

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 10<sup>th</sup> January 2017 in the **Doug Daniels Pavilion, Elm Park, Filton**

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**Present: Cllrs:** - I Scott (Chair), K Briffett, D Collins, A Kenyon, A Monk, B Scott, A Tink, J Tucker, J Ward

**ALSO PRESENT:** N Gould (Town Council Support Officer), Derek Kemp (Accounting Solutions)

**APOLOGIES: Cllrs:** - A Doyle, B Moore, S Sims, B Mead

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- 1228. APOLOGIES FOR ABSENCE:** Apologies for absence were given from Councillors B Moore, A Doyle, S Sims and B Mead.
- 1229. DECLARATION OF INTEREST:** Cllr A Monk declared a personal interest in the South Gloucestershire Council HR Service Level Agreement.
- 1230. UPDATE OF PRECEPT & BUDGET REQUIREMENT 2017/18:** Mr Kemp was unfortunately unable to attend the meeting. Councillors looked through the budget in detail and asked that a report be presented to the next meeting with answers to the below questions;
- 203 – Millenium Green** – Why has expenditure gone from £500 - £1500?
- Salaries & Wages** – Has the 1% increase been formally agreed?
- 4120-102 – Pool Chemicals** – Why is the projected actual figure 0?
- 4020-901 – Sundry & Office IT Costs** - Why is this budget increasing so much?
- 1064-902 – Third Party Fee Income** – What is this?
- Central Services (front page)** – Why has £2.00 been budgeted in 16/17? After further discussions it was proposed and seconded to recommend a 1.961% increase to be agreed at the Full Council meeting on 24<sup>th</sup> January, a counter proposal was put forward to have a 1% increase and to instruct the accountant to amend the figures accordingly, this was seconded and refused 3 in favour 6 against, the original proposal was put to the vote and agreed 6 in favour 3 against.
- 1231. MINUTES:** The minutes of the meeting held Tuesday 08<sup>th</sup> November 2016 were approved as an accurate record.
- 1232. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA:** There were none received
- 1233. PUBLIC QUESTIONS:** There were none received.
- 1234. INCOME AND EXPENDITURE REPORTS:** The reports were noted, Councillors questioned expenditure on the maintenance budgets, it was agreed to bring a detailed report of all maintenance expenditure to the next meeting.
- Action: Town Council Office**
- It was also agreed the Town Council office would look into thermostats for the radiators in the pavilion as this could reduce heating costs.
- 1235. RISK ASSESMENTS:** Councillors looked through the summary report, the Town Clerk reminded all present that the full file was available in the office for them to look through. Councillors asked that future reports clearly show which risks are higher than others .

## **1236. MANAGERS REPORTS:**

- i) The report was noted
- ii) Cllrs asked that the maintenance manager look into getting a price to repair the footpath outside the office. It was suggested that a task list be created so Councillors could see what jobs needed doing and how much they cost.
- iii) The report was noted.

## **1237. FEEDBACK:**

**F.3469 - 544 Filton Avenue Horfield South Gloucestershire BS7 0QG** - Change of use from Restaurant (Class A3) to a mixed use of Restaurant and Takeaway (Class A3 and A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). (Retrospective). – *Approve with Conditions*

**F.3476 - 480-482 Filton Avenue Horfield South Gloucestershire BS7 0LW** - Variation of condition 1 attached to planning permission PT15/3672/F to substitute drawings numbered 1583 (L) 116 Rev B and 1583 (L) Rev B with drawing numbers BR COND-14 and BR COND-10A. Addition of drawings numbered BR COND 11B and BR COND 12B – *Approve with Conditions*

**F.3491 - 20 Third Avenue Filton Bristol South Gloucestershire BS7 0RT** - Erection of single storey rear extension and installation of rear dormer with alterations to roof to facilitate loft conversion forming additional living accommodation. Erection of detached single storey residential annex ancillary to main dwelling house. – *Approve with Conditions*

**F.3492 - Pegasus House Aerospace Avenue Filton South Gloucestershire BS34 7PA** - Installation of lead flashing to Jan Juta window. – *Approve with Conditions*

**F.3494 - 8 Hollyleigh Avenue Filton Bristol South Gloucestershire BS34 7QU** - Demolition of existing garage. Erection of detached garage. – *Approve with Conditions*

**F.3495 - 3 Shellard Road Filton Bristol South Gloucestershire BS34 7LS** - Erection of a single storey front extension to provide additional living accommodation. Retrospective alterations to roofline. – *Approve with Conditions*

**F.3496 - 1B Dunkeld Avenue Filton South Gloucestershire BS34 7RH** - Erection of detached workshop/store. – *Approve with Conditions*

**F.3497 - 772 Filton Avenue Filton Bristol South Gloucestershire BS34 7HB** - Creation of vehicular access – *Approve with Conditions*

**F.3498 - 130 To 132 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ** - Change of use of part ground floor from Solicitors Office (Class A2) to Retail (Class A1), erection of two storey rear extension, installation of 2 no. dormer windows and change of use from solicitor's office (Class A2) to form 1 no. residential unit (Class C4) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended). – *Refusal*

**F.3499 - 20 Wades Road Filton Bristol South Gloucestershire BS34 7EE** - Conversion of existing ground floor store room to form 2 no. additional bedrooms with shower room. - *Approve with Conditions*

**F.3500 - 138 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ** - Change of use of vacant retail unit (Class A1) to hot food takeaway (Class A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). Installation of extraction/ventilation equipment. - *Approve with Conditions.*

**F.3501 - 10 Ferndale Road Filton Bristol South Gloucestershire BS7 0RP** - Erection of climbing frame (Retrospective) – *Approve with Conditions*

**F.3502 - East Works Site Gloucester Road North Filton South Gloucestershire BS34 7BQ** - Erection of a Trade Warehouse (Class B8) with associated service yard, loading bay and parking. – *Approve with Conditions*

**F.3503 - Rolls Royce Plc Rolls Royce Site Gloucester Road North Filton South Gloucestershire** - Erection of replacement cycle shelters and fencing to form secure compound. Reconfiguration of car park. – *Approve with Conditions*

**F.3504 - 31 Bridgman Grove, Filton, Bristol, South Gloucestershire BS34 7HP** - Erection of single storey side extension to form additional living accommodation. – *Approve with Conditions.*

**F.3507 - 7 Stanley Crescent Filton Bristol South Gloucestershire BS34 7NH** - Erection of two storey side extension to include rear dormer window and rear balcony area to form 2 no flats with associated works. – Refused

**1238. PLANNING APPLICATIONS** – see attached schedule

**The Chair closed the meeting at 8.45pm**