

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 11th October 2016 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - K Briffett, D Collins, A Doyle, A Kenyon, A Monk, J Ward, A Tink, J Tucker

ALSO PRESENT: M Reynolds (Town Council Support Officer)

APOLOGIES: Cllrs: - B Mead, B Moore, S Sims, I Scott, B Scott

- 1206. APOLOGIES FOR ABSENCE:** Apologies for absence were given from Councillor I Scott who was required to attend a meeting for South Glos Council. Councillors B Moore and S Sims extended apologies due to illness. Councillors B Scott and B Mead offered apologies due to work commitments.
- 1207. ELECTION OF VICE CHAIR:** It was Agreed: to defer this to the next meeting. Due to the Finance Committee's Chair being absent, Councillor Collins agreed to chair this meeting.
- 1208. DECLARATION OF INTEREST:** Cllr K Briffett declared a personal interest in Conygre House.
- 1209. MINUTES:** The minutes of the meeting held Tuesday 13th September 2016 were approved as an accurate record.
- 1210. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** There were none received
- 1211. PUBLIC QUESTIONS:** There were none received.
- 1212. INCOME AND EXPENDITURE REPORTS:**
- i) Councillors raised queries regarding the publicity budget spend – asking whether there has been a correlation between publicity campaigns and increased footfall. This is to be addressed by the Leisure Centre Manager, who is due to attend the next meeting to give a report.
 - ii) There was a question surrounding the gas budgets, and whether the new contract and credit to the account will rectify the overspend in 101-4015. It was stated that the next set of income and expenditure accounts will give a clearer indication after month 6 is closed. However the budget for 101-4015 appears to have been set too low.
 - iii) Due to the overspend in bank charges in 101-4051 it was suggested that the Leisure Centre investigate introducing contactless payment as it may reduce these charges on card machines.
- Motion proposed: Cllr Monk proposed “The Town Council instruct the Clerk to explore the possibility of changing banks in order to find out if a better deal is available.” Secoded by Cllr Ward and passed unanimously.***
- iv) Concerns were raised on community awarded grants, and whether as a Town Council we should periodically audit all grants awarded.

1213. MANAGERS REPORTS:

- i) It was requested that the Leisure Centre Manager attend the next Finance Meeting to present his report. Particular questions to be addressed are: How are the forecasts calculated and how do the variances occur? Has the spend on publicity budget had an effect?
- ii) The figures provided in the maintenance report did not add up. There were 38 jobs stated and the 46 listed in the breakdown.

Concerns were raised about the standard of the maintenance of Elm Park. Areas of note were pathways, the play park, bins and the outdoor gym areas. Grounds team to be queried on whether they are able to complete their workload.

- iii) The report was noted.

1214. FEEDBACK:

F.3474 - 34 Ninth Avenue Filton Bristol South Gloucestershire BS7 0QW -

Erection of a two storey side and first floor rear extension to provide additional living accommodation - *Approved with conditions*

F.3475 - Unit A Station Road Filton Bristol South Gloucestershire - Variation of condition 2 attached to planning permission PT15/5195/F to allow any ancillary trade counter associated with Unit A, or other such public use, shall not be open to the customers outside the hours of 0700 to 2000 Monday to Friday, 0700 to 1800 Saturday, and 1000 to 1600 on Sundays and bank or public holidays. - *Approved with conditions*

F.3477 - Unit 4 Filton Park Gloucester Road North Filton South Gloucestershire - Consent to display 1 no. internally illuminated static fascia sign, 1 no. internally illuminated static projecting sign and 1 no. other internally illuminated static sign - *Approved with conditions*

F.3482 - Airbus Uk Golf Course Lane Filton South Gloucestershire BS34 7QQ - Installation of new double doors to front elevation of Buckingham House - *Approved with conditions*

F.3488 - 12 Third Avenue Filton Bristol South Gloucestershire BS7 0RT -

Erection of single storey rear extension which would extend beyond the rear wall of the original house by 4.1 metres, for which the maximum height would be 3.8 metres and the height of the eaves would be 2.6 metres – *No Objection*

1215. PLANNING APPLICATIONS – see attached schedule

The Chair closed the meeting at 8.15pm