

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 9<sup>th</sup> January 2018 in the **Doug Daniels Pavilion, Elm Park, Filton**

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**Present: Cllrs:** - D. Collins (Chair), K. Briffett, M. Chaudhry, A. Kenyon, A. Monk, E. Seymour, R. Taylor, A Tink & J. Tucker,

**ALSO PRESENT:** N. Bibi (Town Council Support Officer), L. Reuben (Town Clerk)

**APOLOGIES: Cllrs:** - B. Mead

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**1327. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1328. DECLARATION OF INTEREST:** None

**1329. PRESENTATION FROM MARK DAVIES – CCLA PUBLIC SECTOR DEPOSIT FUND:** Mark Davies informed those present that the Public Sector Development Fund (PSDF) was launched in 2011 to mitigate risk. The three main points taken into account by the PSDF were security, liquidity and yield. Priority for the Council would be security and accessibility above return.

Mr Davies explained that the PSDF would invest the money in around thirty different banks so that the risk would be divided far wider than the Council could achieve investing the money on its own. He also said that only Banks with F1 ratings were used, only sterling accounts, and with as ethical investments as possible.

Each month, the Council would receive a dividend payment from the CCLA, minus a management fee of 0.08%.

Mr Davies also talked briefly about the Property Fund, but explained that this was for long term investment purposes.

**1330. MINUTES:** The minutes of the meeting held Tuesday 14<sup>th</sup> November 2017 were approved as an accurate record.

**1331. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** None.

**1332. PUBLIC QUESTIONS:** There were none received.

**1333. PRECEPT REQUIREMENT – REVISED BUDGET FIGURES 2018/19:** It was noted that the precept increase was proposed at £6.36 per year (or 12 pence per week), which was less than 3%.

On the previous proposal to look at the possibility of employing an additional streetcleaner, it was suggested to push the precept up 7% to fund this.

***ACTION: The Town Clerk to look into capital costs of a vehicle for a streetcleaner and on-costs with an update for the next finance meeting.***

Cllr Scott put forward the motion to approve the proposed increase. This was seconded by Cllr Monk. Those in favour: Cllrs Chaudhry, Monk, Seymour, Taylor and Collins. Those against: Cllrs Tink, Tucker, Kenyon, Briffett.

Cllr Tink put forward the motion not to increase the precept. This was seconded by Cllr Kenyon. Those in favour: Cllrs Tucker, Kenyon, Briffett. Those against: Cllrs Chaudhry, Monk, Scott, Seymour, Taylor and Collins.

**1334. MANAGERS' REPORTS:** Managers reports noted,

i) Councillors said they would like the Clerk to invite Scott Fessey to present in more detail at the next Finance meeting the figures on page 3 of the Leisure centre Manager's report.

ii) Noted

iii) It was requested by Council to pass on their thanks to the Bar team for the good results achieved over the Christmas and New Year period.

**ACTION: The Town Clerk to pass on thanks to the Bar staff from the Council.**

iv) The Clerk updated Council that there had not been a lot of interest in The Hatch and that it was considered by those who had shown interest that the rent was too high.

It was queried whether there should be seasonal rents. It was agreed that the situation should be readdressed in Spring and that the Council don't need to feel obliged to stick to previous decisions if the situation has now changed.

**1334. INCOME AND EXPENDITURE REPORTS:** The Clerk commented that regarding the play area equipment, a better price for the roundabout had been obtained, and there was also £1000 in grant money received from Tesco's which went towards the project.

It was confirmed that the Festival would be going ahead on Sunday 8<sup>th</sup> July. Council was also informed that there was now a new tenant in the Steward's Flat.

At the recent internal audit, the auditor had said that the Chair of both Full Council and Finance need to check the Bank statements are in line with the Bank reconciliations.

**ACTION: Cllrs Scott and Collins to come to the Council Office to check and sign the bank statements and bank reconciliations monthly from this date onward.**

The internal auditor had also raised that bank signatories needed to be updated and it was agreed that Cllr Ian Scott(Chair) and Naomi Bibi (TCSO) be added to the accounts.

**ACTION : The Town Clerk to complete change of account signatory forms with the bank. Remove ex councillors and add the two new signatories.**

**1335. BALANCE SHEET:** Noted.

**1336. PLANNING APPLICATIONS:**

**i) Feedback 12th December 2017 to date:**

**F.3577: 85 Mortimer Road Filton Bristol South Gloucestershire BS347LG** - Demolition of existing garage. Erection of replacement garage with new access onto Nutfield Grove – *Approve with conditions*

**30 Conygre Grove Filton Bristol South Gloucestershire BS34 7DP** - Extensions and alterations to existing dwelling to form 3no flats with access and associated works - *Approve with Conditions*

**F.3568: Filton Avenue Post Office Shop 550 Filton Avenue Horfield South Gloucestershire BS7 0QG** - Change of use from Post Office and dwelling house (Sui Generis) to separate flexible use (Class A1) retail, (Class A2) financial and (Class B1a) Offices unit and (Class C4) HMO. As defined in the Town and Country Planning (Use Classes) Act 1987 (as amended). - *Approve with Conditions*

**520A Filton Avenue Horfield South Gloucestershire BS7 0QE** - Installation of rear dormer to provide enlargement to existing loft conversion. - *Approve with Conditions*

**43 Wades Road Filton Bristol South Gloucestershire BS34 7EB** - Application for a certificate of lawfulness for the proposed installation of a rear dormer to facilitate loft conversion - *Approve with Conditions*

**ii) Current Planning Applications:** See Attached.

**1336. Boundary lines :** The Clerk updated councillors that a letter had been received from a resident regarding a piece of disputed land; The resident wants to sell his property but is unable to until the land dispute is resolved and boundary lines clarified. It was agreed by Council, in line with the suggestion by the Council's solicitor, to allow the resident to make an offer to the Council to buy the stretch of land from the Council.

**ACTION: The Town Clerk to contact the resident to say the Council would be interested in selling the piece of land, and that they should make an offer and also cover the Council's legal expenses incurred. An update should be provided in a confidential session at the next Full Council Meeting.**

**The Chair closed the meeting at 21:20**