

**PRESENT: Cllrs:** D Collins (Chair), J Ward (Vice Chair), K Briffett, M Chaudhry, A Kenyon, I Scott, E Seymour, R Taylor, A Tink, J Tucker,

**ALSO PRESENT:** Lesley Reuben (Town Clerk), Ben Morgan (Town Council Support Officer - *Minutes*)

**APOLOGIES: Cllrs:** B Mead, A Monk

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**1597. APOLOGIES FOR ABSENCE:** Apologies were noted.

**1598. EVACUATION PROCEDURE:** The Chair highlighted the emergency exits for the council and the public.

**1599. DECLARATIONS OF INTEREST:** K Briffett (Conygre House), Alan Tink (SHE7)

**1600. SUBMISSIONS FROM PUBLIC:** Coat hangers on kitchen door in Pavilion brought up: relayed that door is on a fire route and this could cause access problems. Litter brought up from last meeting with questions of what is being done about it, citing Patchway Town Council, who hired outside help. It was reiterated that bins outside of Elm Park are S. Glos' responsibility and that they have a dedicated employee for this. Some councillors rose that they personally hadn't seen this person frequently. Action to find out price of getting outside help similar to Patchway and advertising this to local residents (suggestion it might raise council tax prices). Motion proposed and seconded (unanimous).

**1601. TO APPROVE MINUTES OF THE MEETING HELD 28<sup>TH</sup> NOVEMBER 2017:** Cllr A Tink wasn't present at meeting on 28<sup>th</sup> but was recorded as having been there, otherwise approved as accurate record.

**1602. MATTERS TO REPORT ARISING FROM MINUTES NOT OTHERWISE INCLUDED IN THE AGENBDA:** Update requested on progress made with booking diversity training. CVS to provide refresher and to help with policy to work towards. Various options as to when training can be provided (Saturday sessions or split up before council meetings). To go back to CVS and clarify options, which will be circulated to councillors to find best time to provide training (approved, unanimous).

**1603. FILTON BEAT TEAM:** Beat team unable to attend, but report provided by PC Shaun White outlined "unusually settled" period considering time of year.

**1604. SOUTH GLOUCESTERSHIRE REPORTS:** Cllr Monks report detailed S. Glos' policy and details of litter and rubbish collection (Covered in **1600.**) Other S. Glos Councillors reports tabled.

**1605. SUBMISSIONS FROM MEMBERS:** No submissions.

**1606. REPORTS FROM COMMITTEES:** Community Plan meeting with various councillors, PCs, housing officers etc. outlined, explained that public sessions will be next and that issues brought up were covered, future plan to help tackle them hopefully to come from this and public feedback.

a) Parish Charter - approval to sign declaration: framework for FTC/SGC working relationship to be approved, question of accountability if S.Glos didn't fulfil their requirements (eg PSP). Approved (unanimous).

b) Resolution for Town Clerk to place investments with CCLA: suggested by accountants, subject to risk assessment. Fund has highest safety rating no penalty to withdraw funds and specifically tailored to public money. Questions of whether the

low interest rates are worth investment, suggestion to be shown alternatives before making decision. Noted that money is sitting in current account making no interest at the moment. Motion to get presentation from person who advertised this fund to clerk and accountants for more information. (Passed 6:3)

c) Council Archives: suggested that council minute archives be sent to Gloucester Archives for safe keeping and to be scanned for easier public access (collected for free). Suggestion to see if more local options would take archives (Bristol Records Office/Museum etc.) Issue of not being in S. Glos territory and not Bristol.

**1607. GRANT APPLICATIONS:** Grants approved as per the grant schedule.

**1608. OTHER REPORTS/CONSULTATIONS:**

i) No issues brought up with Food Plan

ii) Consultation Spreadsheet: some councillors replied to individual consultations, encouraged other to do the same.

**1609. PAYMENTS FOR APPROVAL (INFORMATION):** Noted

**1610. PLANNING APPLICATIONS:**

i) Feedback to date

**F.3540: Mc Donalds Abbey Wood Retail Park Station Road Filton Bristol South Gloucestershire BS34 7JL** - Relocation of 3no. static illuminated white "McDonalds" letterset signs and installation of 4no. static illuminated yellow "golden arch" symbols. – *Approved*

**F.3561: 93 Station Road Filton Bristol South Gloucestershire BS34 7JN** - Application to vary condition 3 of PT14/2226/F to state the maximum height of the hedge to east boundary. - *Withdrawn*

**F.3571: 809 Filton Avenue Filton Bristol South Gloucestershire BS34 7HQ** - Conversion of 1no existing dwelling into 2no. self-contained flats with associated work - *Approve with Conditions*

**160 Station Road Filton Bristol South Gloucestershire BS34 7JW** - Demolition of existing dwelling.Erection of 3 No. Flats and associated parking. - *Approved*

ii) Current Planning Application: See Attached

**The Chair closed the meeting at 9:15pm.**