

**PRESENT: Cllrs:** D Collins (Chair), K Briffett, M Chaudhry, A Kenyon, A Monk, E Seymour, R Taylor, J Tucker,

**ALSO PRESENT:** Lesley Reuben (Town Clerk), Naomi Bibi (Town Council Support Officer - *Minutes*)

**APOLOGIES: Cllrs:** B Mead, I Scott

---

**1626. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1627. EVACUATION PROCEDURE:** The Chair highlighted the emergency exits for the council and the public.

**1628. DECLARATIONS OF INTEREST:** K Briffett (Conygre House). A Monk and M Chaudhry both said they would be unable to participate in all of planning because of applications being presented.

**1629. ELECTION OF VICE CHAIR:** Cllr Monk nominated Cllr Taylor. Seconded by Cllr Chaudhry. Motion passed.

**1630. SUBMISSIONS FROM PUBLIC:** Member of public brought up the vacancy of *The Hatch* saying that it was a key community facility and such facilities were a pre-requisite of modern playgrounds, and ideally it should be up and running by summer. The Clerk updated those present that there had been two recent enquiries, but it was felt the rent was currently too high and needed to be negotiable. It was also discussed whether Filton Town Council Leisure staff could run it, or whether St Valliers Football club could run it at weekends only. It was agreed that The Hatch would be taken to the March Finance Meeting where all options could be looked at and discussed.

**1631. TO APPROVE MINUTES OF THE MEETING HELD 28<sup>TH</sup> NOVEMBER 2017:** approved as an accurate record.

**1632. MATTERS OF REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENDA:** Cllr Chaudhry discussed setting up a Chamber of Commerce and said that a team was needed to go to local shops to gauge interest and gain opinions. The Town Clerk, Cllrs Chaudhry, Collins and Monk to be involved with this. **ACTION: Cllr Collins to advertise for potential new Chamber of Commerce on various Filton Groups.**

The Green Spaces Consultation and Millennium Green were discussed.

**ACTION: The Town Clerk to make a submission re. the consultation on behalf of the public with a description of what Millennium Green is, what it is used for, and previous monies received as part of the Millennium Grant.**

**1633. FILTON BEAT TEAM:** The Beat Team provided crime statistics in Filton, stating that burglaries in the last month, as well as anti-social behaviour, had decreased. Thefts from vehicles and criminal damage were at the same rate as the previous month. They also provided an update on no entry to Kenmore Drive saying that vehicles were being turned around or ticketed for contravening the no entry.

**1634. SOUTH GLOUCESTERSHIRE REPORTS:**

i) Cllr R Hutchinson – Noted.

ii) Cllr A Monk – Cllr Monk read his report as it had not been circulated.

**ACTION: Town Council Office staff to circulate Cllr Monk's report via email.**

iii) Cllr I Scott – Cllr Tucker questioned the accuracy of Cllr Scott's figures. As Cllr Scott was not present, it was advised that Cllr Tucker discuss this at Cllr Scott's next surgery.

**1635. SUBMISSIONS FROM MEMBERS:** No submissions.

**1636. REPORTS FROM COMMITTEES:**

- i) Draft Minutes of Finance Committee held 13<sup>th</sup> February 2018 – Noted.
- ii) Equalities and Diversities Training Feedback. It was noted that the training provided by Helen Black on Equalities and Diversities had been very interesting and informative.

**ACTION: Naomi Bibi to write to Helen Black to thank her personally.**

- iii) Councillor Vacancy – approval to advertise for co-option – Approved.
- iv) Community Plan update – Cllr Scott leading Health and Wellbeing. A meeting was called to take place on 13 March 2018 at 5:45pm before the Finance and General Purposes Meeting.

**1637. OTHER REPORTS/CONSULTATIONS:**

- i) Local Plan – Noted.
- ii) Consultation Spreadsheet: The point was raised that the Council should respond to the Special Educational Needs consultation.

**ACTION: The Clerk and Chair should draft and circulate a reply and then submit.**

**1638. PAYMENTS FOR INFORMATION** – Noted.

**1638. PLANNING APPLICATIONS:**

- i) Feedback 24<sup>th</sup> January 2018 to date:

**F.3596: 764 Filton Avenue Filton Bristol** - Creation of new vehicular access. - *Approve with Conditions.*

- ii) Current Planning Application: See Attached

**The Chair closed the meeting at 9:30pm.**