

## FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS  
Web: [www.filtontowncouncil.gov.uk](http://www.filtontowncouncil.gov.uk) E-mail: [lesley.reuben@filtontowncouncil.gov.uk](mailto:lesley.reuben@filtontowncouncil.gov.uk)  
Town Clerk : Lesley Reuben  
Tel: 01454 866698

Finance & General Purposes Committee – All Town Council Members  
07<sup>th</sup> June 2018

Dear Member

A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held on **Tuesday 12<sup>th</sup> June 2018 at 7.p.m.** in the **Doug Daniels Pavilion, Elm Park, Filton BS34 7PS**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', followed by a small dot.

L.A.Reuben  
Town Clerk.

### A G E N D A

1. Election of Chair and Declaration of Acceptance of Office
2. Election of Vice Chair and Declaration of Acceptance of Office
3. Apologies for Absence
4. Declarations of Interest
5. To approve the Minutes of the meeting held 8<sup>th</sup> May 2018 (*pages 1-2*)
6. Matters of report arising from the minutes not otherwise covered by the Agenda
7. Public Questions – none received
8. Managers reports:-
  - i) Grounds and Maintenance Manager (*pages 3-4*)
  - ii) Bar Report (*page 5*)
  - iii) Leisure Centre Managers Report (*pages 6-7*)
9. Income and Expenditure Reports (*pages 8-14*)
10. Balance Sheet – for information (*15-16*)
11. Grant Applications :- (*so far:- Above & Beyond, MS Therapy Centre, Citizens advice, Twinning, & Community Nice Again Events*) (*page 17*)
12. Planning Applications:-
  - i) Current Planning Applications 2018 & feedback(*page 18-19*)

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 08<sup>th</sup> May 2018 in the **Doug Daniels Pavilion, Elm Park, Filton**

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**Present: Cllrs:** - K. Briffett, M. Chaudhry, D. Collins, A. Doyle, A. Kenyon, A. Layade, A. Monk, E. Seymour,

**ALSO PRESENT:** N. Gould (Town Council Support Officer - Minutes)

**APOLOGIES: Cllrs:** - I Scott (Chair), B. Mead, R. Taylor, A. Tink, J. Tucker

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**1371. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1372. DECLARATION OF INTEREST:** Cllr Briffett declared a personal interest in Conygre House.

**1373. MINUTES:** The minutes of the meeting held Tuesday 10<sup>th</sup> April 2018 were approved as an accurate record.

**1374. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** There were none.

**1375. PUBLIC QUESTIONS:** None received.

**1376. MANAGERS' REPORTS:**

i) Grounds and Maintenance Manager's Report – Noted.

ii) Bar Manger's Report – Noted.

iii) Leisure Centre Manager's Report – Noted.

**1377. BUDGET REPORT AND INCOME AND EXPENDITURE REPORTS:**

No reports this month.

**1378. BALANCE SHEET:** No report this month.

**1379. PLANNING APPLICATIONS:** See attached schedule

**FEEDBACK: 20<sup>th</sup> April 2018 - To Date**

**PT18/0453/F - 11 Boverton Road Filton Bristol South Gloucestershire BS34 7AH -**

Demolition of existing conservatory and garage. Erection of a two storey side and a single storey rear extension to form attached garage and additional living accommodation.

Installation of decking, creation of new vehicular access and erection of new 1.8 metre high boundary fence. - *Approve with Conditions.*

**PT17/5533/MW - Viridor Waste Management Northway Gloucester Road North, Filton**

**South Gloucestershire** - Demolition of existing building. Erection of replacement waste transfer building and associated works. - *Approve with Conditions.*

**PT18/0850/F - 54 Gloucester Road North Filton Bristol South Gloucestershire BS7 0SJ -**

Erection of first floor extension to form additional living accommodation. - *Approve with Conditions.*

**PT17/5682/RVC - East Works Site, Gloucester Road North, Filton, South**

**Gloucestershire, BS34 7BQ** - Variation of condition 5 attached to planning permission

PT16/5502/RVC to add revised landscaping plans. - *Approve with Conditions.*

**PT18/0097/F - Adjacent To 11B Ventnor Road Filton Bristol South Gloucestershire BS34**

**7HF** - Erection of 1no. attached dwelling and associated works. - *Refusal.*

**The Chair closed the meeting at 19:40**

SCHEDULE OF PLANNING APPLICATIONS MAY 2018

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3638	PT18/1745/F	<p><b>26 Gloucester Road North Filton Bristol South Gloucestershire</b>  <b>BS7 0SJ</b> - Change of use from mixed retail and residential (sui generis) to separate retail unit (Class A1) and residential unit (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (As Amended).</p>	11 <sup>th</sup> May 2018	No Objection
F.3639	PT18/1853/PNH	<p><b>54 Gloucester Road North Filton Bristol South Gloucestershire</b>  <b>BS7 0SJ</b> - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 8 metres, for which the maximum height would be 4 metres and for which the height of the eaves would be 4 metres.</p>	14 <sup>th</sup> May 2018	Not Able to comment due to it being a Filton Councillors house
F.3641	PT18/1847/F	<p><b>Whittle House Rolls Royce Site Gloucester Road North Filton South Gloucestershire</b> - Installation of Emergency Generator</p>	18 <sup>th</sup> May 2018	No Objection

## GROUNDS AND MAINTENANCE REPORT MAY 2018

A busy time at the moment regarding maintenance and grounds. We are dealing with quotes for various projects that we have in the pipeline along with getting grounds ready for the football season and of course the festival, we are also in the holiday season for staff so at times are not at full capacity.

JOBS 35

LEISURE CENTRE 20 = 57%

MAINTENANCE 6 = 17%

GROUNDS 5 = 14%

OFFICE 2 = 6%

RATEPAYERS 2 = 6%

ON TIME 31 = 88%

GONE OVER 4 = 12%

ON SITE 32 = 91%

SUB-CONTRACTORS 3 = 9%

Happy with figures but as always room for improvement particularly with jobs on time and also jobs kept in house.

RATEPAYERS

I am at present getting quotes for the refit of the Ratepayers toilets, I apologise for the delay and I am chasing the companies up. I will hopefully have all the quotes for the next report.

I have also enclosed two quotes for some decking outside the Ratepayers. I am also awaiting a quote for some railings to go around it but the company have given me an estimated cost which I have enclosed which will be added to the decking cost.

GROUNDS WORK

We are at present preparing the pitches for next season and also concentrating on the site particularly with the Festival on the horizon.

ALLOTMENT

Again I am awaiting all the quotes for the new access point at the Station Road allotments .I will also be presenting some quotes for clearing some of the site .Obviously if the clearance quotes don't fit in with our budget we will take on the work ourselves.

Thanks again to the Council and Town Clerk for their continued support.

Neil Palmer

Grounds and Maintenance Manager

Filton Town Council

BAR REPORT May1<sup>ST</sup>- 31st

STAFFING - Staff have been very good helping out with covering holidays sickness etc.

INCOME AND EXPENDITURE - Takings for May has been good, with £15,303.00 being taken to date, with drinks income looking good at £13,916.56 and food at £336.50. Machine Income £250.49 and £799.45 for snooker badminton etc . Income and expenditure remains under control and under budget.

PROMOTIONS & EVENTS -

Real ale sales are improving and house doubles are proving popular, Quiz nights are still being well represented with money being raised for Great western air ambulance.

Kind Regards

Debra Holman  
Bar Manager

## FSLC report June 2018:

### Team summary:

- Supervisors – Nothing new to report.
- Lifeguards – We now have new full time lifeguards started, this will now enable us to man the facility with more stability.
- Reception – We have one of our contracted Reception team off on long term sick. (Ongoing, due back this month)
- Swimming team – The new supervisors and Administrator have now settled in and are looking at changes and improvements to the Swim School.

### Training & Development:

- Our Swim Supervisors (Kelly Holden) has now completed her Monofin course which will enable us to offer bespoke Mermaid parties and courses. This will be unique to the area, and will also generate added income to the centre. (We will be looking at offering Children's parties and lessons in the near future, once the trial sessions have been completed.)

### New Developments:

- We are looking at ideas to possibly change/renovate the 5 a side courts\*\* due to the lack of use. One of the suggestions is to turn them into over flow parking to help ease the congestion we have especially on the weekends. (it would be great to get the Councils feedback on this if possible)
  - Update\*\* We have had the Community Manager from Bristol Rovers Community Trust visit and they would like to help improve the courts and football changing rooms. They are looking at applying for grants through the F.A. I will update as soon as possible.\*\*
- We have agreed for Robins Day Nursery to hire the Party room three days a week from now, they will be using the room to host their younger children and are looking at using us as a permanent venue in the future. This will increase the revenue of the Party room quite significantly.

### Events & Operations:

- We will be looking at planning for the School Summer holidays, we are looking offering crash courses in swimming as well as masterclasses, the pool inflatable, rookie lifeguard taster classes, National Pool Lifeguard Qualification and mermaid/Monofin sessions. This has now sold out\*\*

**Scott Fessey**  
**Leisure Centre Manager**

FSLC report June 2018:

**\*Till income vs budget:**

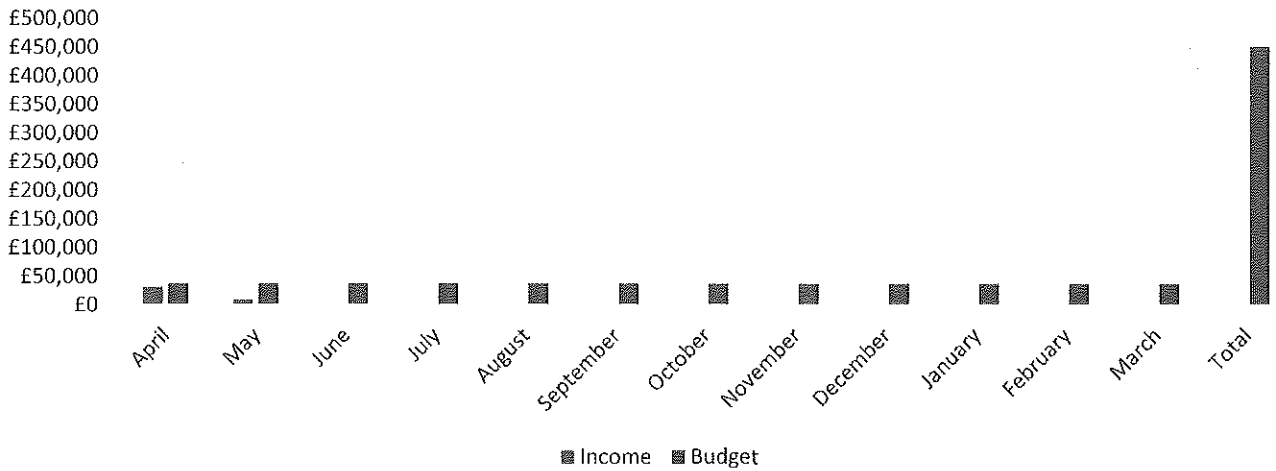
2017/2018

	P1	P2	P3	P4	P5	P6
Till Income	£31,725	£9,950**				
Budget	£37,569	£37,569	£37,569	£37,569	£37,569	£37,569
Cumulative Income	£37,569	£41,675				
Cumulative Budget	£37,569	£75,138				
Difference	-£8,832	(£33,463)				

	P7	P8	P9	P10	P11	P12
Till Income						
Budget	£37,569	£37,569	£37,569	£37,569	£37,569	£37,569
Cumulative Income						
Cumulative Budget						
Difference						

**\*\*Income to date 26<sup>th</sup> May 2018**

Income V Budget



\* Does not include any BACS payments

\*Does not include money transferred for lessons from 2017/18



Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>101</u> <u>Leisure Centre - General</u>						
4001 SALARIES & WAGES	50,199	485,643	435,444		435,444	10.3 %
4003 COST OF TRAINING COURSES	0	1,700	1,700		1,700	0.0 %
4006 PROTECTIVE CLOTHING	0	1,500	1,500		1,500	0.0 %
4008 TRAINING	0	1,000	1,000		1,000	0.0 %
4011 RATES	5,014	61,850	56,836		56,836	8.1 %
4012 WATER RATES	118	2,500	2,382		2,382	4.7 %
4014 ELECTRICITY	487	4,000	3,513		3,513	12.2 %
4015 GAS	566	8,000	7,434		7,434	7.1 %
4016 JANITORIAL	183	4,000	3,817		3,817	4.6 %
4017 HEALTH & SAFETY	71	1,200	1,129		1,129	5.9 %
4018 REFUSE DISPOSAL	506	5,800	5,294		5,294	8.7 %
4021 TELEPHONE & FAX	236	1,200	964		964	19.7 %
4023 STATIONERY/PRINTING	269	1,000	731		731	26.9 %
4025 INSURANCE	0	12,000	12,000		12,000	0.0 %
4030 RECRUITMENT ADVTG	0	500	500		500	0.0 %
4032 PUBLICITY	0	3,500	3,500		3,500	0.0 %
4035 SECURITY COSTS	130	7,000	6,870		6,870	1.9 %
4036 PROPERTY MAINTCE	259	9,500	9,241		9,241	2.7 %
4038 MAINTENANCE CTRCTS	68	7,500	7,432		7,432	0.9 %
4039 MISC EXPS, XMAS DECORATIONS	50	0	-50		-50	0.0 %
4040 EQUIPMENT & SMALL TOOLS	770	2,500	1,730		1,730	30.8 %
4051 BANK CHARGES	1,511	4,500	2,989		2,989	33.6 %
4052 BANK INTEREST	-3	0	3		3	0.0 %
4056 LEGAL FEES	77	0	-77		-77	0.0 %
4115 LICENCES	0	75	75		75	0.0 %
Leisure Centre - General :- Expenditure	<b>60,512</b>	<b>626,468</b>	<b>565,956</b>	<b>0</b>	<b>565,956</b>	<b>9.7 %</b>
1010 Pavillion Hire	649	4,000	-3,351			16.2 %
1011 HALL BLOCK BOOKINGS	497	4,500	-4,003			11.1 %
1013 EQUIPMENT HIRE INCOME	3	100	-98			2.5 %
1054 Softplay Income	1,165	22,500	-21,335			5.2 %
1080 MISCELLANEOUS INCOME	65	600	-535			10.8 %
Leisure Centre - General :- Income	<b>2,378</b>	<b>31,700</b>	<b>-29,322</b>			<b>7.5 %</b>
<b>Net Expenditure over Income</b>	<b>58,134</b>	<b>594,768</b>	<b>536,634</b>			
<u>102</u> <u>Leisure Centre - Swimming Pool</u>						
4008 TRAINING	0	3,000	3,000		3,000	0.0 %
4010 OTHER STAFF COSTS	15	250	235		235	6.0 %
4012 WATER RATES	1,139	13,000	11,861		11,861	8.8 %

Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4014 ELECTRICITY	2,025	28,000	25,975		25,975	7.2 %
4015 GAS	514	35,000	34,486		34,486	1.5 %
4017 HEALTH & SAFETY	0	1,200	1,200		1,200	0.0 %
4024 SUBSCRIPTIONS	0	400	400		400	0.0 %
4036 PROPERTY MAINTCE	150	500	350		350	30.0 %
4040 EQUIPMENT & SMALL TOOLS	369	2,000	1,631		1,631	18.4 %
4042 EQUIPMENT MAINTCE	0	10,000	10,000		10,000	0.0 %
4120 POOL CHEMICALS	160	5,000	4,840		4,840	3.2 %
4125 POOL PURCHASES NOT FOR	381	1,000	619		619	38.1 %
Leisure Centre - Swimming Pool :- Expenditure	<b>4,753</b>	<b>99,350</b>	<b>94,597</b>	<b>0</b>	<b>94,597</b>	<b>4.8 %</b>
4103 PURCHASES FOR RESALE	279	8,500	8,221		8,221	3.3 %
Leisure Centre - Swimming Pool :- Direct Expenditure	<b>279</b>	<b>8,500</b>	<b>8,221</b>	<b>0</b>	<b>8,221</b>	<b>3.3 %</b>
1012 Bouncy Castle Parties	492	2,500	-2,008			19.7 %
1014 SWIMMING - CASUAL HIRE	545	0	545			0.0 %
1020 SWIMMING - PUBLIC	5,137	108,000	-102,863			4.8 %
1021 SWIMMING - LESSONS	16,757	200,000	-183,243			8.4 %
1022 SWIMMING - SCHOOLS	6,786	15,000	-8,214			45.2 %
1023 SWIMMING - CLUBS	4,292	21,500	-17,208			20.0 %
1024 SALES (STOCK) POOL	477	13,000	-12,523			3.7 %
1025 Pool Parties	200	6,000	-5,800			3.3 %
1026 One to One Lessons	240	14,000	-13,760			1.7 %
1027 Aqua Fit	525	6,000	-5,475			8.8 %
1028 Lifeguard Courses	0	6,200	-6,200			0.0 %
1080 MISCELLANEOUS INCOME	0	600	-600			0.0 %
1099 TILL DISCREPANCIES	-100	0	-100			0.0 %
Leisure Centre - Swimming Pool :- Income	<b>35,350</b>	<b>392,800</b>	<b>-357,450</b>			<b>9.0 %</b>
<b>Net Expenditure over Income</b>	<b>-30,318</b>	<b>-284,950</b>	<b>-254,632</b>			
<u>103</u> <u>Leisure Centre - Pool Vending</u>						
1030 Vending Machine Income	33	1,800	-1,767			1.8 %
Leisure Centre - Pool Vending :- Income	<b>33</b>	<b>1,800</b>	<b>-1,767</b>			<b>1.8 %</b>
<b>Net Expenditure over Income</b>	<b>-33</b>	<b>-1,800</b>	<b>-1,767</b>			
<u>104</u> <u>Leisure Centre - Bar</u>						
4001 SALARIES & WAGES	10,812	70,355	59,543		59,543	15.4 %
4006 PROTECTIVE CLOTHING	0	550	550		550	0.0 %
4032 PUBLICITY	0	100	100		100	0.0 %
4036 PROPERTY MAINTCE	75	2,000	1,925		1,925	3.8 %

Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4038 MAINTENANCE CTRCTS	0	350	350		350	0.0 %
4040 EQUIPMENT & SMALL TOOLS	393	400	7		7	98.1 %
4041 EQUIPMENT HIRE	0	5,000	5,000		5,000	0.0 %
4051 BANK CHARGES	83	700	617		617	11.9 %
4060 OTHER PROF FEES	100	1,200	1,100		1,100	8.3 %
4104 BAR SUNDRIES	0	600	600		600	0.0 %
4110 PROMOTIONS	0	2,500	2,500		2,500	0.0 %
4115 LICENCES	0	900	900		900	0.0 %
4116 GAMING MACHINE DUTY	0	1,000	1,000		1,000	0.0 %
Leisure Centre - Bar :- Expenditure	<b>11,463</b>	<b>85,655</b>	<b>74,192</b>	<b>0</b>	<b>74,192</b>	<b>13.4 %</b>
4101 PURCHASES - WET STOCK	3,995	60,750	56,755		56,755	6.6 %
4102 PURCHASES - DRY STOCK	305	5,000	4,695		4,695	6.1 %
Leisure Centre - Bar :- Direct Expenditure	<b>4,300</b>	<b>65,750</b>	<b>61,450</b>	<b>0</b>	<b>61,450</b>	<b>6.5 %</b>
1001 RENT RECEIVED	686	16,800	-16,114			4.1 %
1031 MACHINE INCOME	177	2,400	-2,223			7.4 %
1032 Tickets	0	500	-500			0.0 %
1040 BAR INCOME - LOUNGE	11,468	140,000	-128,532			8.2 %
1041 BAR INCOME - HALL	437	12,500	-12,063			3.5 %
1049 CAFE INCOME	296	3,600	-3,304			8.2 %
1099 TILL DISCREPANCIES	-7	0	-7			0.0 %
Leisure Centre - Bar :- Income	<b>13,057</b>	<b>175,800</b>	<b>-162,743</b>			<b>7.4 %</b>
<b>Net Expenditure over Income</b>	<b>2,706</b>	<b>-24,395</b>	<b>-27,101</b>			
<u>105</u> <u>Leisure Centre - Indoor Sports</u>						
4014 ELECTRICITY	909	17,000	16,091		16,091	5.3 %
4036 PROPERTY MAINTCE	67	5,000	4,933		4,933	1.3 %
4038 MAINTENANCE CTRCTS	0	1,000	1,000		1,000	0.0 %
4040 EQUIPMENT & SMALL TOOLS	0	500	500		500	0.0 %
Leisure Centre - Indoor Sports :- Expenditure	<b>976</b>	<b>23,500</b>	<b>22,524</b>	<b>0</b>	<b>22,524</b>	<b>4.2 %</b>
1050 BADMINTON FEES	283	3,500	-3,217			8.1 %
1051 SNOOKER FEES	605	7,200	-6,595			8.4 %
1052 PARTY ROOM HIRE	238	2,000	-1,763			11.9 %
1053 SKITTLE ALLEY	17	100	-83			16.7 %
Leisure Centre - Indoor Sports :- Income	<b>1,142</b>	<b>12,800</b>	<b>-11,658</b>			<b>8.9 %</b>
<b>Net Expenditure over Income</b>	<b>-166</b>	<b>10,700</b>	<b>10,866</b>			

Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>106</u> <u>Leisure Centre - Outdoor Sport</u>						
4014 ELECTRICITY	62	3,000	2,938		2,938	2.1 %
Leisure Centre - Outdoor Sport :- Expenditure	<u>62</u>	<u>3,000</u>	<u>2,938</u>	<u>0</u>	<u>2,938</u>	<u>2.1 %</u>
1060 GRASS INCOME	817	8,000	-7,183			10.2 %
1061 OUTSIDE COURTS	0	1,000	-1,000			0.0 %
1063 Petanque Income	0	100	-100			0.0 %
Leisure Centre - Outdoor Sport :- Income	<u>817</u>	<u>9,100</u>	<u>-8,283</u>			<u>9.0 %</u>
<b>Net Expenditure over Income</b>	<u>-755</u>	<u>-6,100</u>	<u>-5,345</u>			
<u>201</u> <u>Playing Fields</u>						
4012 WATER RATES	64	2,000	1,936		1,936	3.2 %
4037 GROUNDS MAINTENANCE	257	2,250	1,993		1,993	11.4 %
Playing Fields :- Expenditure	<u>321</u>	<u>4,250</u>	<u>3,929</u>	<u>0</u>	<u>3,929</u>	<u>7.6 %</u>
1001 RENT RECEIVED	0	65	-65			0.0 %
Playing Fields :- Income	<u>0</u>	<u>65</u>	<u>-65</u>			<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>321</u>	<u>4,185</u>	<u>3,864</u>			
<u>202</u> <u>Play Areas</u>						
4037 GROUNDS MAINTENANCE	0	1,500	1,500		1,500	0.0 %
4042 EQUIPMENT MAINTCE	0	1,000	1,000		1,000	0.0 %
Play Areas :- Expenditure	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>0</u>	<u>2,500</u>	<u>2,500</u>			
<u>203</u> <u>Millennium Green</u>						
4037 GROUNDS MAINTENANCE	0	500	500		500	0.0 %
Millennium Green :- Expenditure	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
1001 RENT RECEIVED	0	1,500	-1,500			0.0 %
Millennium Green :- Income	<u>0</u>	<u>1,500</u>	<u>-1,500</u>			<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>0</u>	<u>-1,000</u>	<u>-1,000</u>			
<u>204</u> <u>Allotments</u>						
4012 WATER RATES	86	250	164		164	34.4 %
4013 RENT	0	275	275		275	0.0 %
4037 GROUNDS MAINTENANCE	0	250	250		250	0.0 %
Allotments :- Expenditure	<u>86</u>	<u>775</u>	<u>689</u>	<u>0</u>	<u>689</u>	<u>11.1 %</u>

Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1001 RENT RECEIVED	0	1,600	-1,600			0.0 %
Allotments :- Income	<u>0</u>	<u>1,600</u>	<u>-1,600</u>			<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>86</u>	<u>-825</u>	<u>-911</u>			
<u>301 Roads &amp; Highways</u>						
4080 STREET CARE (ex S Glos)	0	3,200	3,200		3,200	0.0 %
Roads & Highways :- Expenditure	<u>0</u>	<u>3,200</u>	<u>3,200</u>	<u>0</u>	<u>3,200</u>	<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>0</u>	<u>3,200</u>	<u>3,200</u>			
<u>302 Community Development</u>						
4701 GRANTS - N BRISTOL ADVICE	0	500	500		500	0.0 %
4702 GRANTS - TWINNING ASS'N	0	300	300		300	0.0 %
4703 GRANTS - FOUR TOWNS TPT	0	1,000	1,000		1,000	0.0 %
4706 GRANTS - Four Towns Play Assoc	0	4,000	4,000		4,000	0.0 %
4707 GRANTS - YOUTH PROVISION	0	10,000	10,000		10,000	0.0 %
4708 GRANTS - COMM'Y PARTNERSHIP	0	3,500	3,500		3,500	0.0 %
4711 GRANTS - S137 GENERAL	0	6,500	6,500		6,500	0.0 %
4720 CHRISTMAS ACTIVITIES	0	3,500	3,500		3,500	0.0 %
4725 FILTON FESTIVAL	59	5,000	4,941		4,941	1.2 %
Community Development :- Expenditure	<u>59</u>	<u>34,300</u>	<u>34,241</u>	<u>0</u>	<u>34,241</u>	<u>0.2 %</u>
1082 Filton Festival	0	2,500	-2,500			0.0 %
Community Development :- Income	<u>0</u>	<u>2,500</u>	<u>-2,500</u>			<u>0.0 %</u>
<b>Net Expenditure over Income</b>	<u>59</u>	<u>31,800</u>	<u>31,741</u>			
<u>801 Corporate Management</u>						
4004 PENSION DEFICIT	-533	1,900	2,433		2,433	-28.1 %
4069 Irrecoverable VAT	0	10,000	10,000		10,000	0.0 %
Corporate Management :- Expenditure	<u>-533</u>	<u>11,900</u>	<u>12,433</u>	<u>0</u>	<u>12,433</u>	<u>-4.5 %</u>
<b>Net Expenditure over Income</b>	<u>-533</u>	<u>11,900</u>	<u>12,433</u>			
<u>802 Democratic Rep'n &amp; Mgmt</u>						
4007 COURSES/CONFERENCES	0	250	250		250	0.0 %
4009 TRAVEL	0	50	50		50	0.0 %
4024 SUBSCRIPTIONS	0	200	200		200	0.0 %
4028 ELECTION COSTS	0	5,400	5,400		5,400	0.0 %
4033 NEWSLETTER	250	3,000	2,750		2,750	8.3 %

Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4065 MEETING COSTS	0	200	200		200	0.0 %
Democratic Rep'n & Mgmt :- Expenditure	<b>250</b>	<b>9,100</b>	<b>8,850</b>	<b>0</b>	<b>8,850</b>	<b>2.7 %</b>
<b>Net Expenditure over Income</b>	<b>250</b>	<b>9,100</b>	<b>8,850</b>			
<u>803 Civic Expenses</u>						
4066 CHAIRMANS ALLOWANCE	746	950	204		204	78.5 %
Civic Expenses :- Expenditure	<b>746</b>	<b>950</b>	<b>204</b>	<b>0</b>	<b>204</b>	<b>78.5 %</b>
<b>Net Expenditure over Income</b>	<b>746</b>	<b>950</b>	<b>204</b>			
<u>901 Central Services</u>						
4001 SALARIES & WAGES	8,838	103,136	94,298		94,298	8.6 %
4005 HR Costs-Service level agr'mnt	0	7,500	7,500		7,500	0.0 %
4007 COURSES/CONFERENCES	0	250	250		250	0.0 %
4008 TRAINING	0	500	500		500	0.0 %
4009 TRAVEL	0	200	200		200	0.0 %
4010 OTHER STAFF COSTS	0	1,000	1,000		1,000	0.0 %
4016 JANITORIAL	183	0	-183		-183	0.0 %
4020 SUNDRY OFFICE & IT COSTS	171	4,000	3,829		3,829	4.3 %
4021 TELEPHONE & FAX	0	600	600		600	0.0 %
4022 POSTAGE	122	1,000	878		878	12.2 %
4023 STATIONERY/PRINTING	0	1,200	1,200		1,200	0.0 %
4024 SUBSCRIPTIONS	0	2,000	2,000		2,000	0.0 %
4026 PHOTOCOPY CHARGES	0	4,000	4,000		4,000	0.0 %
4027 OFFICE EQUIPMENT	0	500	500		500	0.0 %
4040 EQUIPMENT & SMALL TOOLS	898	0	-898		-898	0.0 %
4051 BANK CHARGES	0	500	500		500	0.0 %
4056 LEGAL FEES	0	1,000	1,000		1,000	0.0 %
4057 AUDIT FEES	0	3,300	3,300		3,300	0.0 %
4058 ACCOUNTANCY FEES	770	12,000	11,230		11,230	6.4 %
4060 OTHER PROF FEES	0	3,000	3,000		3,000	0.0 %
Central Services :- Expenditure	<b>10,982</b>	<b>145,686</b>	<b>134,704</b>	<b>0</b>	<b>134,704</b>	<b>7.5 %</b>
1001 RENT RECEIVED	0	2	-2			0.0 %
Central Services :- Income	<b>0</b>	<b>2</b>	<b>-2</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>10,982</b>	<b>145,684</b>	<b>134,702</b>			
<u>902 Outside Services</u>						
4001 SALARIES & WAGES	7,180	84,450	77,270		77,270	8.5 %

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Month No : 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4006 PROTECTIVE CLOTHING	0	500	500		500	0.0 %
4008 TRAINING	0	1,000	1,000		1,000	0.0 %
4025 INSURANCE	0	200	200		200	0.0 %
4036 PROPERTY MAINTCE	217	1,500	1,283		1,283	14.5 %
4037 GROUNDS MAINTENANCE	180	2,500	2,320		2,320	7.2 %
4040 EQUIPMENT & SMALL TOOLS	8	2,000	1,992		1,992	0.4 %
4041 EQUIPMENT HIRE	0	500	500		500	0.0 %
4042 EQUIPMENT MAINTCE	0	4,500	4,500		4,500	0.0 %
4044 VEHICLE FUEL,OIL & MAINT	0	4,000	4,000		4,000	0.0 %
Outside Services :- Expenditure	<b>7,585</b>	<b>101,150</b>	<b>93,565</b>	<b>0</b>	<b>93,565</b>	<b>7.5 %</b>
1064 Third Party Fee Income	0	4,800	-4,800			0.0 %
Outside Services :- Income	<b>0</b>	<b>4,800</b>	<b>-4,800</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>7,585</b>	<b>96,350</b>	<b>88,765</b>			
<u>909</u> <u>Capital &amp; Projects</u>						
4054 LOAN INTEREST PWLB	0	3,756	3,756		3,756	0.0 %
4055 LOAN CAPITAL REPAID	0	12,347	12,347		12,347	0.0 %
4993 TFR TO ROLLING CAPITAL FUND	0	25,000	25,000		25,000	0.0 %
Capital & Projects :- Expenditure	<b>0</b>	<b>41,103</b>	<b>41,103</b>	<b>0</b>	<b>41,103</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>41,103</b>	<b>41,103</b>			
<u>998</u> <u>Precept &amp; Interest</u>						
1075 PRECEPT SUPPORT GRANT	0	21,519	-21,519			0.0 %
1076 PRECEPT	343,529	646,151	-302,622			53.2 %
1090 INTEREST RECEIVED	0	500	-500			0.0 %
Precept & Interest :- Income	<b>343,529</b>	<b>668,170</b>	<b>-324,641</b>			<b>51.4 %</b>
<b>Net Expenditure over Income</b>	<b>-343,529</b>	<b>-668,170</b>	<b>-324,641</b>			

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 1

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	FREEHOLD LAND & BUILDINGS	2,201,790	1,227,267	974,523
11	LEASEHOLD LAND & BUILDINGS	25,000	5,000	20,000
21	VEHICLES & EQUIPMENT	509,512	417,801	91,711
41	INFRASTRUCTURE ASSET	183,421	171,378	12,043
61	COMMUNITY ASSETS	61,372	22,902	38,470
	<b>Total Fixed Assets</b>	<b>2,981,095</b>	<b>1,844,348</b>	<b>1,136,747</b>
	<u>Current Assets</u>			
105	VAT CONTROL	441		
116	STAFF ADVANCES	290		
120	STOCK - BAR	4,282		
121	STOCK - LEISURE	561		
200	BANK ACCOUNT-GENERAL	425,994		
201	BANK IMPREST WAGES AC	56,476		
220	PETTY CASH - OFFICE	200		
221	PETTY CASH - BAR	549		
225	FLOAT - BAR	900		
226	FLOAT - GAMBLING MACHINE	100		
230	FLOAT - POOL	865		
250	CHANGE CONTROL AC	-10		
	<b>Total Current Assets</b>		<b>490,647</b>	
	<u>Current Liabilities</u>			
500	TRADE CREDITORS	742		
520	NET WAGES CONTROL	362		
525	PAYE AND NI DUE	20,965		
526	SUPERANNUATION DUE	8,258		
527	UNION FEES DUE	8		
528	A of E CONTROL	403		
	<b>Total Current Liabilities</b>		<b>30,738</b>	
	<b>Net Current Assets</b>			<b>459,909</b>
	<b>Total Assets less Current Liabilities</b>			<b>1,596,656</b>
	<u>Long Term Liabilities</u>			
389	Deferred Grants Unapplied	2,597		
390	Deferred Grants Applied	1,462,506		
391	Deferred Grants Released	-1,053,009		
401	PWLB Loan 486814	63,987		
	<b>Total Long Term Liabilities</b>		<b>476,081</b>	
	<b>Total Assets less Total Liabilities</b>			<b>1,120,575</b>
	<u>Represented By :-</u>			
300	CURRENT YEAR FUND	294,466		
310	GENERAL FUND	150,403		
315	ROLLING CAPITAL FUND	1,329		
324	EMR Allotments	4,961		
325	EMR 4 Towns Play Association	300		
328	EMR Elections	5,855		



Date :- 24/05/2018

Filton Town Council 2018/19

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Detailed Balance Sheet (Excluding Stock Movement)

Month No: 1

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<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
330	CAPITAL FINANCE ACCOUNT	663,263
	<b>Total Equity</b>	<b>1,120,575</b>

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## Grant Applications 2018

Date	Organisation	Contact	Address	Phone	Charity No.	Requested	To Spend On
01/06/2018	Above & Beyond	Sarah Pryer	The Abbots House, Blackfriars, Bristol, BS1 2NZ	0117 3700847	229945	£552.00	Fundraising to purchase more visitor chairs for one of Bristol Children's Hospital wards.
11/04/2018	Community Nice Again Events	Nissanne Campbell	Filton Community Centre, Elm Park, Filton, Bristol, BS34 7PS	07917170399	N/A	£1000	To pay towards a community fun day in aid of Alzheimer's awareness.
26/03/2018	Filton Twinning Association	Bernard Duckett	8 Wheathill Close, Keynsham, Bristol, BS31 2HL	0117 9865350	N/A	£1800	In July 2018 Filton Community Association will be hosting 100 guests from the twin towns, The money will pay towards a buffet meal for 150 people.
20/03/2018	Citizens Advice	Rebecca Brown	Citizens Advice Centre, Kennedy Way, Yate, BS37 4DQ	01454 313099	1037480	£2000	The grant will contribute to our volunteer's expenses and training, allowing citizens advice to provide practical advice services over the phone and face to face to Filton residents who choose to come to us for help.
03/04/2018	MS Therapy Centre	Doro Pasantes	Bradbury House, Wheatfield Drive, Bradley Stoke, Bristol, BS32 9DB	01454 628722	801155	£350.00	To continue with the new physiotherapy classes.

**FEEDBACK: 25<sup>th</sup> May 2018 – 7<sup>th</sup> June 2018**

**F.3639 (PT18/1853/PNH) - 54 Gloucester Road North Filton Bristol South**

Gloucestershire BS7 0SJ, Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 8 metres, for which the maximum height would be 4 metres and for which the height of the eaves would be 4 metres. - *No objection*

**F. 3638 (PT18/1745/F) - 26 Gloucester Road North Filton Bristol South**

Gloucestershire BS7 0SJ - Change of use from mixed retail and residential (sui generis) to separate retail unit (Class A1) and residential unit (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (As Amended). - *Approve with conditions*

**F. 3641 (PT18/1847/F) - Whittle House Rolls Royce Site Gloucester Road North Filton South Gloucestershire - Installation of Emergency Generator - *Approve with conditions***

SCHEDULE OF PLANNING APPLICATIONS JUNE 2018

FILTON REF	SOUTH GLOS. REF	APPLICATION	EXPIRY DATE	COMMENTS
F.3653	PT18/2343/F 628	628 Southmead Road Filton Bristol South Gloucestershire BS34 7RF - Erection of single storey side extension to form residential annexe.	19 <sup>th</sup> Jun 18	
F. 3654	PT18/2362/CLP	105 Mortimer Road Filton Bristol South Gloucestershire BS34 7LH - Erection of single storey rear extension and installation of rear dormer to facilitate loft conversion.	21 <sup>st</sup> Jun 18	
F.3655	PT18/2546/PNH	46 Branksome Drive Filton Bristol South Gloucestershire BS34 7EF - The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4 metres, for which the maximum height would be 2.3 metres, and for which the height of the eaves would be 2.2 metres.	21 <sup>st</sup> Jun 18	
F.3656	PT18/0986/F	Land At Gipsy Patch Lane Little Stoke Bristol South Gloucestershire BS34 8LU - Demolition and construction of new railway bridge to provide widened carriageway, footways and cycle lanes at Gipsy Patch Lane and works to lower the highway beneath.	25 <sup>th</sup> Jun 18	