b>0</b>	<b>58,643</b>	<b>41.7 %</b>
4103 PURCHASES FOR RESALE	658	2,813	6,000	3,187		3,187	46.9 %
Leisure Centre - Swimming Pool :- Direct Expenditure	<b>658</b>	<b>2,813</b>	<b>6,000</b>	<b>3,187</b>	<b>0</b>	<b>3,187</b>	<b>46.9 %</b>
1012 Bouncy Castle Parties	492	1,996	2,000	-4			99.8 %
1014 SWIMMING - CASUAL HIRE	0	545	0	545			0.0 %
1020 SWIMMING - PUBLIC	3,943	31,913	102,000	-70,087			31.3 %
1021 SWIMMING - LESSONS	11,141	164,551	225,000	-60,449			73.1 %
1022 SWIMMING - SCHOOLS	5,773	5,853	12,000	-6,147			48.8 %
1023 SWIMMING - CLUBS	575	4,299	18,500	-14,201			23.2 %
1024 SALES (STOCK) POOL	467	2,675	12,000	-9,325			22.3 %
1025 Pool Parties	488	1,363	3,500	-2,138			38.9 %
1026 One to One Lessons	565	1,917	12,000	-10,083			16.0 %
1027 Aqua Fit	454	2,823	6,200	-3,377			45.5 %
1028 Lifeguard Courses	0	1,654	7,000	-5,346			23.6 %
1080 MISCELLANEOUS INCOME	0	-160	1,000	-1,160			-16.0 %
1099 TILL DISCREPANCIES	23	-125	0	-125			0.0 %
Leisure Centre - Swimming Pool :- Income	<b>23,920</b>	<b>219,302</b>	<b>401,200</b>	<b>-181,898</b>			<b>54.7 %</b>
<b>Net Expenditure over Income</b>	<b>-17,714</b>	<b>-174,482</b>	<b>-294,550</b>	<b>-120,068</b>			
<u>103</u> <u>Leisure Centre - Pool Vending</u>							
1030 Vending Machine Income	261	498	2,000	-1,502			24.9 %
Leisure Centre - Pool Vending :- Income	<b>261</b>	<b>498</b>	<b>2,000</b>	<b>-1,502</b>			<b>24.9 %</b>
<b>Net Expenditure over Income</b>	<b>-261</b>	<b>-498</b>	<b>-2,000</b>	<b>-1,502</b>			

Month No : 6

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>104</u>	<u>Leisure Centre - Bar</u>							
4001	SALARIES & WAGES	6,653	49,384	78,743	29,359		29,359	62.7 %
4006	PROTECTIVE CLOTHING	0	0	550	550		550	0.0 %
4011	RATES	0	126	0	-126		-126	0.0 %
4014	ELECTRICITY	12	12	0	-12		-12	0.0 %
4032	PUBLICITY	0	0	100	100		100	0.0 %
4036	PROPERTY MAINTCE	0	2,081	2,000	-81		-81	104.0 %
4038	MAINTENANCE CTRCTS	305	305	500	195		195	61.0 %
4040	EQUIPMENT & SMALL TOOLS	0	281	400	119		119	70.2 %
4041	EQUIPMENT HIRE	323	2,060	5,000	2,940		2,940	41.2 %
4051	BANK CHARGES	67	403	~ 700	297		297	57.6 %
4060	OTHER PROF FEES	200	500	1,200	700		700	41.7 %
4104	BAR SUNDRIES	0	219	600	381		381	36.4 %
4110	PROMOTIONS	160	160	0	-160		-160	0.0 %
4115	LICENCES	0	98	900	802		802	10.9 %
4116	GAMING MACHINE DUTY	0	586	1,000	414		414	58.6 %
	Leisure Centre - Bar :- Expenditure	<b>7,719</b>	<b>56,215</b>	<b>91,693</b>	<b>35,478</b>	<b>0</b>	<b>35,478</b>	<b>61.3 %</b>
4101	PURCHASES - WET STOCK	7,851	25,653	60,750	35,097		35,097	42.2 %
4102	PURCHASES - DRY STOCK	262	4,517	5,000	483		483	90.3 %
	Leisure Centre - Bar :- Direct Expenditure	<b>8,113</b>	<b>30,171</b>	<b>65,750</b>	<b>35,579</b>	<b>0</b>	<b>35,579</b>	<b>45.9 %</b>
1001	RENT RECEIVED	725	3,894	17,100	-13,206			22.8 %
1031	MACHINE INCOME	34	1,090	1,500	-410			72.7 %
1032	Tickets	0	0	500	-500			0.0 %
1040	BAR INCOME - LOUNGE	10,689	67,410	140,000	-72,590			48.2 %
1041	BAR INCOME - HALL	543	5,117	12,500	-7,383			40.9 %
1049	CAFE INCOME	278	1,867	4,000	-2,133			46.7 %
1099	TILL DISCREPANCIES	0	-29	0	-29			0.0 %
	Leisure Centre - Bar :- Income	<b>12,269</b>	<b>79,350</b>	<b>175,600</b>	<b>-96,250</b>			<b>45.2 %</b>
	<b>Net Expenditure over Income</b>	<b>3,563</b>	<b>7,036</b>	<b>-18,157</b>	<b>-25,193</b>			
<u>105</u>	<u>Leisure Centre - Indoor Sports</u>							
4014	ELECTRICITY	0	2,757	12,000	9,243		9,243	23.0 %
4036	PROPERTY MAINTCE	0	260	4,000	3,740		3,740	6.5 %
4038	MAINTENANCE CTRCTS	0	0	1,000	1,000		1,000	0.0 %
	Leisure Centre - Indoor Sports :- Expenditure	<b>0</b>	<b>3,018</b>	<b>17,000</b>	<b>13,982</b>	<b>0</b>	<b>13,982</b>	<b>17.8 %</b>
1050	BADMINTON FEES	198	1,155	3,000	-1,845			38.5 %
1051	SNOOKER FEES	463	2,633	7,200	-4,567			36.6 %
1052	PARTY ROOM HIRE	704	1,717	2,500	-783			68.7 %

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1053	SKITTLE ALLEY	0	17	250	-233			6.7 %
	Leisure Centre - Indoor Sports :- Income	<u>1,364</u>	<u>5,521</u>	<u>12,950</u>	<u>-7,429</u>			<u>42.6 %</u>
	<b>Net Expenditure over Income</b>	<u>-1,364</u>	<u>-2,503</u>	<u>4,050</u>	<u>6,553</u>			
<u>106</u>	<u>Leisure Centre - Outdoor Sport</u>							
4014	ELECTRICITY	0	290	2,000	1,710		1,710	14.5 %
	Leisure Centre - Outdoor Sport :- Expenditure	<u>0</u>	<u>290</u>	<u>2,000</u>	<u>1,710</u>	<u>0</u>	<u>1,710</u>	<u>14.5 %</u>
1060	GRASS INCOME	737	1,701	8,500	-6,799			20.0 %
1061	OUTSIDE COURTS	0	-155	500	-655			-31.1 %
1063	Petanque Income	0	31	100	-69			31.3 %
	Leisure Centre - Outdoor Sport :- Income	<u>737</u>	<u>1,577</u>	<u>9,100</u>	<u>-7,523</u>			<u>17.3 %</u>
	<b>Net Expenditure over Income</b>	<u>-737</u>	<u>-1,287</u>	<u>-7,100</u>	<u>-5,813</u>			
<u>201</u>	<u>Playing Fields</u>							
4012	WATER RATES	69	1,030	2,500	1,470		1,470	41.2 %
4037	GROUNDS MAINTENANCE	0	1,012	2,250	1,238		1,238	45.0 %
4115	LICENCES	0	250	0	-250		-250	0.0 %
	Playing Fields :- Expenditure	<u>69</u>	<u>2,292</u>	<u>4,750</u>	<u>2,458</u>	<u>0</u>	<u>2,458</u>	<u>48.2 %</u>
	<b>Net Expenditure over Income</b>	<u>69</u>	<u>2,292</u>	<u>4,750</u>	<u>2,458</u>			
<u>202</u>	<u>Play Areas</u>							
4037	GROUNDS MAINTENANCE	0	109	1,000	892		892	10.8 %
4042	EQUIPMENT MAINTCE	0	662	1,000	338		338	66.2 %
	Play Areas :- Expenditure	<u>0</u>	<u>771</u>	<u>2,000</u>	<u>1,230</u>	<u>0</u>	<u>1,230</u>	<u>38.5 %</u>
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>771</u>	<u>2,000</u>	<u>1,230</u>			
<u>203</u>	<u>Millennium Green</u>							
4037	GROUNDS MAINTENANCE	0	0	500	500		500	0.0 %
	Millennium Green :- Expenditure	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
1001	RENT RECEIVED	0	0	1,500	-1,500			0.0 %
	Millennium Green :- Income	<u>0</u>	<u>0</u>	<u>1,500</u>	<u>-1,500</u>			<u>0.0 %</u>
	<b>Net Expenditure over Income</b>	<u>0</u>	<u>0</u>	<u>-1,000</u>	<u>-1,000</u>			



		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>204</u>	<u>Allotments</u>							
4012	WATER RATES	0	137	250	113		113	54.8 %
4013	RENT	0	0	275	275		275	0.0 %
4037	GROUNDS MAINTENANCE	31	31	250	219		219	12.5 %
	Allotments :- Expenditure	<u>31</u>	<u>168</u>	<u>775</u>	<u>607</u>	<u>0</u>	<u>607</u>	<u>21.7 %</u>
1001	RENT RECEIVED	0	10	600	-590			1.7 %
	Allotments :- Income	<u>0</u>	<u>10</u>	<u>600</u>	<u>-590</u>			<u>1.7 %</u>
	<b>Net Expenditure over Income</b>	<u>31</u>	<u>158</u>	<u>175</u>	<u>17</u>			
<u>301</u>	<u>Roads &amp; Highways</u>							
4037	GROUNDS MAINTENANCE	0	120	0	-120		-120	0.0 %
4080	STREET CARE (ex S Glos)	771	1,542	3,200	1,658		1,658	48.2 %
	Roads & Highways :- Expenditure	<u>771</u>	<u>1,662</u>	<u>3,200</u>	<u>1,538</u>	<u>0</u>	<u>1,538</u>	<u>51.9 %</u>
	<b>Net Expenditure over Income</b>	<u>771</u>	<u>1,662</u>	<u>3,200</u>	<u>1,538</u>			
<u>302</u>	<u>Community Development</u>							
4701	GRANTS - N BRISTOL ADVICE	0	0	500	500		500	0.0 %
4702	GRANTS - TWINNING ASS'N	0	600	300	-300		-300	200.0 %
4703	GRANTS - FOUR TOWNS TPT	0	0	1,000	1,000		1,000	0.0 %
4706	GRANTS - Four Towns Play Assoc	0	0	4,000	4,000		4,000	0.0 %
4707	GRANTS - YOUTH PROVISION	2,500	2,500	5,000	2,500		2,500	50.0 %
4708	GRANTS - COMM'Y PARTNERSHIP	0	3,500	3,500	0		0	100.0 %
4711	GRANTS - S137 GENERAL	0	2,050	6,500	4,450		4,450	31.5 %
4720	CHRISTMAS ACTIVITIES	0	0	3,500	3,500		3,500	0.0 %
4725	FILTON FESTIVAL	0	6,756	6,500	-256		-256	103.9 %
	Community Development :- Expenditure	<u>2,500</u>	<u>15,406</u>	<u>30,800</u>	<u>15,394</u>	<u>0</u>	<u>15,394</u>	<u>50.0 %</u>
1077	GRANTS RECEIVED	0	975	0	975			0.0 %
1082	Filton Festival	738	2,356	2,500	-144			94.2 %
	Community Development :- Income	<u>738</u>	<u>3,331</u>	<u>2,500</u>	<u>831</u>			<u>133.2 %</u>
	<b>Net Expenditure over Income</b>	<u>1,763</u>	<u>12,075</u>	<u>28,300</u>	<u>16,225</u>			
<u>801</u>	<u>Corporate Management</u>							
4004	PENSION DEFICIT	-533	-3,200	-6,400	-3,200		-3,200	50.0 %
	Corporate Management :- Expenditure	<u>-533</u>	<u>-3,200</u>	<u>-6,400</u>	<u>-3,200</u>	<u>0</u>	<u>-3,200</u>	<u>50.0 %</u>
	<b>Net Expenditure over Income</b>	<u>-533</u>	<u>-3,200</u>	<u>-6,400</u>	<u>-3,200</u>			

Month No : 6

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>802</u> <u>Democratic Rep'n &amp; Mgmt</u>							
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0 %
4009 TRAVEL	0	0	50	50		50	0.0 %
4024 SUBSCRIPTIONS	0	0	200	200		200	0.0 %
4028 ELECTION COSTS	0	0	5,400	5,400		5,400	0.0 %
4033 NEWSLETTER	250	1,250	3,500	2,250		2,250	35.7 %
4065 MEETING COSTS	0	0	200	200		200	0.0 %
Democratic Rep'n & Mgmt :- Expenditure	<u>250</u>	<u>1,250</u>	<u>9,600</u>	<u>8,350</u>	<u>0</u>	<u>8,350</u>	<u>13.0 %</u>
<b>Net Expenditure over Income</b>	<b>250</b>	<b>1,250</b>	<b>9,600</b>	<b>8,350</b>			
<u>803</u> <u>Civic Expenses</u>							
4066 CHAIRMANS ALLOWANCE	0	0	950	950		950	0.0 %
4072 CHAIRMANS ALLOW (PRIOR YR)	0	827	0	-827		-827	0.0 %
Civic Expenses :- Expenditure	<u>0</u>	<u>827</u>	<u>950</u>	<u>123</u>	<u>0</u>	<u>123</u>	<u>87.0 %</u>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>827</b>	<b>950</b>	<b>123</b>			
<u>901</u> <u>Central Services</u>							
4001 SALARIES & WAGES	7,284	48,638	107,946	59,308		59,308	45.1 %
4005 HR Costs-Service level agr'mnt	0	7,000	7,000	0		0	100.0 %
4007 COURSES/CONFERENCES	0	0	250	250		250	0.0 %
4008 TRAINING	0	-300	500	800		800	-60.0 %
4009 TRAVEL	0	0	200	200		200	0.0 %
4010 OTHER STAFF COSTS	3	32	3,500	3,468		3,468	0.9 %
4020 SUNDRY OFFICE & IT COSTS	91	1,342	4,000	2,658		2,658	33.6 %
4021 TELEPHONE & FAX	167	329	600	271		271	54.8 %
4022 POSTAGE	57	473	750	277		277	63.1 %
4023 STATIONERY/PRINTING	305	637	1,200	563		563	53.1 %
4024 SUBSCRIPTIONS	0	35	2,000	1,965		1,965	1.8 %
4026 PHOTOCOPY CHARGES	359	1,172	3,000	1,828		1,828	39.1 %
4027 OFFICE EQUIPMENT	0	0	500	500		500	0.0 %
4035 SECURITY COSTS	0	98	0	-98		-98	0.0 %
4038 MAINTENANCE CTRCTS	0	0	500	500		500	0.0 %
4040 EQUIPMENT & SMALL TOOLS	0	898	0	-898		-898	0.0 %
4051 BANK CHARGES	184	261	250	-11		-11	104.4 %
4056 LEGAL FEES	0	0	1,000	1,000		1,000	0.0 %
4057 AUDIT FEES	2,000	-690	3,300	3,990		3,990	-20.9 %
4058 ACCOUNTANCY FEES	1,539	4,849	12,000	7,151		7,151	40.4 %
4060 OTHER PROF FEES	0	45	3,000	2,955		2,955	1.5 %
Central Services :- Expenditure	<u>11,989</u>	<u>64,818</u>	<u>151,496</u>	<u>86,678</u>	<u>0</u>	<u>86,678</u>	<u>42.8 %</u>

Month No : 6

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1001	RENT RECEIVED	0	0	2	-2			0.0 %
1080	MISCELLANEOUS INCOME	0	0	0	0			0.0 %
	Central Services :- Income	0	0	2	-2			0.5 %
	<b>Net Expenditure over Income</b>	<b>11,989</b>	<b>64,818</b>	<b>151,494</b>	<b>86,676</b>			
<u>902</u>	<u>Outside Services</u>							
4001	SALARIES & WAGES	5,563	42,104	90,500	48,396		48,396	46.5 %
4006	PROTECTIVE CLOTHING	91	159	500	341		341	31.8 %
4008	TRAINING	0	-60	1,000	1,060		1,060	-6.0 %
4036	PROPERTY MAINTCE	-36	481	1,500	1,019		1,019	32.1 %
4037	GROUNDS MAINTENANCE	473	2,249	2,500	251		251	89.9 %
4040	EQUIPMENT & SMALL TOOLS	30	2,188	2,000	-188		-188	109.4 %
4041	EQUIPMENT HIRE	0	119	500	381		381	23.8 %
4042	EQUIPMENT MAINTCE	0	350	4,500	4,150		4,150	7.8 %
4044	VEHICLE FUEL,OIL & MAINT	36	1,222	2,500	1,278		1,278	48.9 %
	Outside Services :- Expenditure	6,157	48,811	105,500	56,689	0	56,689	46.3 %
	<b>Net Expenditure over Income</b>	<b>6,157</b>	<b>48,811</b>	<b>105,500</b>	<b>56,689</b>			
<u>909</u>	<u>Capital &amp; Projects</u>							
4054	LOAN INTEREST PWLB	0	759	3,115	2,356		2,356	24.4 %
4055	LOAN CAPITAL REPAID	0	6,412	12,988	6,576		6,576	49.4 %
4903	CAP IT Upgrading	0	2,175	0	-2,175		-2,175	0.0 %
4974	CAP - Allotment Works	5,887	7,987	0	-7,987		-7,987	0.0 %
4975	CAP - Toilet Refurbishment	0	395	0	-395		-395	0.0 %
4992	FUNDING FROM R CAP FUND	-3,027	-5,597	0	5,597		5,597	0.0 %
4993	TFR TO ROLLING CAPITAL FUND	0	25,000	25,000	0		0	100.0 %
4999	TFR FR EARMARKED RSV	-2,861	-4,961	0	4,961		4,961	0.0 %
	Capital & Projects :- Expenditure	0	32,171	41,103	8,932	0	8,932	78.3 %
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>32,171</b>	<b>41,103</b>	<b>8,932</b>			
<u>998</u>	<u>Precept &amp; Interest</u>							
1075	PRECEPT SUPPORT GRANT	0	12,058	12,058	0			100.0 %
1076	PRECEPT	343,529	675,000	675,000	0			100.0 %
1090	INTEREST RECEIVED	54	81	0	81			0.0 %
	Precept & Interest :- Income	343,583	687,139	687,058	81			100.0 %
	<b>Net Expenditure over Income</b>	<b>-343,583</b>	<b>-687,139</b>	<b>-687,058</b>	<b>81</b>			

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## Summary Income &amp; Expenditure by Budget Heading 31/10/2018

Month No : 6

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
101 Leisure Centre - General	Expenditure	68,583	355,205	665,751	310,546		310,546	53.4 %
	Income	2,589	15,053	34,683	-19,630			43.4 %
102 Leisure Centre - Swimming Pool	Expenditure	6,207	44,820	106,650	61,830		61,830	42.0 %
	Income	23,920	219,302	401,200	-181,898			54.7 %
103 Leisure Centre - Pool Vending	Income	261	498	2,000	-1,502			24.9 %
104 Leisure Centre - Bar	Expenditure	15,833	86,385	157,443	71,058		71,058	54.9 %
	Income	12,269	79,350	175,600	-96,250			45.2 %
105 Leisure Centre - Indoor Sports	Expenditure	0	3,018	17,000	13,982		13,982	17.8 %
	Income	1,364	5,521	12,950	-7,429			42.6 %
106 Leisure Centre - Outdoor Sport	Expenditure	0	290	2,000	1,710		1,710	14.5 %
	Income	737	1,577	9,100	-7,523			17.3 %
201 Playing Fields	Expenditure	69	2,292	4,750	2,458		2,458	48.2 %
202 Play Areas	Expenditure	0	771	2,000	1,230		1,230	38.5 %
203 Millennium Green	Expenditure	0	0	500	500		500	0.0 %
	Income	0	0	1,500	-1,500			0.0 %
204 Allotments	Expenditure	31	168	775	607		607	21.7 %
	Income	0	10	600	-590			1.7 %
301 Roads & Highways	Expenditure	771	1,662	3,200	1,538		1,538	51.9 %
302 Community Development	Expenditure	2,500	15,406	30,800	15,394		15,394	50.0 %
	Income	738	3,331	2,500	831			133.2 %
801 Corporate Management	Expenditure	-533	-3,200	-6,400	-3,200		-3,200	50.0 %
802 Democratic Rep'n & Mgmt	Expenditure	250	1,250	9,600	8,350		8,350	13.0 %
803 Civic Expenses	Expenditure	0	827	950	123		123	87.0 %
901 Central Services	Expenditure	11,989	64,818	151,496	86,678		86,678	42.8 %
	Income	0	0	2	-2			0.5 %
902 Outside Services	Expenditure	6,157	48,811	105,500	56,689		56,689	46.3 %
998 Precept & Interest	Income	343,583	687,139	687,058	81			100.0 %
909 Capital & Projects	Expenditure	0	32,171	41,103	8,932		8,932	78.3 %

## Summary Income &amp; Expenditure by Budget Heading 31/10/2018

Month No : 6

## Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<b><u>INCOME - EXPENDITURE TOTALS</u></b>	Expenditure	111,856	654,694	1,293,118	638,424	0	638,424	50.6 %
	Income	385,461	1,011,781	1,327,193	-315,412			76.2 %
	Net Expenditure over Income	<u>-273,605</u>	<u>-357,087</u>	<u>-34,075</u>	<u>323,012</u>			

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 6

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	FREEHOLD LAND & BUILDINGS	2,201,790	1,324,835	876,955
11	LEASEHOLD LAND & BUILDINGS	25,000	5,500	19,500
21	VEHICLES & EQUIPMENT	516,515	461,711	54,804
41	INFRASTRUCTURE ASSET	183,421	174,847	8,574
61	COMMUNITY ASSETS	61,372	24,968	36,404
	<b>Total Fixed Assets</b>	<b>2,988,098</b>	<b>1,991,861</b>	<b>996,237</b>
	<u>Current Assets</u>			
105	VAT CONTROL	-12,047		
115	OTHER DEBTORS	5,015		
120	STOCK - BAR	4,308		
121	STOCK - LEISURE	847		
199	Provision For Doubtful Debtor	-5,015		
200	BANK ACCOUNT-GENERAL	410,597		
201	BANK IMPREST WAGES AC	39,854		
220	PETTY CASH - OFFICE	47		
221	PETTY CASH - BAR	350		
225	FLOAT - BAR	900		
226	FLOAT - GAMBLING MACHINE	100		
230	FLOAT - POOL	865		
245	CCLA Public Sector investment	50,000		
250	CHANGE CONTROL AC	-90		
	<b>Total Current Assets</b>		<b>495,731</b>	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	11,590		
520	NET WAGES CONTROL	-300		
525	PAYE AND NI DUE	18,287		
526	SUPERANNUATION DUE	8,107		
527	UNION FEES DUE	8		
528	A of E CONTROL	403		
	<b>Total Current Liabilities</b>		<b>38,094</b>	
	<b>Net Current Assets</b>			<b>457,637</b>
	<b>Total Assets less Current Liabilities</b>			<b>1,453,874</b>
	<u>Long Term Liabilities</u>			
389	Deferred Grants Unapplied	2,597		
390	Deferred Grants Applied	1,466,506		
391	Deferred Grants Released	-1,136,928		
401	PWLB Loan 486814	57,576		
	<b>Total Long Term Liabilities</b>		<b>389,751</b>	
	<b>Total Assets less Total Liabilities</b>			<b>1,064,123</b>
	<u>Represented By :-</u>			
300	CURRENT YEAR FUND	356,887		
310	GENERAL FUND	70,314		
315	ROLLING CAPITAL FUND	20,488		
325	EMR 4 Towns Play Association	300		

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 6

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<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
328	EMR Elections	7,051
330	CAPITAL FINANCE ACCOUNT	609,083
	<b>Total Equity</b>	<b>1,064,123</b>

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