



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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23rd March 2017

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **Tuesday 28th March 2017 at 7.30pm in Bethany Hall, Meadow Sweet Avenue, Filton**

Yours sincerely

L.A.Reuben,
Town Clerk.

Public and press are welcome to attend council meetings. Fire regulations restrict the capacity of persons using the meeting room to a maximum of 60. (This being inclusive of Councillors, staff and members of the public) The Chair reserves the right to ask any member of the public causing a disturbance to leave the meeting.

A G E N D A

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. **Presentation from Bristol Property Partnership (Conygre House) (Presentation to start at 8.00pm)**
5. Submissions from the Public (max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders*
 - i) Resident Email – Advertising Banners A38 (page 1)
6. To approve the minutes of the meeting held 28th February 2017 (pages 2-3)
Confidential Appendix (page 4)
7. Matters of report arising from the minutes not otherwise included on the Agenda
8. Filton Beat Team
9. South Gloucestershire Reports
 - i) Cllr R Hutchinson (pages 5-6)
 - ii) Cllr A Monk (to be tabled)
 - iii) Cllr I Scott (to be tabled)
10. Submission from members :
 - a) **Motion proposed by Cllr Collins & seconded by Cllr Ward;**
“We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. Our council condemns racism, xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable. We will work to ensure that

local bodies and programmes have the support and resources they need to fight and prevent racism and xenophobia. We reassure all people living in this area that they are valued members of our community.”

b) Councillor Vacancy Northville – Councillor Moore is legally disqualified through non-attendance over 6 months

11. Reports from Committees, Working Groups and the Town Clerk

i) Finance Committee 14th March 2017 (*pages 7-9*)

ii) Vacancy Northville – Seat vacated by Cllr Sims has received a valid request for election

12. Other Reports/Consultations

i) Representatives on outside bodies (*pages 10*)

13. Payments for Approval – March 2017 (*pages 11-13*)

Dear councillors

First please allow me to congratulate you and all the volunteers involved in the hard work on the community garden, it is a lovely space in which to sit and relax.

However I have noticed that the fence line out to the ring road, of late has undergone a proliferation of advertising banners (currently 14) some of which are not securely attached and flapping in the wind, and therefore may constitute a safety issue for pedestrians on the pavement.

Further to the safety considerations, I consider that they are undermining all the hard work of your volunteers by turning that area of the garden into an eyesore both from within the garden and from the road aspect where they, in my opinion are making the gateway to Filton ie the airbus roundabout look like a ghetto/ shanty town.

I would be grateful if during your next meeting you could take some time to consider the above observations and from my point of view consider their removal or at least some form of policing to ensure they are kept in some reasonable order

Yours sincerely

Mr J A Shelper

PRESENT: Cllrs: D Collins (Chair), A Kenyon, I Scott, K Briffett, J Tucker, A Tink, A Monk.
ALSO PRESENT: Lesley Reuben (Town Clerk), Matt Reynolds (Town Council Support Officer)
APOLOGIES: Cllrs: B Moore, S Sims, J Ward, B Scott, A Doyle

1494. APOLOGIES FOR ABSENCE: Apologies from Cllrs S Sims, B Moore, B Scott, J Ward and A Doyle were noted.

1495. EVACUATION PROCEDURE: The Chair highlighted the emergency exits for the Council and the public.

1496. DECLARATIONS OF INTEREST: Cllr K Briffett declared a personal interest in Conygre House.

1497. PRESENTATION FROM YTL ABOUT FILTON AIRFIELD DEVELOPMENT:
Representatives from YTL attended to outline updates surrounding the master plan for Filton Airfield. They are continuing to build on the existing BAE masterplan with improvements made to infrastructure. While they are unable to rectify the traffic issues in Filton they believe the new train station, metro bus and emphasis on non-vehicle transport links will make positive contributions.

Key development targets are 2675 new homes with modern technologies, 62 acres of employment space, 3 new schools, dedicated mixed use centre, new railway station and £100 million investment in infrastructure and remediation.

1498. SUBMISSIONS FROM THE PUBLIC: An update was requested on the progress of the Pavilion toilet refurbishment. There have been unexpected delays in the application process but it is believed that these have now been resolved. The application is due to be approved and funding received in the next few weeks. The work will begin as soon as possible.

The next Full Council meeting on Tuesday 28th March will be at Bethany Hall in Conyre Ward.

1499. MINUTES: The minutes of the meeting held Tuesday 24th January were approved as an accurate record.

1500. MATTERS OF REPORT ARISING: 1487 – A S Glos officer has proposed a briefing to be delivered to Filton Town Councillors at the Yate office on 21st, 22nd or 28th March regarding the King George junction. The office will attempt to reorganise for the officer to attend a meeting at Elm Park for transport purposes.

1501. FILTON BEAT TEAM: There have been no updates to report around HGV's using the weight restricted section of Filton Avenue.

In the past 3 months there have been 56 Burglaries (16 dwelling, 40 non dwelling) and 43 incidents of anti-social behaviour.

1502. SOUTH GLOUCESTERSHIRE REPORTS: The reports from South Gloucestershire Councillors were noted.

1503. SUBMISSIONS FROM MEMBERS:

a) Cllr S Sims resignation – The council were informed that Cllr Sims has resigned from his seat. The council have requested that the office write to Cllr Sims to thank him for his extended service for Filton Town Council

b) Community Plan – There has been interest from a member of the Southmead community group to become involved in a working group for Filton. Southern Brooks have also offered some time to assist with the community plan.

c) Submission from Cllr Monk – Cllr Monk proposed that Filton Town Council, together with the neighbouring town and parish councils, write to the Education Minister to express concerns about the reduction of opening hours at Abbey Wood academy.

An amendment was proposed to extend the letter to MP Jack Lopresti

A counter-amendment was proposed to write to MP Jack Lopresti only.

Voted 2 in favour, 5 against.

Original amendment voted 6 in favour, 0 against, 1 abstention.

The council requested that MP Jack Lopresti be invited to attend a council meeting to explain his position on academy funding.

1504. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

c) Finance Committee 14th February Minutes – The meeting did not take place due to the large number of apologies.

1505. OTHER REPORTS/CONSULTATIONS:

i) South Glos litter pick – Councillors agreed to participate in the scheme on Sunday 9th April. The times agreed were 10am for Charborough Ward - meeting at Maniks, 11am Northville Ward – meeting at Spar and 12pm for Conygre Ward – meeting at McColls.

1506. PAYMENTS FOR APPROVAL – February 2017 . All payments were approved.

**This meeting closed at 9:30pm.
CHAIR**

Cllr Roger Hutchinson - report to Filton Town Council meeting on Tuesday 28th March 2017

The following is my report since the February of the Town Council:

Metrowest Phase 1 - decisions have been taken by the West of England Joint Transport Board to proceed with parts of Phase 1 of MetroWest in reaction to the reported increase in the estimate for the project rising from £58m to between £145m and £175m.

Initially there will be an improvement in the corridor from Severn Beach to Bath and then an initial rail service to Portishead. Importantly for us we are assured that this will not affect Phase 2 which is the Henbury line and includes the new station at Filton North. However there was a decision to double check the work done by Network Rail to ensure that there are no issues similar to those uncovered in Phase 1.

MAF funding - just to report that my allocation of £3000 has been allocated to local groups.

Since the February meeting I have attended the following:

Wednesday 8th March - I attended a drop in session to ensure that I was operating the rules for MAF funding correctly. Yate

In the afternoon I attended the agenda briefing for the meeting of the Environment and Community Services Committee due to be held on the 29th March.

Saturday 11th March - I attended our regular weekly surgery Filton

Monday 13th March - I attended a briefing on the Airfield developments from YTL mostly the same as that given to the last meeting of the Town council. Yate

Wednesday 15th March - I attended a briefing on the issues going to the West of England Joint Transport Board, particularly the hike in costs reported for Phase 1 of the MetroWest rail link to Portishead. Yate

Thursday 16th March - I attended the Annual Filton Priority Neighbourhood Steering Group meeting. This was a well attended and positive meeting, with various reports from Southern Brooks and other partners. Pleasing to note the positive response to the work proposed by the Town Council on production of a Community Plan Filton

Friday 17th March - I attended the meeting of the West of England Joint Transport Board referred to above as an observer.

Saturday 18th March - I attended our regular weekly surgery Filton

Between today and the Council meeting I expect to attend:

Wednesday 22nd March - a meeting of South Gloucestershire Full Council which is expected to agree a return to the Cabinet system of governance. Kingswood

Friday 24th March - a plenary meeting of the LGA Public Transport Consortium. London

Saturday 25th March - our regular weekly surgery Filton

Cllr Roger M Hutchinson

Labour Deputy Lead Member for Environment and Communities
Wednesday 22nd March 2017

Email: roger.hutchinson@southglos.gov.uk

Tel: 07875 158423

to see back copies of these reports please go to my blog: rmhutchinson.wordpress.com

I can also be found on Facebook Roger Hutchinson and Twitter @rogerhutch

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 14th March 2017 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - I Scott (Chair), B Mead (Vice Chair), K Briffett, D Collins, A

Kenyon, A Monk, B Moore, B Scott, J Tucker, J Ward

ALSO PRESENT: N Gould (Town Council Support Officer), Derek Kemp (Accounting Solutions)

APOLOGIES: Cllrs: - A Doyle, A Tink,

1239. APOLOGIES FOR ABSENCE: There were no apologies given.

1240. DECLARATION OF INTEREST: Cllr K Briffett declared a personal interest in Conygre House.

1241. MINUTES: The minutes of the meeting held Tuesday 10th January 2017 were approved as an accurate record.

1242. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: There were none received

1243. PUBLIC QUESTIONS: There were none received.

1244. INCOME AND EXPENDITURE REPORTS: The reports were noted, Councillors asked for an explanation on what 1077-901 grants received was, it was agreed to report back to the next meeting with the answer.

1245. MAINTENANCE BUDGET REPORTS: The report was noted.

Cllr J Tucker arrived at 7.05pm

1246. GRANT AUDIT: The spreadsheet was noted, SHE7 had confirmed that their report would be received within the next month.

1247. FEEDBACK:

F.3505 **The Old Post Office Braemar Crescent Filton Bristol South Gloucestershire** - Change of use from hairdressers (use class A1) to MOT for motorcycles (use class B2) – **Refusal**

F.3517 **National Blood Centre Filton Site 500 - 600 North Bristol Park Northway Filton South Gloucestershire** - Erection of two storey extension to existing National Blood Centre, alteration to car parking, replacement and relocation of car parking barriers, landscaping and associated works - **Approve with Conditions**

F.3522 **678 Filton Avenue Filton Bristol South Gloucestershire BS34 7JY** - The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6.0m, for which the maximum height would be 3.6m, and for which the height of the eaves would be 2.4m. – **Refusal**

F.3523 **90 Conygre Road Filton Bristol South Gloucestershire BS34 7DQ** - The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5m, for which the maximum height would be 3.5m, and for which the height of the eaves would be 2.5m - **No Objection**

F.3515 130 To 132 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of part ground floor from Solicitors Office (Class A2) to Retail (Class A1), erection of two storey rear extension, installation of rear dormer and change of use of first floor from solicitor's office (Class A2) to form 1 no. residential unit as HMO (Class C4) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended). (Resubmission of PT16/4609/F). - **Approve with Conditions**

F.3526 917 Filton Avenue Filton Bristol South Gloucestershire BS34 7AU - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 4.5 metres, for which the maximum height would be 3.60 metres and for which the height of the eaves would be 2.5 metres - **No Objection**

Charlton Hayes Filton South Gloucestershire - Laying out of the Central Green Spine including access, appearance and hard/soft landscaping (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PT03/3143/O) - **Approve with Conditions**

F.3518 885 Filton Avenue Filton Bristol South Gloucestershire BS34 7AR - Erection of a two storey front extension to provide additional living accommodation. (Resubmission of PT16/4773/F) - **Approve with Conditions**

F.3519 Parcels 40, 47 And 48 Charlton Hayes Filton Bristol South Gloucestershire - Variation of condition 5 attached to planning permission PT14/4954/RM (added by PT16/6033/NMA) to substitute approved drawings with those received by the Council on 5th January 2017 to show amended engineering design for swale and footpath levels - **Approve with Conditions**

Councillor A Monk arrived at 7.20pm

Councillor B Moore arrived at 7.30pm

1248. PLANNING APPLICATIONS – see attached schedule

The Chair closed the meeting at 7.55pm

SCHEDULE OF PLANNING APPLICATIONS MARCH 2017

FILTON REF.	SOUTH GLOS. REF/	APPLICATION	COMMENTS
F.3528	PT17/0568/PNH	85 Mortimer Road Filton Bristol South Gloucestershire BS34 7LG - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 4.5 metres, for which the maximum height would be 3.9 metres and for which the height of the eaves would be 2.5 metres	Application Expired
F.3529	PT17/0654/CLP	48 Gayner Road Filton Bristol South Gloucestershire BS7 0SW - Application for a Certificate of Lawfulness for the installation of rear dormer to facilitate loft conversion	No Objection
F.3530	PT17/0678/PNH	65 Wallscourt Road Filton Bristol South Gloucestershire BS34 7NP - The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.5m, for which the maximum height would be 3.65m, and for which the height of the eaves would be 2.7m.	No Objection
F.3531	PT17/0422/F	152 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use from Retail (Class A1) to Hot Food Takeaway (Class A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). (Retrospective).	No Objection
F.3532	PT17/0722/F	47 Wallscourt Road Filton Bristol South Gloucestershire BS34 7NR - Change of use from a 6no. HMO (Class C4) to a 7no. HMO (Sui Generis) retrospective, as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended)	Approve as long as there is adequate parking
F.3533	PT17/0685/F	Land At Cabot Court Gloucester Road North Filton Bristol South Gloucestershire - Erection of 10no. flats with parking and associated works.	Over intensive, request site visit

Representatives on Outside Bodies – 2017

ALCA – South Glos Group	Darryl Collins and Joanne Ward
Children’s Playlink	Adam Monk
Communities against Hate Crime	Town Clerk and John Tucker
Viridor Liaison Committee	Stan Sims
Safer and Stronger Community Group	
Filton Community Assoc Council	Alan Tink
Filton Library Consultative Committee	Anne Kenyon and Stan Sims
Filton Sure Start Management Cttee	Adam Monk and Town Clerk
Four Towns and Vale Link	Keith Briffett and Anne Kenyon
N Bristol Advise Centre	
North Fringe Parishes Forum	Darryl Collins and Lesley Reuben
Parish Sites Inspection Panel	Stan Sims
Parish Tree Wardens	Anne Kenyon and Darryl Collins
Public Transport Forum	Ian Scott
Pyramid Youth Club	Brian Mead
SHE7	Stan Sims
FACE	Stan Sims
Southern Brooks Community Partnership	Darryl Collins and John Tucker
Splatts Abbey Wood	Anne Kenyon and Darryl Collins
Twinning Assoc Management Committee (Chair, Vice Chair + 5 elected members)	Darryl Collins, Alan Tink, Joanne Ward Anne Kenyon, John Tucker
Volunteer Centre	Town Clerk and Darryl Collins
Community Garden	Anne Kenyon

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Andrew Talbot Design Limited			ANDREW TALB				
17/03/2017	2172	13979/domain renewal		30.00	0.00	30.00	0.00
17/03/2017	2176	13978/Website Hosting		150.00	0.00	150.00	0.00
					<u>0.00</u>	<u>180.00</u>	
Above paid on : 17/03/2017				By Cheque No 3762			
Supplier : Arjohuntleigh			ARJOHUNTLE				
14/03/2017	3390045608	13981/Pool Lift maintenance`		387.60	0.00	387.60	0.00
					<u>0.00</u>	<u>387.60</u>	
Above paid on : 17/03/2017				By Cheque No 3763			
Supplier : Bristol Blinds Company			BLINDS				
03/03/2017	16137	13974/Vertical Blinds Repairs		63.60	0.00	63.60	0.00
					<u>0.00</u>	<u>63.60</u>	
Above paid on : 17/03/2017				By Cheque No 3764			
Supplier : Capital Cleaning (Kent) Ltd			CAPITAL				
28/02/2017	0000182343	13955/Cleaning Materials		322.31	0.00	322.31	0.00
					<u>0.00</u>	<u>322.31</u>	
Above paid on : 17/03/2017				By Cheque No 3765			
Supplier : DCK Beavers Ltd			DCKBEAVERS				
28/02/2017	TPC7407	13960/Contract Accounting		923.52	0.00	923.52	0.00
					<u>0.00</u>	<u>923.52</u>	
Above paid on : 17/03/2017				By Cheque No 3766			
Supplier : Filton Voice Ltd			FILTONVOIC				
15/03/2017	3125	13966/Filton Voice April		300.00	0.00	300.00	0.00
					<u>0.00</u>	<u>300.00</u>	
Above paid on : 17/03/2017				By Cheque No 3767			
Supplier : Greenway Training			GREENWAY				
01/03/2017	390	13970/Tractor Course`		660.00	0.00	660.00	0.00

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	660.00	
				Above paid on : 17/03/2017 By Cheque No 3768			
		Supplier : Instyle Marketing Services	INSTYLE				
28/02/2017	14131	13959/Signage		351.60	0.00	351.60	0.00
14/03/2017	14148	13980/Print booklets		196.80	0.00	196.80	0.00
					0.00	548.40	
				Above paid on : 17/03/2017 By Cheque No 3769			
		Supplier : J P Lennard Ltd	JPLENNARD				
28/02/2017	839450	13954/Pool Stock		526.80	0.00	526.80	0.00
					0.00	526.80	
				Above paid on : 17/03/2017 By Cheque No 3770			
		Supplier : RLSS UK Enterprises Ltd	LIFESAVERS				
21/02/2017	SI383246-1	13952/Awards		58.35	0.00	58.35	0.00
					0.00	58.35	
				Above paid on : 17/03/2017 By Cheque No 3771			
		Supplier : Nikki Pitkin	PITKIN				
23/02/2017	00242/NP	13953/N. Pitkin Hrs		25.00	0.00	25.00	0.00
					0.00	25.00	
				Above paid on : 17/03/2017 By Cheque No 3772			
		Supplier : Rentokil Initial UK Ltd	RENTOKIL				
03/03/2017	20462047	13971/Pest Control Service		182.04	0.00	182.04	0.00
					0.00	182.04	
				Above paid on : 17/03/2017 By Cheque No 3773			
		Supplier : South Gloucestershire Council	SGLOS2				
01/03/2017	3803485800	13969/Amenity Grass Cutting		924.05	0.00	924.05	0.00
					0.00	924.05	
				Above paid on : 17/03/2017 By Cheque No 3774			
		Supplier : Tailor Made Office Supplies Ltd	TAILOR				

List of Purchase Ledger Cheque Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
16/03/2017	IN00152901	13977/Stationery Supplies		73.85	0.00	73.85	0.00
					0.00	73.85	
				Above paid on : 17/03/2017 By Cheque No 3775			
Supplier : Ernest S Till (South West) & co Ltd			TILL				
28/02/2017	00008510	13962/Bolier and Heater Checks		117.00	0.00	117.00	0.00
14/03/2017	00008578	13972/Bar Floodlights		64.80	0.00	64.80	0.00
15/03/2017	00008580	13973/Badminton Hall Lighting		159.60	0.00	159.60	0.00
					0.00	341.40	
				Above paid on : 17/03/2017 By Cheque No 3776			
Supplier : Travis Perkins Trading Co Ltd			TRAVIS				
25/02/2017	3015/ALR549	13965/Decorators Caulk		5.24	0.00	5.24	0.00
06/03/2017	3015/ALS109	13975/Tape Measure, Paint		35.28	0.00	35.28	0.00
09/03/2017	3031/AKJ454	13976/Padlock		22.97	0.00	22.97	0.00
					0.00	63.49	
				Above paid on : 17/03/2017 By Cheque No 3777			
Supplier : Viridor Waste Management Ltd			VIRIDOR				
28/02/2017	0001930535AB	13963/Recycling Charges		6.00	0.00	6.00	0.00
28/02/2017	0001930536AB	13964/Refuse disposal		502.54	0.00	502.54	0.00
					0.00	508.54	
				Above paid on : 17/03/2017 By Cheque No 3778			
PAYMENT TOTALS					0.00	6,088.95	