



FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS

Town Clerk: Lesley Reuben

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23rd February 2017

Dear Member

You are hereby summoned to a meeting of **FILTON TOWN COUNCIL** to be held on **Tuesday 28th February 2017 at 7.30pm** in the **Doug Daniels Pavilion, Elm Park, Filton, BS34 7PS**

Yours sincerely

A handwritten signature in black ink, appearing to read 'L.A. Reuben'.

L.A.Reuben,
Town Clerk.

Public and press are welcome to attend council meetings. Fire regulations restrict the capacity of persons using the meeting room to a maximum of 60. (This being inclusive of Councillors, staff and members of the public) The Chair reserves the right to ask any member of the public causing a disturbance to leave the meeting.

A G E N D A

1. Apologies for Absence
2. Evacuation procedure
3. Declarations of Interest
4. **Presentation from YTL update on their plans for the Airfield Development**
5. Submissions from the Public (max. 15mins) *members of the public are entitled to speak once and only in respect of business itemised on the agenda and shall not speak for more than 5 mins. as per Standing Orders*
6. To approve the minutes of the meeting held 24th January 2016 (pages 1-2)
7. Matters of report arising from the minutes not otherwise included on the Agenda
8. Filton Beat Team
9. South Gloucestershire Reports
 - i) Cllr R Hutchinson (pages 3-4)
 - ii) Cllr A Monk (page 5)
 - iii) Cllr I Scott (pages 6)
10. Submission from members :
 - a) Cllr S.Sims – resignation (page 7)
 - b) Cllr.D.Collins 'Community Plan' (pages 8-9)
11. Reports from Committees, Working Groups and the Town Clerk
 - i) Finance Committee 14th February 2017 (cancelled due to large number of apologies)
12. Other Reports/Consultations
 - i) Filton litter pick – dates to be confirmed
13. Payments for Approval – February 2017 (to be circulated prior to the meeting)

Confidential Session public and press to be excluded

PRESENT: Cllrs: D Collins (Chair), J Ward (Vice Chair), A Kenyon, I Scott, B Scott, K Briffett, J Tucker, A Doyle, A Tink, A Monk.

ALSO PRESENT: Lesley Reuben (Town Clerk), Matt Reynolds (Town Council Support Officer)

APOLOGIES: Cllrs: B Mead, B Moore, S Sims

- 1482. APOLOGIES FOR ABSENCE:** Apologies from Cllrs S Sims, B Moore and B Mead were noted.
- 1483. EVACUATION PROCEDURE:** The Chair highlighted the emergency exits for the Council and the public.
- 1484. DECLARATIONS OF INTEREST:** Cllr K Briffett declared a personal interest in Conygre House.
- 1485. SUBMISSIONS FROM THE PUBLIC:** An update was requested on the progress of the Pavilion toilet refurbishment. The application for MAF has been completed and is due to be sent this week. An anticipated response will be expected within a few weeks.
- It was queried why Kenmore Drive is a concern for Filton Town Council as it falls outside of South Gloucestershire. It was clarified that part of Kenmore Drive is still within South Gloucestershire and the residents who live in these homes have expressed concerns.
- Councillors were asked whether they would get involved with the South Gloucestershire Council litter picking scheme. It was suggested that the Town Council could write to fast food outlets in the Filton area to seek cooperation in keeping Filton tidy.
- 1486. MINUTES:** The minutes of the meeting held 14th December 2016 were approved as an accurate record.
- 1487. MATTERS OF REPORT ARISING:** There were none. An update was given on the King George junction. South Glos Councillors have requested that the briefing they have received in regards to this junction is also delivered confidentially to Filton Town Council.
- 1488. FILTON BEAT TEAM:** A written report was supplied to councillors from PCSO Georgia Bush. An update was requested for next meeting in regards to establishing a community speed watch. Cllr Kenyon expressed interest in volunteering for this scheme.
- 1489. SOUTH GLOUCESTERSHIRE REPORTS:** The reports from South Gloucestershire Councillors were noted.
- 1490. SUBMISSIONS FROM MEMBERS:**
- a) **Cllr D Collins 'Community Plan'** – It was discussed what steps would be taken to begin taking action on the Community Plan. It was agreed the Clerk would publicise the Community Plan within the Filton Voice to raise awareness and request submissions from the public. A meeting will be arranged with the Clerk and relevant stakeholders to identify potential funding and support opportunities to aid in delivering

the plan. An invitation will be extended to Alison Jeffery to attend the next full council meeting to provide a report on community support work in Filton.

b) Motion proposed by Cllr A Monk and seconded by Cllr J Ward.

"The members of FTC instruct the clerk to gain three quotes for improved seating within the Play Area and new play equipment specifically a slide and submit a bid for funding to Tesco for funding from the scheme which relates to the fees from buying a plastic bag.

Additionally the clerk is instructed to enter a second submission on the same basis for remedial work required on the Pavilion toilets."

An amendment was proposed by Cllr Monk and seconded by Cllr Ward to drop the word "pavilion" from the last sentence to include all toilet facilities in Elm Park.

Motion passed all in favour.

1491. REPORTS FROM COMMITTEES, WORKING GROUPS AND THE TOWN CLERK:

c) Finance Committee 10th January Minutes – Noted.

d) Resolution to approve the 2016/17 Precept to be set at £646,151 (an increase of 1.961%) as recommended by the January 2016 Finance Committee.

Cllr Tink proposed a precept increase of 1% and the difference be taken from the general reserves, seconded by Cllr Tucker

Voted: 3 For and 7 Against

Cllr Scott proposed to accept the recommended 1.961% increase, seconded by Cllr Monk

Voted: 7 For and 3 Against.

Motion carried

e) Bristol Batting Cage report: The Town Clerks report was noted.

1492. OTHER REPORTS/CONSULTATIONS:

i) South Glos litter pick. Councillors agreed to participate in the litter pick and to divide Filton by ward. This was agreed to be discussed logistically at Finance and General Purposes on Tuesday 14th February 2017.

1493. PAYMENTS FOR APPROVAL – December 2016 and January 2017. All payments were approved.

**This meeting closed at 9:23pm.
CHAIR**

Cllr Roger Hutchinson - report to Filton Town Council meeting on Tuesday 28th February 2017

The following is my report since the January of the Town Council:

Road and Traffic Issues - Filton Avenue/A4174 Junction nothing further to report as at the time of writing the Town Council briefing has not taken place.

A38/Filton Roundabout issues - Just to remind members that I reported the following last month: *"As reported previously I have been progressing the concerns that have been expressed about issues on the 3 lane section of the A38 and had a site meeting with a South Gloucestershire engineer recently. As a result some additional arrows will be put onto the road to further distinguish the appropriate lanes for drivers and that in relation to the issue of traffic problems where the two lanes go to one on the exit onto Gloucester Road North the southbound traffic lane will be restricted by a 'double white line' system to remove any doubt as to what lanes drivers should use to avoid any potential conflict with northbound traffic.*

As far as the issue at the crossing goes, engineers and road safety officers are still awaiting information on the precise details from the Police, hopefully I can up-date the council on this next month."

It will be interesting to see what effect these new measures will have and I am currently pushing for them to be done early, although experience of these things doesn't fill me with optimism. I would say however that it is difficult to see what we can do with signs and lines to combat the bad driving that leads to many of these issues!

Since the January meeting I have attended the following:

Friday 27th January - I attended a meeting of the DC West Planning Sites Inspection Panel Thornbury

Saturday 28th January- I attended our regular weekly surgery Filton

Monday 30th January - I attended a briefing on the planned £500k study on the feasibility of a new junction18a, on the M4 near to Emersons Green Kingswood
In the evening I attended a meeting of the South Glos Public Transport Forum.
Kingswood

Saturday 4th February- I attended our regular weekly surgery Filton

Monday 6th February - I attended an agenda briefing of the DC West Planning Committee in respect of a major site. Yate
Later I attended a final verifying on the new West of England Combined Authority.

Kingswood

Thursday 9th February. - I attended a meeting of the DC West Planning Committee Thornbury

Saturday 11th February - I attended our regular weekly surgery Filton

Monday 13th February - I attended a meeting of the HMO Working Group which will be submitting a report to the next meeting of the ECS Committee. Yate

Wednesday 15th February - I attended the South Gloucestershire full council which was the meeting that fixed the levels of Council Tax for the coming year with an increase of 5.9% Kingswood

Between today and the Council Meeting I expect to attend the following:

Wed/Thurs 22/23 February attendance at the LGA Annual Culture, Media and Sport conference. Bristol

Friday 24th February - The LGA Public Transport Consortium Executive Committee London

Saturday 25th February - our regular weekly surgery Filton

Tuesday 28th February - South West Councils Resource and Management Committee Taunton

Cllr Roger M Hutchinson
Labour Deputy Lead Member for Environment and Communities
Tuesday 22nd November 2016

Email: roger.hutchinson@southglos.gov.uk

Tel: 07875 158423

to see back copies of these reports please go to my blog: rmhutchinson.wordpress.com
I can also be found on Facebook Roger Hutchinson and Twitter @rogerhutch

Adam Monk – South Gloucestershire Councillor – Filton Ward – Report for Filton Town Council

I am the lead member for the Labour on Resources Sub Committee which is a Sub Committee of Policy & Resources, these 2 committees are responsible for funding and the management of the corporate assets of South Glos Council. However, both of these committees are set to be abolished in May as the ruling Conservatives plan to move to a Cabinet system of decision making.

Budget

South Gloucestershire Council has recently set its annual budget. The main points for local residents are the South Glos Council Tax is going up by 1.99% and the council will levy an additional 3% precept for Adult Social Care, making 4.99% in total.

Nationally it is recognised that the 3% increase on Adult Social Care will not see any increase in the service provision, recently a colleague referred to this to this a sticking plaster for a gaping wound.

The social care budgets are being stretched beyond capacity and the council is having to find an additional £910,000 a year just to meet the current level of demand on children's social services.

The council's financial plan is clear that South Glos will have to use its reserves to balance the budget next year and then faces a £9.2M black hole in 2019 that is forecast to grow every successive year. This comes at the same time as large-scale 'savings' (cuts) programme, so residents will be paying more for less well into the future.

OFSTED

Ofsted inspected South Glos's Children's Services towards the end of 2016 and recently published their findings. You may have seen in the press that Ofsted's judgement that the services are "inadequate".

It's going without saying that this is disappointing for the council. My Labour colleagues on the relevant committee are also angry, because they had proposed on more than one occasion that the council should invest in a mock inspection so that we could identify failings, but others objected claiming it would cost money and put staff under pressure. We now have all the hassle of Ofsted and the Education Department's posy-inspection regime for failing services, so this was a false economy. The council now has to draw up an action plan within 70 days to address the observations of the report. This is due to go to committee on 5 April and, I will update on the progress on this in due course.

Please note your local Labour Councillors hold surgery every Saturday from 9.30am to 10.30am in Filton Library and no appointment is required.



Cllr Ian Scott Filton Town Council Report February 2017

SOUTH GLOUCESTERSHIRE COUNCIL TAX – COUNCIL FACES FINANCIAL BLACKHOLE

Our residents face year-on-year tax increases for steadily decreasing services and will pay a social care precept that is no more than a sticking plaster on a gaping wound. The government continues to pass the buck onto councils and our residents.

Conservatives promised the abolition of the green bin charge as the centrepiece of their election campaign. We always said this was the wrong spending priority and now they have been forced to drop it quietly because of their government's tight-fistedness. It is clear that they could not possibly afford to deliver on this promise.

Why Is Council Tax Going Up So Much?

It is because the Conservative Government's Funding through Revenue Support Grant for South Gloucestershire Council has been severely cut from

**£43 million in 2014/15 to
£17million for 2017/18**

A drop of over £20 million and more than a 50% cut

Member Awarded Funding

South Gloucestershire Council have agreed to replace community grants in this form with a scheme of Member Awarded Funding. Each member will be allocated £3,000. Following a petition to Filton Town Council to improve the Council's toilets, organised by a charity who use the Council's pavilion for meetings, I have asked the Council to seek quotes to do the work and I hope to use my allocation of the Member Awarded Funding to pay for the works. Hopefully this will be approved by South Gloucestershire Council in March.

**Cllr Ian Scott report to Filton Town Council – For more information email:
ian.scott@southglos.gov.uk**

VACANCY FOR A COUNCILLOR

LOCAL GOVERNMENT ACT 1972 – SECTION 87(2)

NOTICE IS HEREBY GIVEN that a casual vacancy has occurred in the office of Councillor for the FILTON NORTHVILLE WARD

An election will be held to fill the vacancy if notice of a request for such an election is given to the Returning Officer, South Gloucestershire Council, PO Box 300, Civic Centre, High Street, Kingswood, Bristol, BS15 0DS by ten Local Government electors for the said electoral area no later than 21st March 2017.

If no request for an election is given, the Parish Council will fill the vacancy by co-option.

DATED this 1st March 2017

Signed



Clerk to: Filton Town Council

Address: Elm Park, Filton, South Gloucestershire, BS34 7PS

Creating a Community Plan - Learning from Southmead

Why did you do it – who started it?

We wanted to do this because there were lots of organisations doing different things, lots of people consulting on different things all because they wanted to apply for funding. Alex, the Chief Exec of Southmead Development Trust, was new and wanted to know what residents really thought. He also wanted organisations to work together properly, not led by their own funding demands and therefore the process of developing the plan was as important as the plan itself.

How long did it take?

It took two to three years to get to the stage of doing it properly. Alex wanted to do it really well. It took a few years to get everyone on board, to get full buy in rather than to continue in a disjointed way. Alex wanted it to come from the groups and from residents. BS10 Parks and planning group and other groups all felt it had been their ideas as Alex had talked about it for so long – it became embedded in the community.

Objectives

1. Increase the likelihood receiving financial investment generally
2. Increase partnership working
3. Influence decisions that have an impact on Southmead

What was the process?

Key to the process was getting a lot of people on board. Southmead Community Plan steering group was set up to drive this forward. Alex tried to get all of the community groups involved but they didn't turn up until money was on the table. The City Council Neighbourhood partnership and city council public health teams were invaluable, a couple of interested local residents were involved from the beginning.

Alex ran things and did the work, the steering group initially was a reference group who applied for £2k for some money from Quartet and then a few other places. This provided 6 months consultancy – the interview for this led to about 20 residents getting involved in the decision making process. The steering group grew and shrank as time went by. The consultants were fired after 3 months as they made a big mistake in wanting to work remotely. Alex was then more confident that they could do it themselves. They appointed new local consultants (Helen Bone) who analysed the results and drew that up into an initial community plan and linked it to strategic documents (JSNA etc).

The consultants were good as they worked well with residents, they had done it before and they knew their way around the Council. They worked around two days a week for a year. Spent about £33k in consultancy including printing the plan, running events, printing survey

It took 6 months to design the survey questions. They used questions from other areas and from peoples experiences but then added local questions and the equalities team at the Council contributed. (The consultants came on board after the questions were designed but they had been the ones that worked with the Lawrence Weston plan – therefore they were questions influenced by them)

Printed around 5000 surveys and all sorts of flyers for consultation events, 3000 community plans printed (Lloyds paid for this). 897 surveys were completed (out of a 12, 000 population). They were aiming for 10%.

Originally they recruited a team of volunteers. The consultants ran training workshops on door knocking, confidence building. The volunteers soon shrank to just 2 who were really committed and went out every week on a Monday. Occasionally teams from the steering group would go out altogether for a few hours. The volunteers really liked going into people's houses and meeting people. Residents liked that they were

independent – not from the Council, the Church or a political party. That was the first thing that many residents asked.

Surveys were left everywhere as well as one to one door knocking, and could be completed on line (600 were completed by hand so only about 300 on line)

Stakeholder events – for residents, for businesses, for statutory services – big wigs attracted other people. Steering group helped organise – public health did the logistics, the consultants coached the residents to be able to lead workshops. Original plans were to design different surveys for businesses and agencies although this never happened. It was translated into Polish, only one returned. Polish PCSO and polish shop - they thought this was the largest group but found out that in reality South Indian was the largest group (they all reported to be able to speak English). The census data was pretty accurately in the survey. As the census results came in they were monitored and targets work took place.

What was great?

Alex Chairing the steering group was really important and it was just Alex from SDT involved in the group rather than development staff – senior level leadership was important. Multi-agency approach was crucial in not looking as if SDT could control and deliver it all, also it was clear that SDT could not be expected to do it all. It's not SDT's plan it's the community plan. Some things happened that Alex didn't agree with that appeared to be successful, which was learning for him.

It's been a tool for really effective joined up working, particularly through the austerity cuts particularly within Council teams leading to people disappearing. It's been a great way of creating evidence and taking SDT board on a journey based on the needs of people. Been great at getting people out of silos. Really important that the plan was a regular agenda item for Alex's board so they owned it and felt they were part of it.

What was difficult?

Finding the money for any of the work – from the consultancy through to delivering. No-one would provide the money for all of the plan – it was all a bit piecemeal.

What would you do differently?

Would love to have got two key organisations involved more who don't do joined up working – those two organisations are still not changed.

Getting the right people is crucial – people with vision, passion and personality. Councillors door knocking wouldn't have worked for the community. Councillors came along to events.

What have been the benefits?

Up to date research – a live document – the process is more important than the plan. Community groups owning it are crucial. They wanted residents to lead each of the nine themes but that didn't really happen. In Henbury residents are leading each theme with more success. Raw data was published – summary, detailed plan and the raw data.

Steering group signed everything off, consultants were great and reported to Alex.

Southmead Community Plan implementation group now meets monthly – meant to bring together the nine themes but doesn't work very well at the moment.

The Local Reference group for the 14 fund is a requirement of the funders.