

FILTON TOWN COUNCIL

ELM PARK | FILTON | SOUTH GLOUCESTERSHIRE | BS34 7PS
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Town Clerk : Lesley Reuben
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Finance Committee – All Town Council Members

05th January 2017

Dear Member

A meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** will be held on **Tuesday 10th January 2017 at 7p.m.** in the **Pavilion, Elm Park, Filton**

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L.A. Reuben', followed by a small dot.

L.A.Reuben
Town Clerk.

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. **Update of Budget and Precept Requirement 2017/18 – Derek Kemp, Accounting Solutions. (Appendix 1)**
4. To approve the Minutes of the meeting held 08th November 2016 (pages 1-3)
5. Matters of report arising from the minutes not otherwise covered by the Agenda
6. Public Questions – none received
7. Income and Expenditure Reports – *September 2016 (Appendix 2 & 3)*
8. Risk Assessments (pages 4-6)
9. Managers reports
 - i) Leisure Centre Report (pages 7-8)
 - ii) Maintenance Report (page 9)
 - iii) Bar Report (page 10)
10. Planning Applications:-
 - i) Feedback to date (pages 11-12)
 - ii) Current Planning Applications 2016 (page 13-14)

Confidential Session – public and press being excluded

11. Staffing Committee Reinstatement
12. Staffing Committee – Staffing Matters

Minutes of the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE (and Planning)** held on Tuesday 08th November 2016 in the **Doug Daniels Pavilion, Elm Park, Filton**

Present: Cllrs: - I Scott (Chair), B Mead (V Chair), K Briffett, D Collins, A Kenyon, A Monk, B Scott, A Tink, J Tucker, J Ward

ALSO PRESENT: N Gould (Town Council Support Officer), Derek Kemp (Accounting Solutions)

APOLOGIES: Cllrs: - A Doyle, B Moore, S Sims,

1215. APOLOGIES FOR ABSENCE: Apologies for absence were given from Councillor B Moore who had been admitted to hospital for treatment, Councillor A Doyle & S Sims who were both suffering with colds. It was suggested that the council office send Cllr Moore a get well soon card.

Action: Town Council Office

1216. ELECTION OF VICE CHAIR: Cllr Mead was proposed, seconded and nominated unanimously.

1217. DECLARATION OF INTEREST: Cllr K Briffett declared a personal interest in Conygre House, Cllr A Monk declared a personal interest in North Bristol Advice Centre.

1218. PRESENTATION OF PRECEPT & BUDGET REQUIREMENT 2017/18:

Mr Kemp informed those present that the Council were in a much more comfortable position financially than at the same time the previous year. It was noted that these were the preliminary budgets and could be changed before the January meeting where the final set of budgets would be agreed. Mr Kemp informed councillors about the capping on Town and Parish Councils, which is currently in its consultation stage. Mr Kemp recommended a 1.99% increase to Council Tax prices for Band D properties in Filton (an increase of £4.23 per annum). It was noted that the Council had worked hard to increase revenue and cost cutting exercises had been successful in maintaining expenditure budgets. It was agreed to send thank you letters to the management team thanking them all for their hard work.

1219. MINUTES: The minutes of the meeting held Tuesday 11th October 2016 were approved as an accurate record.

1220. MATTERS OF REPORT ARISING FROM THE MINUTES NOT COVERED ON AGENDA: There were none received

1221. PUBLIC QUESTIONS: There were none received.

1222. INCOME AND EXPENDITURE REPORTS: The report was noted, it was suggested that the Town Council look into the possibility of Solar Panels.

Action: Town Council Office

1223. GRANT APPLICATIONS: Councillors reviewed both grant applications; some councillors didn't feel that either application would solely benefit residents of Filton, with that in mind it was agreed to not award either group with a grant. Furthermore it was proposed to split the remaining Section 137 Grants budget, half to be put in the reserves and half to be moved across to next year's budget, this was seconded and **Agreed:** nem.com

1224. BATTING CAGE REPORT: It was proposed that the group have a timeslot at the next Full Council meeting to present their proposal, this was seconded and **Agreed:** with all in favour.

1225. MANAGERS REPORTS:

- i) Councillors questioned Mr Fessey on how he worked out his forecast figures, after a short discussion it was agreed that the Leisure Centre Manager and Bar Manager will bring actual month on month figures to future meetings.
- ii) The report was noted
- iii) The report was noted.

1226. FEEDBACK:

F.3478 - Rectory Lane Filton Bristol South Gloucestershire BS34 7BX -
Variation of condition 22 attached to PT14/3203/F to substitute plan 'P100 revision K' with plan 'Zeb 854-P-100 revision V' which indicates a 2.4 metre high fence adjacent to Rectory building. – Approve with Conditions.

F.3481 - 7 The Mead Filton Bristol South Gloucestershire BS34 7AW - Change of use from a 6no. HMO (Class C4) to a 7no. HMO (Sui Generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) – Approve with Conditions.

F.3485 - St Andrews Methodist Church Elm Park Filton Bristol South Gloucestershire - Two storey extension, new canopy and ramped access with internal modification of existing accommodation for Counselling and Training premises. – Approve with Conditions.

F3486 - St Andrews Methodist Church Elm Park Filton Bristol South Gloucestershire - Insertion of 3no windows and 1no door – Approve with Conditions.

F.3487 - 575 Filton Avenue Horfield South Gloucestershire BS7 0QH -
Demolition of existing attached garage. Erection of two storey side and rear extension and single storey rear extension to facilitate the subdivision of existing dwelling into 4no. self-contained flats with associated works. (Resubmission of PT15/2070/F). – Refusal.

F.3490 - 26 Sixth Avenue Filton Bristol South Gloucestershire BS7 0LT -
Installation of rear dormer to facilitate loft conversion. – Approve with Conditions.

F3493 - 17 Shanklin Drive Filton Bristol South Gloucestershire BS34 7EL -
Demolition of existing rear extension. Erection of single storey rear extension to form additional living accommodation – Approve with Conditions.

1227. PLANNING APPLICATIONS – see attached schedule

The Chair closed the meeting at 8.00pm

SCHEDULE OF PLANNING APPLICATIONS NOVEMBER 2016

FILTON REF.	SOUTH GLOS. REF/	APPLICATION	COMMENTS
F.3496	PT16/5621/F	1B Dunkeld Avenue Filton South Gloucestershire BS34 7RH - Erection of detached workshop/store.	Expired
F.3497	PT16/5451/F	772 Filton Avenue Filton Bristol South Gloucestershire BS34 7HB - Creation of vehicular access	Not Available on the website
F.3498	PT16/4609/F	130 To 132 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of part ground floor from Solicitors Office (Class A2) to Retail (Class A1), erection of two storey rear extension, installation of 2 no. dormer windows and change of use from solicitor's office (Class A2) to form 1 no. residential unit (Class C4) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended).	Expired
F.3499	PT16/5987/PDR	20 Wades Road Filton Bristol South Gloucestershire BS34 7EE - Conversion of existing ground floor store room to form 2 no. additional bedrooms with shower room .	No Objection
F.3500	PT16/5522/F	138 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of vacant retail unit (class A1) to hot food takeaway (Class A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). Installation of extraction/ventilation equipment.	No Objection
F.3501	PT16/4690/F	10 Ferndale Road Filton Bristol South Gloucestershire BS7 0RP - Erection of climbing frame (Retrospective)	Resolved



LCRS 6. Overall Summary

FILTON TOWN COUNCIL Assessment for year 2016 To 2017

Area	Duty	No of risks	Number scored	Avg Score	No of uncontrolled Risks (>3)	Your action plan rank
Allotments	Powers to provide allotments Duty to provide allotment gardens if demand unsatisfied	20	20	2.1	1	
Bar Services		10	10	1.8	0	
Bus Shelters	Power to provide and maintain shelters	5	5	2.0	0	
Bye Laws	Power to make bye-laws in regard to Cycle Parks Baths and Washhouses Open spaces and burial grounds Mortuaries and post-mortem rooms	1	1	6.0	1	
Car Parks	Power to provide & maintain.	12	12	2.2	4	
Code of Conduct	Duty to adopt a code of conduct	1	1	1.0	0	
Commons and Common Pasture	Powers in relation to enclosure, as to regulation and management, and as to providing common pasture	16	16	1.7	0	
Community Centres	Power to provide and equip buildings for use of clubs having athletic, social or educational objectives	16	16	2.1	1	
Computing	Power to facilitate discharge of any function	3	3	3.3	1	
Council Meetings		4	4	1.5	0	
Council Property and Documents	Duty to disclose documents and to adopt publication scheme	4	4	1.8	0	
Crime Prevention - CCTV	Powers to spend money on various crime prevention measures	9	9	3.0	2	
Data Protection	Duty of Notification and Duty to Disclose (subject access)	1	1	3.0	0	
Employment of Staff	Duty to Appoint	7	7	2.0	0	
Entertainment and the arts	Provision of entertainment and support of the arts	17	17	1.8	0	
Financial Management	Duty to ensure responsibility for financial affairs	12	12	3.3	4	
Gifts	Power to accept	1	1	2.0	0	
Investments	Power to participate in schemes of collective investment	4	4	2.0	0	





LCRS 6. Overall Summary

FILTON TOWN COUNCIL Assessment for year 2016 To 2017

Area	Duty	No of risks	Number scored	Avg Score	No of uncontrolled Risks (>3)	Your action plan rank
Land	Power to acquire by agreement, to appropriate, to dispose of land Power to accept gifts of land	13	13	2.7	3	
Litter	Power to provide receptacles; Duty to empty & cleanse those provided	7	7	2.1	1	
Local functions	N/a - Local group to cover any risks not listed in other groups	1	1	2.0	0	
Meetings of the Council	Duty to meet	5	5	1.6	0	
Newsletters	Power to provide from 'free resource'	6	6	1.3	0	
Nuisances	Power to deal with offensive ditches	1	1	2.0	0	
Open spaces	Power to acquire land and maintain	11	11	2.5	2	
Planning & Development Contr	Rights of consultation	1	1	2.0	0	
Play Areas	Power to provide	5	5	2.4	1	
Provision of Office Accommod	Power to provide	5	5	1.4	0	
Provision of Website/Internet	Power to provide from 'free resource'	2	2	1.5	0	
Public buildings and Village ha	Power to provide buildings for offices and for public meetings and assemblies	14	14	2.1	2	
Seats		3	3	1.3	0	
Shelters & Seats	Power to provide	3	3	2.7	1	
Skatepark	Power to provide	5	5	2.2	1	
Street/Footway Lighting	Power to provide	6	6	1.8	1	
Swimming Pool	Power to provide	15	15	2.3	2	
Town and Country Planning	Right to be notified of planning applications	3	3	1.7	0	
Village Signs	Power to erect (with Highway Authority approval)	4	4	2.5	1	
War Memorials	Power to maintain, repair, protect and adapt war memorials	3	3	1.3	0	
Water Supply	Power to utilise well, spring or stream and to provide facilities for obtaining water therefrom	1	1	3.0	0	





LCRS 6. Overall Summary

FILTON TOWN COUNCIL Assessment for year 2016 To 2017

Area	Duty	No of risks	Number scored	Avg Score	No of uncontrolled Risks (>3)	Your action plan rank
Web Sites		19	19	1.6	2	
Overall totals/ scores		276	276	2.1	31	

Completed by:

Date:

Position:

How to complete:

1. Review each area and the number of uncontrolled risks.
2. Decide which area is at most risk and should be actioned firstly mark this as number One.
3. Repeat on all areas until all uncontrolled areas are allocated.

5

FSLC report November 2016:

Team summary:

- Supervisors are all fine, no issues to report.
- Lifeguards –We have now successfully recruited an apprentice who has started with us and will be doing an NVQ in Leisure Operations as well as becoming a qualified Lifeguard.
- Reception – We have now finished recruitment and the reception team is now back up to full staff.
- Swimming co-ordinator/ swimming team – Staffing structure is still stable.

Staff Training & Development:

- Our swimming Coordinator is shortly starting a BSL course with Bristol college. This will enable us to recruit more deaf swim students within the swim school. (We currently we have one swimmer who is deaf who is progressing well.)

Developments:

- We have a Zumba fitness class started running on Monday and Friday mornings. If successful we will be introducing more fitness classes throughout 2017.
- In February 2017 we will be trialling deaf friendly swimming lessons in association with the NDCS who will be funding the lessons. If successful we hope to introduce these lessons into our mainstream lessons, along with introducing lessons for deaf adults.
- Sportspound will be offering personal training on our outdoor fitness equipment. Sportspound are now using the main hall for walking netball on Monday nights.
- We will be offering Synchronised swimming lessons in the new year which is a first for the centre.
- In 2017 we will be introducing a daily swimming stroke clinic to help our regular lunchtime swimmers with any issues and stroke improvement.

Events & Operations:

- We are currently reviewing and changing our swim school slightly to accommodate more swimmers as it is getting more and more popular.
- We have a children's Christmas party on the 14th December, we are hoping to build on the success of last years which was a sell-out.
- We have recently attended the Airbus Benefits fayre. This was well received by the employees and helped us raise awareness of what we have on offer on site.

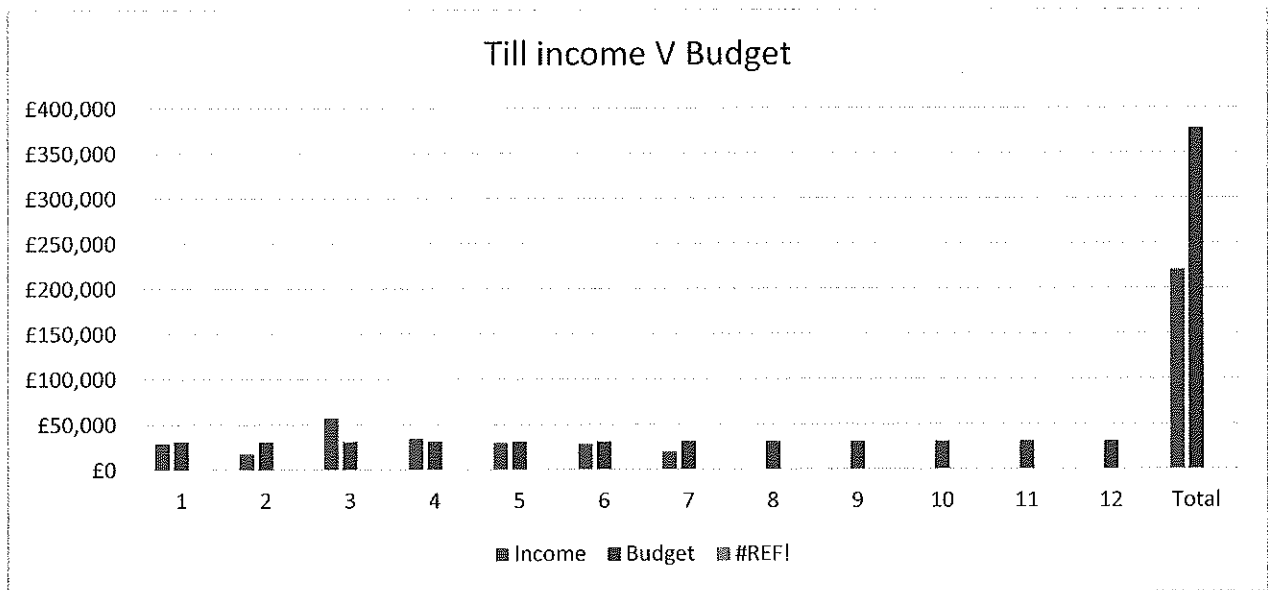
Scott Fessey
Leisure Centre Manager

FSLC report November 2016:

***Till income vs budget:**

	P1	P2	P3	P4	P5	P6
Till Income	£29,899	£18,408	£57,948	£35,497	£30,292	£28,882
Budget	£31,483	£31,483	£31,483	£31,483	£31,483	£31,483
Cumulative Income	£29,899	£48,307	£106,255	£141,752	£172,044	£200,926
Cumulative Budget	£31,483	£62,966	£94,449	£125,932	£157,415	£188,898
Difference	-£1,584	-£14,659	£11,806	£15,820	£14,629	£12,028

	P7	P8	P9	P10	P11	P12
Till Income	£19,988					
Budget	£31,483	£31,483	£31,483	£31,483	£31,483	£31,483
Cumulative Income	£220,914					
Cumulative Budget	£220,381	£251,864	£283,347	£314,830	£346,313	£377,796
Difference	£533					



GROUNDS AND MAINTENANCE MANAGERS REPORT FOR NOVEMBER AND
DECEMBER 2016

Many thanks for all the support given to myself and my team throughout 2016. The year has been challenging as usual. After losing a member of staff towards the end of 2015 we employed a new grounds and maintenance person in April and they have proved to be a valuable member of the team. This has very noticeable towards the end of this year as we have been down to two members of staff since the second week of December and will continue to be through to February 2017 due to an injury to one of the grounds team. I am pleased with the figures shown for November and December, but we can always improve. The Christmas shut down will give us a chance to do maintenance work that can be difficult during the week as the pool is busy. The work will be a mixture of behind the scenes such as plant room maintenance and decorative and I thank Scott and his staff for helping with that.

NOVEMBER JOBS 35

DECEMBER JOBS 38

ON TIME 33 = 95%

ON TIME 35=92%

OVER 2 = 5%

OVER 3 = 8%

IN HOUSE 32 = 92%

IN HOUSE 37 =98%

SUB-CONTRACTOR 3 = 8%

SUB - CONTRACTOR 1 =2%

LEISURE CENTER 14 = 40%

LEISURE CENTER 18 = 49%

RATEPAYERS 1 =4%

RATEPAYERS 1 = 2%

MAITENENCE 10 = 28%

MAINTENANCE 14 = 37%

GROUNDS 6 =17%

GROUNDS 4 =10%

OFFICE 4 = 11%

OFFICE 1 = 2%

Many thanks and a happy new year

Neil Palmer

Maintenance Manager

Bar report –NOVEMBER 2016

1 STAFFING

Staff working well couple of issues which we are trying to sort out.

2 INCOME& EXPENDITURE

Bar income for November is looking good with £15695.60 being taken to date. Drinks income looking healthy at £14286.48. Food income is increasing at £540.80 this month.

Expenditure still remains under control and under budget.

3 PROMOTIONS & EVENTS

Quiz nights are still being well represented; Bingo has now stopped until January. Real ales are still going down very well. .We now have Thatcher's Haze on draught which is proving very popular. New Years Eve Tickets are on sale behind the bar.

We will be looking at activities to put on in the Ratepayers over the coming months.

Bar report –December 2016

4 STAFFING

Staff have worked very hard as a team during the Christmas period, so a very big thank you to them.

5 INCOME& EXPENDITURE

Bar income for December is looking good with £17,926.01 being taken to date. Ticket sales for New Years Eve went very well and a lovely turn out by regulars and new.

Expenditure still remains under control and under budget.

6 PROMOTIONS & EVENTS

Bingo will be returning in the next couple of weeks, which will now be held on a Monday night . Real ales are still going down very well with Box steam and BOB proving popular. Regular promotions are being given on ales, at the moment we have a promotion on Budweiser at £2.50 per pint.

We will be looking at activities to put on in the Ratepayers over the coming months

Kind Regards

Debra Holman

Bar Manager

FEEDBACK: To Date – 5th January 2017

F.3469 - 544 Filton Avenue Horfield South Gloucestershire BS7 0QG - Change of use from Restaurant (Class A3) to a mixed use of Restaurant and Takeaway (Class A3 and A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). (Retrospective). – *Approve with Conditions*

F.3476 - 480-482 Filton Avenue Horfield South Gloucestershire BS7 0LW - Variation of condition 1 attached to planning permission PT15/3672/F to substitute drawings numbered 1583 (L) 116 Rev B and 1583 (L) Rev B with drawing numbers BR COND-14 and BR COND-10A. Addition of drawings numbered BR COND 11B and BR COND 12B – *Approve with Conditions*

F.3491 - 20 Third Avenue Filton Bristol South Gloucestershire BS7 0RT - Erection of single storey rear extension and installation of rear dormer with alterations to roof to facilitate loft conversion forming additional living accommodation. Erection of detached single storey residential annex ancillary to main dwelling house. – *Approve with Conditions*

F.3492 - Pegasus House Aerospace Avenue Filton South Gloucestershire BS34 7PA - Installation of lead flashing to Jan Juta window. – *Approve with Conditions*

F.3494 - 8 Hollyleigh Avenue Filton Bristol South Gloucestershire BS34 7QU - Demolition of existing garage. Erection of detached garage. – *Approve with Conditions*

F.3495 - 3 Shellard Road Filton Bristol South Gloucestershire BS34 7LS - Erection of a single storey front extension to provide additional living accommodation. Retrospective alterations to roofline. – *Approve with Conditions*

F.3496 - 1B Dunkeld Avenue Filton South Gloucestershire BS34 7RH - Erection of detached workshop/store. – *Approve with Conditions*

F.3497 - 772 Filton Avenue Filton Bristol South Gloucestershire BS34 7HB - Creation of vehicular access – *Approve with Conditions*

F.3498 - 130 To 132 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of part ground floor from Solicitors Office (Class A2) to Retail (Class A1), erection of two storey rear extension, installation of 2 no. dormer windows and change of use from solicitor's office (Class A2) to form 1 no. residential unit (Class C4) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended). – *Refusal*

F.3499 - 20 Wades Road Filton Bristol South Gloucestershire BS34 7EE - Conversion of existing ground floor store room to form 2 no. additional bedrooms with shower room. - *Approve with Conditions*

F.3500 - 138 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of vacant retail unit (Class A1) to hot food takeaway (Class A5) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). Installation of extraction/ventilation equipment. - *Approve with Conditions.*

F.3501 - 10 Ferndale Road Filton Bristol South Gloucestershire BS7 0RP - Erection of climbing frame (Retrospective) – *Approve with Conditions*

F.3502 - East Works Site Gloucester Road North Filton South Gloucestershire BS34 7BQ - Erection of a Trade Warehouse (Class B8) with associated service yard, loading bay and parking. – *Approve with Conditions*

F.3503 - Rolls Royce Plc Rolls Royce Site Gloucester Road North Filton South Gloucestershire - Erection of replacement cycle shelters and fencing to form secure compound. Reconfiguration of car park. – *Approve with Conditions*

F.3504 - 31 Bridgman Grove, Filton, Bristol, South Gloucestershire BS34 7HP - Erection of single storey side extension to form additional living accommodation. – *Approve with Conditions.*

F.3507 - 7 Stanley Crescent Filton Bristol South Gloucestershire BS34 7NH - Erection of two storey side extension to include rear dormer window and rear balcony area to form 2 no flats with associated works. – Refusal

SCHEDULE OF PLANNING APPLICATIONS JANUARY 2017

FILTON REF.	SOUTH GLOS. REF/	APPLICATION	COMMENTS
F.3502	PT16/5502/RVC	East Works Site, Gloucester Road North, Filton, South Gloucestershire, BS34 7BQ - Variation of condition 4 attached to planning permission PT16/1176/RVC to substitute Unit F2 floor plan numbered 13671-S73-F2-101A with plan numbered 13671-S73-F2-101B	Expired
F.3503	PT16/5887/F	Rolls Royce Plc, Rolls Royce Site, Gloucester Road North, Filton, South Gloucestershire - Erection of replacement cycle shelters and fencing to form secure compound. Reconfiguration of car park.	Expired / Approve with Conditions
F.3504	PT16/5942/F	31 Bridgman Grove, Filton, Bristol, South Gloucestershire, BS34 7HP - Erection of single storey side extension to form additional living accommodation.	Expired / Approve with Conditions
F.3506	PT16/5693/F	The Old Post Office, Braemar Crescent, Filton, Bristol, South Gloucestershire - Change of use from hairdressers and office space to mixed use MOT for Motorcycles (Class B2) and Retail (Sui Generis)	Expired
F.3507	PT16/6157/F	7 Stanley Crescent, Filton, Bristol, South Gloucestershire, BS34 7NH - Erection of two storey side extension to include rear dormer window and rear balcony area to form 2 no flats with associated works.	Expired / Refusal
F.3508	PT16/5540/F	18 Conygre Grove, Filton, Bristol, South Gloucestershire, BS34 7DN - Demolition of existing garage and erection of a single storey front and a two storey side extension to form annexe.	Expired
F.3509	PT16/6450/F	3 Branksome Drive, Filton, Bristol, South Gloucestershire, BS34 7EG - Erection of two storey side extension and single storey rear extension to provide additional living accommodation.	Expired
F.3510	PT16/6490/F	34 Braemar Crescent, Filton, Bristol, South Gloucestershire, BS7 0TD - Erection of single storey side and rear extension to form additional living accommodation.	Withdrawn
F.3511	PT16/6419/F	Unit 4 Fairway Industrial Centre, Golf Course Lane, Filton, Bristol, South Gloucestershire - Change of use from storage unit (Class B8) to vehicle repairs (Class B2) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).	Expired
F.3512	PT16/6697/F	9 Meadowsweet Avenue, Filton, Bristol, South Gloucestershire, BS34 7AN - Erection of two storey rear extension to provide additional living accommodation.	Expired

SCHEDULE OF PLANNING APPLICATIONS JANUARY 2017

F.3513	PT16/6792/ADV	<p>HSBC 27 Gloucester Road North Filton Bristol South Gloucestershire - Display of 1 no. internally illuminated fascia sign, 1 no. internally illuminated projecting sign and 2 no. non-illuminated nameplate signs</p>	Expired
F.3514	PT16/6857/F	<p>29 Kenmore Crescent Filton Bristol South Gloucestershire BS7 0TJ - Erection of a two storey side extension and single storey rear extension to provide additional living accommodation. Erection of rear dormer including balcony to facilitate loft conversion. Erection of front porch. Demolition and erection of 1no. detached garage. (Amendment to previously approved scheme PT16/1240/F).</p>	
F.3515	PT16/6754/F	<p>105 Conygre Grove Filton Bristol South Gloucestershire BS34 7DW - Erection of two storey side and single storey rear extensions, front porch and installation of rear dormer to facilitate conversion of 1no. existing dwelling into 4no. flats. Resiting of existing garage.</p>	
F.3516	PT16/6918/F	<p>130 To 132 Gloucester Road North Filton Bristol South Gloucestershire BS34 7BQ - Change of use of part ground floor from Solicitors Office (Class A2) to Retail (Class A1), erection of two storey rear extension, installation of rear dormer and change of use of first floor from solicitor's office (Class A2) to form 1 no. residential unit as HMO (Class C4) as defined in Town and Country Planning (Use Classes Order) 1987 (as amended). (Resubmission of PT16/4609/F).</p>	
F.3517	PT16/6765/F	<p>701 Southmead Road Filton Bristol South Gloucestershire BS34 7QR - Alterations to roofline on existing rear elevation and alterations to roof line and erection of 1no rear dormer to facilitate loft conversion.</p>	