

**PRESENT: Cllrs:** D Collins (Chair), R Taylor (Vice Chair), A Doyle, K Briffett, A Kenyon, D. Layade, B Mead, A Tink, J Tucker, I Scott, E Seymour

**ALSO PRESENT:** Lesley Reuben (Town Clerk), Tasha Gould (Town Council Support Officer)

**APOLOGIES: Cllrs:** A Monk

---

**1665. ELECTION OF CHAIR:** Cllr D Collins was nominated, seconded and elected unanimously.

**1666. ELECTION OF VICE CHAIR:** Cllr R Taylor was nominated, seconded and elected unanimously.

**1667. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1668. EVACUATION PROCEDURE:** The Chair highlighted the emergency exits for the council and the public.

**1669. DECLARATIONS OF INTEREST:** Cllr Tink declared a personal interest in SHE7, Cllr Briffett declared a personal interest in Conygre House.

**1670. SUBMISSIONS FROM PUBLIC:**

Richard Coulter (Filton Voice) asked the council for an update on the Community Association, The Town Clerk noted that the charity commission were still investigating and no response had been received from them yet. After a short discussion it was proposed that a public meeting be held to discuss the management of the association, this was seconded; an amendment was made to the proposal to invite the existing officers to the meeting. Councillors felt this had already been done with the mediation and there would be no benefit to it. The original proposal was put to the vote and **Agreed:** 9 in favour, 1 against and 1 abstention.

**Action: Town Clerk**

**1671. TO APPROVE MINUTES OF THE MEETING HELD 24<sup>TH</sup> APRIL 2018:** Were approved as an accurate record.

**1672. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:** There were none.

**1673. ANNUAL REPORT:** The report was noted.

**1674. TO APPROVE AND ADOPT;**

**Standing Orders:** The Standing Orders were approved nem. con.

**Financial Regulations:** The Town Clerk advised Councillors that 5.5C had been amended to a figure of £100,000; the Financial Regulations were approved unanimously.

**1675. REVIEW OF INVENTORY & LAND ASSETS:** The document was noted, Cllrs asked if the Town Clerk could report back as to where the flower troughs were in Filton.

**Action: Town Clerk**

**1676. CONFIRMATION OF INSURANCE ARRANGEMENTS:** This document was noted.

**1677. REVIEW OF COMPLAINTS PROCEDURE:** This document was noted.

**1678. GDPR:** Councillors discussed the legislation that was coming in, it was suggested that councillors look at getting an ICO check individually.

**Action: Town Clerk**

**1679. MEETING DATES:** This document was noted.

**1680. SUBMISSIONS FROM MEMBERS:**

**i) Notice of Motion** – It was proposed and seconded to reinstate the planning committee as it was previously separate to full council meetings, this was agreed 9 in favour 1 against. The Councillors who will sit on the committee will be Cllrs; M Chaundry, E Seymour, J Tucker, K Briffett, and D Collins.

**ii) Notice of Motion** – It was proposed and seconded by Cllr Scott to reinstate the staffing committee, this was **Agreed:** unanimously. The Councillors who will sit on this group will be Cllrs; D Collins, R Taylor, B Mead, I Scott and A Doyle.

**1681. APPOINTMENT OF COMMITTEE MEMBERS AND OUTSIDE BODIES:**

**i) Finance & General Purposes Committee:** It was noted that staffing and planning needed to be removed from terms of reference to then read “Delegated power to make decisions on matters with particular reference to Finance, Town Council Assets and Capital Projects.

**ii) Representatives on outside bodies:** It was suggested that the document be updated and recirculated to Cllrs to review and pick which groups they would like to sit on, this would then be taking back to the June Full Council meeting.

**Action: Town Clerk**

**1682. ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT:** There were none.

**1683. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:**

**i) Draft Minutes of Finance Committee held 08<sup>th</sup> May 2018** – Noted.

**ii) Four Towns Play Scheme** – The Town Clerk asked Councillors if they would be happy to pay for an alternative venue for the play scheme so they could accommodate children in Conygre for 2 weeks, this was **Agreed:** unanimously.

**1684. OTHER REPORTS/CONSULTATIONS:**

**i) Consultation Spreadsheet** – Councillors asked if the feedback had been sent regarding Breamar Avenue, It was **Agreed:** the Town Clerk check this and report back to the next meeting.

**Action: Town Clerk**

**1685. PAYMENTS FOR INFORMATION** – The documents were noted.

**1663. PLANNING APPLICATIONS:**

i) Feedback 08<sup>th</sup> May 2018 to date:

**PT18/1316/PNH - 85 Conygre Road Filton Bristol South Gloucestershire BS34**

**7DG** - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 5.0 metres, for which the maximum height would be 3.35 metres and for which the height of the eaves would be 2.5 metres – **No Objection**

**PT18/1650/PNH - 27 Conygre Road Filton Bristol South Gloucestershire BS34**

**7DB** - The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.5 metres, for which the maximum height would be 4 metres, and for which the height of the eaves would be 2.5 metres. – **No Objection**

**PT18/1616/PNH - 117 Northville Road Filton Bristol South Gloucestershire BS7**

**0RJ - 0RJ** - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 5.95 metres, for

which the maximum height would be 2.6 metres and for which the height of the eaves would be 2.6 metres. – **No Objection**

**PT18/1290/CLP - 1 Kenmore Drive Filton Bristol South Gloucestershire BS7 0TS** - Installation of hip to gable extension and rear dormer to facilitate loft conversion. – **Approved with conditions**

**PT18/0851/F - 17 Charlton Avenue Filton Bristol South Gloucestershire BS34 7QX** - Erection of two storey side extension and single storey rear extension to form additional living accommodation. – **Approved with conditions**

**PT18/1597/F - 85 Gloucester Road North Filton Bristol South Gloucestershire BS34 7PT** - Erection of single storey rear extension to form additional living accommodation. – **Approved with conditions**

**PT18/0709/F - 23 Broncksea Road Filton Bristol South Gloucestershire BS7 0SE** - Change of use from C1 (hotels and guesthouses) to C2 (residential institutions). As defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). – **Approved with conditions**

ii) Current Planning Application: See Attached

**The Chair closed the meeting at 9:20pm**