

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 13<sup>th</sup> March 2018 in the **Doug Daniels Pavilion, Elm Park, Filton**

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**Present: Cllrs:** - I. Scott, (Chair), K. Briffett, M. Chaudhry, D. Collins, A. Doyle, A. Kenyon, A. Monk, E. Seymour, R. Taylor, A Tink, J. Tucker  
**ALSO PRESENT:** L. Reuben (Town Clerk), N. Bibi (Town Council Support Officer)  
**APOLOGIES: Cllrs:** - B. Mead

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**1349. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1350. DECLARATION OF INTEREST:** M. Chaudhry declared an interest on an item on the planning schedule.

**1351. MINUTES:** The minutes of the meeting held Tuesday 13<sup>th</sup> February 2018 were approved as an accurate record.

**1352. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** None.

**1353. PUBLIC QUESTIONS:** None received.

**1354. BUS SHELTER – CHURCH ROAD:** The Town Clerk raised the question as to whether the bus shelter on Church road could be removed given that it is costing the Council to maintain it, and yet it is not now used as is not on a bus route.  
Councillors voted all in favour of removing the bus shelter.

**1355. MANAGERS' REPORTS:**

**i)** Grounds and Maintenance Manager (Appendix 1). The Grounds and Maintenance Manager updated councillors on the situation with trees throughout the Council's open spaces. He said that a formal tree report had been conducted and that grounds staff were undergoing training as a commitment to maintaining the trees (which would also ultimately reduce costs by avoiding having to contract out work), and also general safety. He explained that these were precautionary measures that must now be taken given that two trees had already come down in Millennium Green. He asked that Council would also commit to this and requested for money to be made available for the necessary work. He said that £1.5k was needed for urgent work, but that a total figure of £5k was needed. This was not an annual cost prediction, but rather initial one-off costs only. It was agreed to use £1.5k from unused 2017/18 budget, and to allocate the remaining required £3.5k from 2018/19 reserves.

**ACTION: Grounds and Maintenance Manager to look into the cost of hiring equipment rather than buying all equipment.**

The Town Clerk asked him to update councillors on the Plant Room. He advised that a lot of patching and repairing had taken place over the years and that the Plant Room was now in dire need of modernisation with some parts of equipment dating back to the 1970s. He said that it was possible to purchase heat exchangers now that recycled air.

**ACTION: Grounds and Maintenance Manager to find out the cost of such heat exchangers as well as what the return value could be for the Council / Leisure Centre.**

Cllr Scott said that the community needed to decide where they wanted to invest the money and so once the Grounds and Maintenance Manager had gathered the information, the public would be able to decide.

**ii)** Bar Manager's Report – Noted.

iii) Leisure Centre Manager's Report – Noted.

**1356. BUDGET REPORT AND INCOME AND EXPENDITURE REPORTS:** Concerns were raised regarding the £11k over spend on salaries, but the Clerk said this was justified because it was comparative with the additional income generated. The Town Clerk provided an update on The Hatch by informing councillors that a couple had come forward with the proposal that the Council fit kitchen units, provide a grill, microwave and fridge-freezer, have a three-month lead-in rent free, and a monthly rent of £400 which could be reviewed in 12 months. The motion was put forward by Cllr Monk to allow the Clerk to proceed as she sees fit. This was seconded by Cllr Tucker. Motion passed all in favour. It was noted that if The Hatch re-opens, St Vallier's FC need to be notified that they will no longer be permitted to sell teas and coffees on a Saturday morning.  
**ACTION: Town Clerk to provide update at next Full Council meeting.**

**1357. BALANCE SHEET:** Noted.

**1358. GRANT APPLICATION – ST VALLIER FC:** The Clerk explained that the previous St Vallier's grant request application had been withheld due to operational issues which had since been resolved. The club are looking for a £500 grant which the council has remaining in its grant budget. Councillors voted all in favour of awarding the grant.  
**ACTION: Cheque plus notification letter to be issued to St Vallier's FC.**

**1359. PLANNING APPLICATIONS:**

**FEEDBACK: 23<sup>rd</sup> February 2018 - To Date**

**PT17/5478/F (F.3594) - 77 Northville Road Filton Bristol South Gloucestershire BS7 0RJ**  
- Installation of 1no rear dormer and removal of chimney to facilitate loft conversion. - *Approve with Conditions.*

**PT17/4691/F (F.3597) - 10 Kenmore Crescent Filton Bristol South Gloucestershire BS7 0TN**  
- Demolition of existing garage. Erection of single storey side and rear extension to from additional living accommodation and garage. Installation of rear and side dormer to create loft conversion. Amendment to previously approved scheme PT16/0311/F. - *Approve with Conditions.*

**PT18/0324/PNH (F.3610) - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 4.2 metres, for which the maximum height would be 3.65 metres and for which the height of the eaves would be 2.4 metres. - *No Objection.***

**PT18/0059/F (F.3602) - 884 Filton Avenue Filton Bristol South Gloucestershire BS34 7AY**  
- Erection of front porch. - *Approve with Conditions.*

**PT14/3867/O - Former Filton Airfield Filton South Gloucestershire** - Mixed use development on 143.73 hectares of land comprising: residential development for up to 2,675 dwellings and apartments (comprising 2,635 x Use Class C3 and 40 x Live Work Units - Sui Generis); 24ha of stand-alone employment land (comprising up to 12ha Use Class B1a and a minimum of 12ha Use Class B1b/c, B2 ) ; 120 Bed Hotel up to 3,800 sqm (Use Class C1); Rail Station (0.45ha Use Class Sui Generis); Education provision to include a Secondary School (8.31ha), 2no. Primary Schools (total 5ha) and 2 no. Childrens Nurseries (total 0.8ha) (all Use Class D1); Community Centre incorporating Library, Built Sports facilities and Doctors surgery

up to 3,400sqm (Use Classes D1 & D2);Dental Surgery up to 800sqm; (UseClass D1); 70 Bed Extra Care Facility up to 12,500sqm (Use Class C2); Shops/Financial Services/Food and Drink facilities upto 4,787sqm (Use Classes A1, A2, A3, A4 and A5) – comprising Retail Supermarket up to 2,787sqm gross maximum (Use ClassA1); Business Offices up to 500sqm (Use Class B1) together with; supporting infrastructure and facilities including demolition, ground works and remediation, highways, utilities, landscaping, sustainable urban drainage system, wildlife water basins and public open space. Outline application including access, with all other matters reserved. - *Approved - S106 Signed.*

**PT17/5864/F (F.3604) - Fairways Southmead Road Filton Bristol South Gloucestershire - Fairways Southmead Road Filton Bristol South Gloucestershire** - Erection of two storey front extension and first floor front extension with balcony to form annexe ancillary to main dwelling. Installation of window on side elevation. - *Refusal.*

**ii) Current Planning Applications:** See Attached.

### **1360. Confidential Session: Severnside TV Group**

The Town Clerk reported that there was a provisional agreement with the group who had been using the loft space for an aerial and transmitter equipment. The suggestion was that the group could be given a filing cabinet for their equipment and would pay the sum of £50p/a, as well as electrical charges incurred (a meter would be installed to measure usage). They had in the interim come off-air. Cllr Scott moved to accept this suggestion and was seconded by Cllr Taylor. The motion was approved all in favour.

**The Chair closed the meeting at 21:40**